George Mason University College of Education and Human Development Elementary Education

ELED 305 Section DL4 Foundations of Elementary Methods & Management (3 credits) Fall 2020 (August 24 – December 16) Synchronous Online: Wednesdays, 1:30pm-4:10pm

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Recommended Prerequisite: Must be taken in programmatic sequence.

University Catalog Course Description: Introduces general methods of teaching and management in elementary schools with an emphasis on the intersection of the foundational principles of curriculum, instruction, assessment, and management to plan instruction for diverse learners.

Course Overview: This course examines methods of teaching children in PK-6 classrooms with an emphasis on understanding the overarching principles and interactions of curriculum, instruction, assessment, and management, as well as the components of highly effective lessons. Teacher candidates will explore multiple models of instructional planning to design and implement developmentally appropriate and engaging lessons. Teacher candidates will consider various models of management for creating a positive environment for learning.

Course Delivery Method: This course will be delivered online (76% or more) using a **synchronous online** format via Blackboard Learning Management system (LMS) housed in the MyMason portal. You will log in to the Blackboard (Bb) course site using your Mason email name (everything before @masonlive.gmu.edu) and email password. The course site will be available on or before August 20, 2020. This course will use a combination of Blackboard Collaborate Ultra and Google Slides for synchronous online course delivery. Synchronous class sessions will include small/large group discussions and tasks, lecture, and student-led activities. A detailed schedule is included below.

Under no circumstances, may candidates/students participate in online class sessions (either by phone or Internet) while operating motor vehicles. Further, as expected in a face-to-face class meeting, such online participation requires undivided attention to course content and communication.

Please note: This course requires 15 hours of field observation. Additional details are in the "Assignments" section. These observations will be virtual/online in Fall 2020.

Technical Requirements

To participate in this course, students will need to satisfy the following technical requirements:

- High-speed Internet access with standard up-to-date browsers. To get a list of Blackboard's supported browsers see: <u>https://help.blackboard.com/Learn/Student/Getting_Started/Browser_Support#supported-</u> browsers
- 2. To get a list of supported operating systems on different devices see: <u>https://help.blackboard.com/Learn/Student/Getting_Started/Browser_Support#tested-devices-and-operating-systems</u>
- 3. Students must maintain consistent and reliable access to their GMU email and Blackboard accounts, as these are the official methods of communication for this course.
- 4. Students will need a headset microphone for use with Blackboard Collaborate Ultra or other required web conferencing tools.
- 5. Students may be asked to create logins and passwords on supplemental websites and/or to download trial software to their computer or tablet as part of course requirements.
- 6. The following software plug-ins for PCs and Macs, respectively, are available for free download:
 - Adobe Acrobat Reader: <u>https://get.adobe.com/reader/</u>
 - Windows Media Player: <u>https://support.microsoft.com/en-us/help/14209/get-windows-media-player</u>
 - Apple Quick Time Player: <u>www.apple.com/quicktime/download/</u>

Expectations

- 1. <u>Course Week:</u> Our course week will begin on the day that our synchronous meetings take place as indicated on the Schedule of Classes.
- 2. <u>Log-in Frequency:</u> Students must actively check the course Blackboard site and their GMU email for communications from the instructor, class discussions, and/or access to course materials 4 times per week. In addition, students must log-in for all scheduled online synchronous meetings.
- 3. <u>Participation:</u> Students are expected to actively engage in all course activities throughout the semester, which includes viewing all course materials, completing course activities and assignments, and participating in course discussions and group interactions.
- 4. <u>Technical Competence</u>: Students are expected to demonstrate competence in the use of all course technology. Students who are struggling with technical components of the course are expected to seek assistance from the instructor and/or College or University technical services.
- 5. <u>Technical Issues:</u> Students should anticipate some technical difficulties during the semester and should, therefore, budget their time accordingly. Late work will not be accepted based on individual technical issues.
- 6. <u>Workload:</u> Please be aware that this course is **not** self-paced. Students are expected to meet *specific deadlines* and *due dates* listed in the **Class Schedule** section of this

syllabus. It is the student's responsibility to keep track of the weekly course schedule of topics, readings, activities and assignments due.

- 7. <u>Instructor Support:</u> Students may schedule a one-on-one meeting to discuss course requirements, content or other course-related issues. While we are unable to come to a Mason campus at this time, students can meet with the instructor via telephone or web conference. Students should email the instructor to schedule a one-on-one session, including their preferred meeting method and suggested dates/times.
- 8. <u>Netiquette:</u> The course environment is a collaborative space. Experience shows that even an innocent remark typed in the online environment can be misconstrued. Students must always re-read their responses carefully before posting them, so as others do not consider them as personal offenses. *Be positive in your approach with others and diplomatic in selecting your words*. Remember that you are not competing with classmates; rather, you are sharing information and learning from others. All faculty are similarly expected to be respectful in all communications.
- 9. <u>Accommodations:</u> Online learners who require effective accommodations to ensure accessibility must be registered with George Mason University Disability Services.

Learner Outcomes:

This course is designed to enable teacher candidates to:

- A. Develop their understanding of the intersection between understanding PK-6 learners, classroom management, and instruction in planning for and ensuring an inclusive, positive learning environment. (INTASC 2)
- B. Explore a variety of management models used in elementary classrooms. (INTASC 2)
- C. Explore a variety of instructional models, including online learning and online instructional strategies that frame differentiated and varied instructional experiences that meet the needs of diverse students. (INTASC 7)
- D. Use their theoretical understanding of how children grow, develop and learn, as well as their individual differences (socially, cognitively, linguistically, culturally, emotionally, and physically) to plan developmentally appropriate instruction. (INTASC 1, 7)
- E. Create lesson plans that include a variety of engaging instructional strategies, varied resources and materials (including media and contemporary technology), age-appropriate content, and a variety of assessment approaches. (INTASC 7, 8)
- F. Understand the role of formative and summative assessment in elementary classrooms and proactively plan for how they will assess instructional impact on student learning. (INTASC 6)
- G. Identify and discuss the essential attributes of the effective teacher and of effective instruction for the 21st century. (INTASC 9)

- H. Understand the nature of teacher's work, the characteristics of effective schools, and the skills needed to work with colleagues, administrators, and parents. (INTASC 9, 10)
- I. Understand, possess, and integrate the knowledge, skills, dispositions, and processes needed to support learners' achievement in an interdisciplinary manner in Virginia's Foundation Blocks for Early Learning: Comprehensive Standards for Four-Year-Olds and the Virginia Standards of Learning in English, mathematics, history and social science, science, and computer technology.

Professional Standards:

Upon completion of this course, students will have met the following professional standards:

INTASC (The Interstate Teacher Assessment & Support Consortium):

- **Standard #1: Learner Development**. The teacher understands how learners grow and develop, recognizing that patterns of learning and development vary individually within and across the cognitive, linguistic, social, emotional, and physical areas, and designs and implements developmentally appropriate and challenging learning experiences.
- **Standard #2: Learning Differences.** The teacher uses understanding of individual differences and diverse cultures and communities to ensure inclusive learning environments that enable each learner to meet high standards.
- **Standard #3: Learning Environments.** The teacher works with others to create environments that support individual and collaborative learning, and that encourage positive social interaction, active engagement in learning, and self-motivation.
- **Standard #6: Assessment.** The teacher understands and uses multiple methods of assessment to engage learners in their own growth, to monitor learner progress, and to guide the teacher's and learner's decision making.
- **Standard #7: Planning for Instruction.** The teacher plans instruction that supports every student in meeting rigorous learning goals by drawing upon knowledge of content areas, curriculum, cross- disciplinary skills, and pedagogy, as well as knowledge of learners and the community context.
- **Standard #8**: **Instructional Strategies**. The teacher understands and uses a variety of instructional strategies to encourage learners to develop deep understanding of content areas and their connections, and to build skills to apply knowledge in meaningful ways.
- **Standard #9: Professional Learning and Ethical Practice.** The teacher engages in ongoing professional learning and uses evidence to continually evaluate his/her practice, particularly the effects of his/her choices and actions on others (learners, families, other professionals, and the community), and adapts practice to meet the needs of each learner.
- **Standard #10: Leadership and Collaboration**. The teacher seeks appropriate leadership roles and opportunities to take responsibility for student learning, to collaborate with learners, families, colleagues, other school professionals, and community members to ensure learner growth, and to advance the profession.

The Virginia State Teacher Education Licensure Regulations for Elementary Education:

• **Standard 1**: The use of differentiated instruction and flexible groupings to meet the needs of learners at different stages of development, abilities, and achievement.

- **Standard 2**: The use of appropriate methods, including direct instruction, to help learners develop knowledge and basic skills, sustain intellectual curiosity, and problem solve.
- **Standard 3**: The ability to utilize effective classroom management skills through methods that will build responsibility and self-discipline and maintain a positive learning environment.
- **Standard 4**: A commitment to professional growth and development through reflection, collaboration, and continuous learning.
- **Standard 5**: The ability to use computer technology as a tool for teaching, learning, research, and communication.

International Society for Technology in Education National Education Technology Standards (ISTE- NET):

• Standard V: PRODUCTIVITY AND PROFESSIONAL PRACTICE--Teachers use technology to enhance their productivity and professional practice in the following ways: 1. Use technology resources to engage in ongoing professional development and lifelong learning. 2. Use computer-based technologies including telecommunications to access information and enhance personal and professional productivity. 3. Apply technology to increase productivity.

Virginia State Technology Standards for Instructional Personnel:

- **Standard A**: Instructional personnel shall be able to demonstrate effective use of a computer system and utilize computer software.
- **Standard B**: Instructional personnel shall be able to apply knowledge of terms associated with educational computing and technology.
- **Standard C**: Instructional personnel shall be able to apply computer productivity tools for professional use.
- **Standard D**: Instructional personnel shall be able to use electronic technologies to access and exchange information.

REQUIRED TEXTS (to be used in ELED 305, 401, & 402):

- Doubet, K. J. & Hockett, J. A. (2018). *Differentiation in the elementary grades: Strategies to engage and equip all learners*. ASCD.
- Hammond, Z. (2015). *Culturally responsive teaching and the brain: Promoting authentic engagement and rigor among culturally and linguistically diverse students.* Sage Publications.
- Chappuis, J. (2020). Classroom assessment for student learning: Doing it right-using it well (3rd edition). Pearson.

GoReact License (<u>https://get.goreact.com/</u>)

**Additional selected readings in instructional planning and classroom management will be posted on Blackboard.

RECOMMENDED TEXTS:

• Denton, P. (2013). *The power of our words*. Turner Falls, MA: Center for Responsive Schools.

COURSE PERFORMANCE EVALUATION:

Students are expected to submit all assignments on time in the manner outlined by the instructor (e.g., Blackboard, Tk20, hard copy). ***All assignments subject to change due to Covid-19 changes and restrictions.**

Assignments and/or Examinations:

1. Classroom Management Plan (10%)

You will begin to develop an in-depth classroom management plan to include an overview of what a teacher does to prepare for the new school year, including the following components:

- An overview of your management philosophy
- A schematic diagram of the classroom

2. Morning Meeting Assignment (30%) – Performance-Based Assessment

A key component of a Responsive Classroom is Morning Meeting. The purpose of this assignment is to develop an awareness of the components of Morning Meeting and provide practice with designing and leading a morning meeting. With a group of peers in a similar grade level placement, you will:

- Construct a 20 min Morning Meeting lesson (using the Mason lesson plan template) that includes the following components: Greeting, Sharing, Activity, Message.
- Implement the morning meeting with your peers (shared placement) or with your mentor teacher. You may also elect to lead it on your own.
- Record and upload your Morning Meeting lesson implementation to GoReact
- Reflect upon Morning Meeting implementation with your peers (grade level) or placement group.

3. Planning, Instruction, and Management Inquiry (20%)

Across the semester, we will engage in course and field activities that support exploration of the following inquiry:

• In what ways do planning, instruction, management, and knowledge of learners intersect in the elementary classroom?

This assignment includes four investigations to be conducted during your field hours. Field hours may include a combination of videos and online observations in Fall 2020. For each investigation a guided observation and exploration document will be provided in class. The observation document will scaffold connections between course readings, activities, and discussion and your field work.

- Investigation 1: Climate, Culture, Community (Due: Oct 14th)
- Investigation 2: Elements of Lesson Planning (Due: Nov 11th)

• Investigation 3: Connections to Management Models & Teacher Language (Due: Dec 2nd)

Synthesis: The final component of the assignment requires you to synthesize your investigations from across the semester and reconsider the inquiry question: In what ways do planning, instruction, management, and knowledge of learners intersect in the elementary classroom? (Due: Dec 9th)

Other Requirements:

1. Attendance and Participation (40%)

It is expected that you attend all synchronous and asynchronous online meetings outlined within the syllabus. Absence from class to observe a religious holiday, to serve jury duty, or to participate in required military service, and medical emergencies are exceptions to the above policy. If you anticipate being absent for any of these reasons, please make arrangements at least 48 hours in advance. In addition, **you are expected to be on time to class** unless 48 hours advance notice has been provided to the instructor.

This course operates with the assumption that knowledge is socially constructed and the most meaningful learning opportunities are those where you have the opportunity to offer and explore diverse perspectives with peers; therefore, **you are expected to contribute to synchronous and asynchronous online discussions and activities** as well as genuinely listen to peers as they do the same. In addition, **you are expected to be prepared for each class**, which means having completed **all assigned readings and tasks** for that class.

Your attendance and participation includes completion of all synchronous and asynchronous application activities and is worth 40% of your final grade in the course. This includes, but is not limited to:

- Contributions to whole group and small group discussions
- NearPod lesson activities
- Lesson plan analyses
- Graphic organizers and activities associated with weekly content

2. Work Timeliness Expectations

All written papers are expected to be double-spaced, with 1" margins, and in 12-point font (Times New Roman, Calibri, or Arial). APA format is expected. If you do not have a 6th Edition APA manual, the OWL at Purdue is an excellent resource. http://owl.english.purdue.edu/owl/resource/560/01/

Please Note: The GMU Writing Center offers online support via email. They will provide feedback on your writing within one hour. Professional writing can be difficult; I encourage you to take advantage of this service. http://writingcenter.gmu.edu/?page_id=177

It is expected that all class assignments will be submitted on time to the correct location;

therefore, **late assignments will not receive full credit**. Assignments turned in late will receive an automatic deduction of one letter grade making the highest possible score equivalent to 80% (B). All assignments must be submitted on the due date stated within the syllabus (see below) and should be submitted in the format outlined below. *Note: I reserve the right to add, alter, or omit any assignment as necessary during the course of the semester. You will always receive advanced notice of any modifications.*

Course Outcomes	Requirements & Assignments	% of Final Grade	Due Date
A-G	Attendance/Participation	40%	Weekly
A, C-G	Morning Meeting Assignment (PBA*)	30%	Nov 18
A, B	Classroom Management Plan	10%	Dec 9
A-G	Planning, Instruction, and Management Inquiry	20%	#1: Oct 14 #2: Nov 11 #3: Dec 2 Synthesis: Dec 9

COURSE PERFORMANCE EVALUATION WEIGHTING

*Designated performance-based assessment (PBA)

Grading Policies

Grade	GRADING	Grade Points	Interpretation
Α	95-100	4.00	Represents mastery of the subject
A-	90-94	3.67	through effort beyond basic
			requirements
B +	87-89	3.33	Deflects on understanding of and the
В	83-86	3.00	Reflects an understanding of and the
В-	80-82	2.70	ability to apply theories and principles at a basic level
C*	70-79	2.00	Denotes an unacceptable level of
D	60-69	1.00	understanding and application of the
F *	<69	0.00	basic elements of the course

*Remember: A course grade less than B- requires that you retake the course. "C" is not satisfactory for a licensure course; "F" does not meet requirements of the School of Education

PROFESSIONAL DISPOSITIONS:

Students are expected to exhibit professional behaviors and dispositions at all times (See Elementary Education Program Handbook). See <u>https://cehd.gmu.edu/students/polices-procedures/</u>

Core Values Commitment

The College of Education and Human Development is committed to collaboration, ethical leadership, innovation, research-based practice, and social justice. Students are expected to adhere to these principles: <u>http://cehd.gmu.edu/values/</u>.

GMU Policies and Resources for Students

Policies

- Students must adhere to the guidelines of the Mason Honor Code (see https://catalog.gmu.edu/policies/honor-code-system/).
- Students must follow the university policy for Responsible Use of Computing (see https://universitypolicy.gmu.edu/policies/responsible-use-of-computing/).
- Students are responsible for the content of university communications sent to their Mason email account and are required to activate their account and check it regularly. All communication from the university, college, school, and program will be sent to students **solely** through their Mason email account.
- Students with disabilities who seek accommodations in a course must be registered with George Mason University Disability Services. Approved accommodations will begin at the time the written letter from Disability Services is received by the instructor (see https://ds.gmu.edu/).
- Students must silence all sound emitting devices during class unless otherwise authorized by the instructor.

Campus Resources

- Support for submission of assignments to Tk20 should be directed to <u>tk20help@gmu.edu</u> or <u>https://cehd.gmu.edu/aero/tk20</u>. Questions or concerns regarding use of Blackboard should be directed to <u>https://its.gmu.edu/knowledge-base/blackboard-instructional-</u> <u>technology-support-for-students/</u>.
- For information on student support resources on campus, see <u>https://ctfe.gmu.edu/teaching/student-support-resources-on-campus</u>

Notice of mandatory reporting of sexual assault, interpersonal violence, and stalking:

As a faculty member, I am designated as a "Responsible Employee," and must report all disclosures of sexual assault, interpersonal violence, and stalking to Mason's Title IX Coordinator per University Policy 1202. If you wish to speak with someone confidentially, please contact one of Mason's confidential resources, such as Student Support and Advocacy Center (SSAC) at 703-380-1434 or Counseling and Psychological Services (CAPS) at 703-993-2380. You may also seek assistance from Mason's Title IX Coordinator by calling 703-993-8730, or emailing titleix@gmu.edu.

For additional information on the College of Education and Human Development, please visit our website https://cehd.gmu.edu/students/.

CLASS SCHEDULE

*Faculty reserves the right to alter the schedule as necessary with notification to students.

Class Meeting	Guiding Questions/Topics	Readings and Assignments (DUE BEFORE SYNCHRONOUS SESSION)	
Wednesday, August 26 1:30pm – 3:30pm Synchronous Online	 Introduction to Management and Instruction Exploring the InTasc Standards What is reflection? The Scientific Basis for the Art of Teaching Determine existing beliefs Why am I teaching? What do I want to teach? What matters in elementary planning and management? 	 READINGS: Blackboard Arends, Ch. 1, Ch 14 (pg. 492-499) InTasc Standards Additional Bb readings as assigned 	
Wednesday, September 2 1:30pm – 3:30pm Synchronous Online	 Frameworks for Exploring Elementary Methods Understanding differentiated instruction What is culturally responsive teaching? What is the sociopolitical context of teaching and how does it impact my work in the classroom? What are the foundational elements of managing children? 	READINGS: Text • Hammond Ch. 1 & 2 • Doubet & Hockett, Intro Blackboard • Charney, Intro & Ch. 1 • Denton, Intro	
Wednesday, September 9 1:30pm – 3:30pm Synchronous Online	 Management: Building Community Getting to Know Learners Morning Meetings How might I develop relationships with culturally and linguistically diverse learners? How do relationships support engagement of students from culturally, linguistically, and economically diverse backgrounds? Instructional Planning 	READINGS: Text • Doubet & Hockett, Ch. 1 • Denton, Ch. 1 & 2 • Hammond, Ch. 5 Blackboard • Charney, Ch. 2 • Arends, Ch. 2	
	 Instructional Planning Student Learning in Diverse Classrooms 		

Wednesday, September 16 1:30pm – 3:30pm Synchronous Online	 Instructional Planning Introduction to curriculum, standards, planning, and assessment 	READINGS: Text • Chappuis, Ch. 1 Blackboard • Arends, Ch. 3 • Additional Bb readings as assigned
Wednesday, September 23 1:30pm – 3:30pm Synchronous Online	 Instructional Planning Elements of a lesson planning 	 READINGS: Blackboard Arends, Ch 3 cont. Additional Bb readings as assigned
Wednesday, September 30 1:30pm – 3:30pm Synchronous Online	 Management: Building Community Motivation and Learning Communities Anti-racism education Instructional Planning Goals, Objectives, & Targets Taxonomies of Learning 	 READINGS: Text Doubet & Hockett, Ch. 2 Hammond, Ch. 9 Blackboard Arends, Ch. 4 Additional Bb readings as assigned
Wednesday, October 7 1:30pm – 3:30pm Synchronous Online	 Instructional Planning Goals, Objectives, & Targets Taxonomies of Learning 	 READINGS: Blackboard https://www.tolerance.org/ magazine/all-students- need-antiracism-education https://www.edutopia.org/ article/guide-equity-and- antiracism-educators Additional Bb readings as assigned
Wednesday, October 14	NO CLASS	READINGS: N/A DUE: Planning, Instruction, & Management Inquiry: Investigation #1 - Climate, Culture, & Community

Wednesday, October 21 1:30pm – 3:30pm Synchronous Online	Instructional Planning • Direct Instruction/Gradual Release	 READINGS: Blackboard Arends, Ch. 8 Additional Bb readings as assigned 	
Wednesday, October 28 1:30pm – 3:30pm Synchronous Online	 Instructional Planning Direct Instruction/Gradual Release 	READINGS: Blackboard • Additional Bb readings as assigned	
Wednesday, November 4 1:30pm – 3:30pm Synchronous Online	Instructional Planning Student Centered Teaching 	 READINGS: Blackboard Arends, Ch. 9 Additional Bb readings as assigned 	
Wednesday, November 11 1:30pm – 3:30pm Synchronous Online	 Instructional Planning: Student Centered Teaching Management: Models of Classroom Management Classroom Design How do we create a culturally responsive classroom community? 	 READINGS: Text Hammond, Ch. 9 Blackboard Arends, Ch 4 Additional Bb readings as assigned DUE: Planning, Instruction, & Management Inquiry: Investigation #2 - Elements of Lesson Planning 	

Wednesday, November 18 1:30pm – 3:30pm Synchronous Online	Management Models of Classroom Management 	 READINGS: Blackboard Additional Bb readings as assigned DUE: Morning Meeting Assignment (PBA)
Wednesday, November 25	THANKSGIVING BREA	AK – NO CLASS
Wednesday, December 2 1:30pm – 3:30pm Synchronous Online	Management • Models of Classroom Management	READINGS: Blackboard • Additional Bb readings as assigned DUE: Planning, Instruction, & Management Inquiry: Investigation #3 - Management & Language
Wednesday, December 9	NO CLASS	DUE: Planning, Instruction, & Management Inquiry: Synthesis Classroom Management Plan

ELED 305 PBA Rubric Morning Meeting PBA *Subject to modification based on COVID/Field Placements

Elements of the Lesson	Does Not Meet Standard (1)	Approaches Standard (2)	Meets Standard (3)	Exceeds Standard (4)
Alignment	Plan does not include state standards and/or show alignment between standards, objective, procedures and assessment.	Plan includes state standards and shows some alignment between standards, objective, procedures and assessment.	Plan includes state standards and shows alignment between standards, objective, procedures and assessment.	Plan includes multiple state standards and shows clear alignment between standards, objectives, procedures and assessment.
Objective	Does not include what students will know, understand, and/or be able to do; Is not specific, measurable, attainable, relevant, time bound	Includes what students will know, understand, be able to do and somewhat specific, measurable, attainable, relevant, time bound, but lacks clarity and alignment	Includes what students will know, understand, and be able to do; Is specific, measurable, attainable, relevant, time bound	Includes detailed objectives describing what students will know, understand, and be able to do; Is specific, measurable, attainable, relevant, time bound
Overall Lesson Plan	Is not developmentally appropriate and well- conceptualized; does not include all required components	Is somewhat developmentally appropriate and well- conceptualized, and includes some of the required components	Is developmentally appropriate, well- conceptualized, and includes all required components	Is exceptionally developmentally appropriate, well,- conceptualized, and includes all required components

Procedures	Does not include detailed procedures, a variety of instructional strategies and higher level questioning	Includes somewhat detailed procedures with limited variety in terms of instructional strategies and higher level questioning	Detailed procedures that include a variety of instructional strategies and higher level questioning	Detailed, scripted procedures that include a variety of instructional strategies and higher level questioning
Assessment	Does not include formative and summative (when appropriate) strategies for checking student learning prior to, during, and after instruction	Includes limited formative and summative (when appropriate) strategies for checking student learning prior to, during, and after instruction	Plan includes formative and summative (when appropriate) strategies for checking student learning prior to, during, and after instruction	Detailed variety of formative and summative (when appropriate) strategies for checking student learning prior to, during, and after instruction
Closure	Does not contain procedural and content closures	Includes limited procedural and content closures	Contains procedural and content closures	Includes detailed procedural and content closures
Required components	Does not include required components of morning meeting.		Includes required components of morning meeting	
Reflection	Does not include reflection.	Includes limited reflection and limited. connection to course readings	Includes refection and connections to course readings.	Includes extensive reflection and connections to course readings.
Total Points				