George Mason University
College of Education and Human Development
School of Education
Educational Psychology Program
EDRS 621, Section DL2: Qualitative Inquiry in Education 3 Credits, Fall 2019
On-line, Synchronous meetings when scheduled occur between Wednesday 7:20-9 PM

Faculty
Name: Dr. Kimberly Sheridan
Office Hours: Wed 9-10 PM, or by appointment
Office Location: West Building, 2003 Fairfax
Office Phone: 703 993-9181 (email preferred form of communication)
Email Address: ksherida@gmu.edu
Prerequisites/Corequisites
EDRS 590 or equivalent experience.

University Catalog Course Description
This course focuses on the study of basic application of naturalistic research methods. It examines major theoretical frameworks, and qualitative research techniques, which include participant observation, interviewing, coding, and interpretation of data. (Prerequisite: EDRS 590 or equivalent)

Course Overview
This course is designed to be highly interactive as students are guided through the process of learning to use, conduct, and write about qualitative research in education.

Course Delivery Method
This course will be delivered entirely on-line, combining synchronous meetings with asynchronous activities and forms of participation. GMU’s Blackboard course framework will be used regularly throughout the course. Your GMU email address is required for communication with the course instructor and must be active by the first week of class. Please inform me of any accessibility problems the first day of class. Please note that because you have much to learn from each other, and because teaching is often a collaborative effort, you will frequently work in groups. This will give you a chance to share ideas, be exposed to a range of perspectives and experiences, and support each other as you continue to develop your researching skills.

Under no circumstances, may candidates/students participate in online class sessions (either by phone or Internet) while operating motor vehicles. Further, as expected in a face-to-face class meeting, such online participation requires undivided attention to course content and communication.

Technical Requirements
To participate in this course, students will need to satisfy the following technical requirements:

- High-speed Internet access with standard up-to-date browsers. To get a list of Blackboard’s supported browsers see: https://help.blackboard.com/Learn/Student/Getting_Started/Browser_Support#supported-browsers

  To get a list of supported operation systems on different devices see: https://help.blackboard.com/Learn/Student/Getting_Started/Browser_Support#tested-devices-and-operating-systems

- Students must maintain consistent and reliable access to their GMU email and Blackboard, as these are the official methods of communication for this course.
• Students will need a headset microphone for use with the Blackboard Collaborate web conferencing tool. [Delete this sentence if not applicable.]

• Students may be asked to create logins and passwords on supplemental websites and/or to download trial software to their computer or tablet as part of course requirements.

• The following software plug-ins for PCs and Macs, respectively, are available for free download: [Add or delete options, as desire.]
  o Adobe Acrobat Reader: https://get.adobe.com/reader/
  o Windows Media Player: https://support.microsoft.com/en-us/help/14209/get-windows-media-player
  o Apple Quick Time Player: www.apple.com/quicktime/download/

**Expectations**

• **Course Week:** Our course week will begin on the day that our synchronous meetings take place as indicated on the Schedule of Classes.

• **Log-in Frequency:**
  Students must actively check the course Blackboard site and their GMU email for communications from the instructor, class discussions, and/or access to course materials at least [#] times per week. In addition, students must log-in for all scheduled online synchronous meetings. [Include this sentence only if the course is synchronous. Delete the sentence if the course is asynchronous.]

• **Participation:**
  Students are expected to actively engage in all course activities throughout the semester, which includes viewing all course materials, completing course activities and assignments, and participating in course discussions and group interactions.

• **Technical Competence:**
  Students are expected to demonstrate competence in the use of all course technology. Students who are struggling with technical components of the course are expected to seek assistance from the instructor and/or College or University technical services.

• **Technical Issues:**
  Students should anticipate some technical difficulties during the semester and should, therefore, budget their time accordingly. Late work will not be accepted based on individual technical issues.

• **Workload:**
  Please be aware that this course is not self-paced. Students are expected to meet specific deadlines and due dates listed in the Class Schedule section of this syllabus. It is the student’s responsibility to keep track of the weekly course schedule of topics, readings, activities and assignments due.

• **Instructor Support:**
  Students may schedule a one-on-one meeting to discuss course requirements, content or other course-related issues. Those unable to come to a Mason campus can meet with the instructor via telephone or web conference. Students should email the instructor to
schedule a one-on-one session, including their preferred meeting method and suggested
dates/times.

• **Netiquette:**
The course environment is a collaborative space. Experience shows that even an
innocent remark typed in the online environment can be misconstrued. Students must
always re-read their responses carefully before posting them, so as others do not consider
them as personal offenses. *Be positive in your approach with others and diplomatic in
selecting your words.* Remember that you are not competing with classmates, but sharing
information and learning from others. All faculty are similarly expected to be respectful
in all communications.

• **Accommodations:**
Online learners who require effective accommodations to insure accessibility must be
registered with George Mason University Disability Services.

**Learner Outcomes or Objectives**
This course is designed to enable students to do the following:

• Gain a basic understanding of current qualitative research methods and the
theories and epistemologies that have influenced their development.
• Gain experience with data collection techniques including participant observation and
qualitative interviewing.
• Gain an understanding of basic approaches to qualitative data analysis and
interpretation, including categorization strategies such as coding and matrices, and
connecting strategies such as case studies.
• Gain experience using computer-aided qualitative analysis software (e.g. MaxQDA)
• Find, understand, evaluate, and apply published research that is relevant to their field.
• Thoughtfully consider ethical issues in qualitative research
• Thoughtfully consider validity issues in qualitative research

**Professional Standards:** The program goals are consistent with the following Learner-centered psychological principles (APA Division 15) outlined by the American Psychological Association Presidential Task Force in Education.

• Principle 1: The Nature of Learning Process
• Principle 2: Goals of the Learning Process
• Principle 3: Construction of Knowledge
• Principle 4: Strategic Thinking
• Principle 5: Thinking about Thinking
• Principle 6: Context of Learning
• Principle 7: Motivational and Emotional Influences on Learning
• Principle 8: Intrinsic Motivation to Learn
• Principle 9: Effects of Motivation on Affect
• Principle 10: Developmental Influences on Learning
• Principle 11: Social Influences on Learning
• Principle 12: Individual Differences on Learning
• Principle 13: Learning and Diversity
Principle 14: Standards and Assessment


Relationship to Program Standards:
In this course, the following Educational Psychology program standards will be addressed:

Standard 3: Knowledge of Educational Research and Assessment. Candidates will demonstrate an understanding of the basic concepts, principles, techniques, approaches, and ethical issues involved in educational research.

Standard 4: Analysis, Critique, and Evaluation of Educational Research. Candidates will use their knowledge of quantitative and qualitative research methodology to critically read and evaluate quantitative and qualitative research articles.

Standard 6: Communication and Dissemination of Educational Research. Candidates will demonstrated critical thinking, oral presentation, technological, and writing skills as they are used in the profession. These include: a. Knowledge and use of APA style, b. Oral presentations, c. Poster presentations, d. Article abstracts, e. Research proposals, f. Literature reviews, and g. Technological skills.

Required Texts:


Course Performance Evaluation

Students are expected to submit all assignments on time in the manner outlined by the instructor (e.g., Blackboard, Tk20, hard copy).

All written assignments should be posted through the assignment folder on Blackboard Assignments:
1. **Participation 10%**
   During class sessions in this course, we work on learning concepts, practicing the craft of qualitative research, and reflecting and analyzing research. It is essential to your learning that you come prepared to thoughtfully participate. Please complete required readings and course activities, view video lectures and participate thoughtfully in class activities and discussions. More than one absence, except under extenuating circumstances, will automatically lower your participation grade. (See end of syllabus for participation rubric.)

2. **Article critique 28%**
   You will write a critical analysis of a qualitative research article on a topic you choose to pursue for the duration of the semester. (See end of syllabus for article critique rubric.)

**EDRS 621 Article Critique Assignment**
The EDRS 621 (Qualitative Inquiry in Education) article critique assessment is a paper that requires analysis and critique of a scholarly article based on a qualitative research study. It satisfies the performance-based assessment for students in the Educational Psychology master’s program. The assignment requires candidates: (1) to carefully and critically read a study using qualitative methods, and (2) to analyze and critique the author’s methods.

**ARTICLE CRITIQUE UPLOAD REQUIREMENT (Important!)**
Every student registered for any Educational Psychology course with a required performance-based assessment is required to submit this assessment to Blackboard (regardless of whether a course is an elective, a onetime course, or part of an undergraduate minor). Evaluation of the performance-based assessment by the course instructor will also be completed in Blackboard. Failure to submit the assessment to Blackboard will result in the course instructor reporting the course grade as Incomplete (IN). Unless the IN grade is changed upon completion of the required Blackboard submission, the IN will convert to an F nine weeks into the following semester.

3. **Analytic exercises/memos 40%**
   You will be regularly completing analytic exercises/memos in response to prompts, both during class and as outside assignments that you will turn in as a collection to be graded at the end of the term. Some involve work with MaxQDA software (See end of syllabus for research memo rubric.)

4. **Interview project 22%**
   You will write an interview protocol, conduct a 1 to 1.5 hour interview, transcribe the interview and write an analytic memo. Your focus for this interview must be related to your chosen research topic for the class. (See end of syllabus for evaluation criteria for interview project.)
ADDITIONAL COURSE POLICIES

Paper Format
• 1 inch margins on all sides, double-spaced, 12-point Times New Roman or similar font.
• Include the following information: title, name, date, professor, course number.
• All papers should be proofread for spelling, grammar, and clarity errors; citation and references in APA format.
• Titles of uploaded files should include submitter’s last name.

Late Assignments
Assignments are due submitted in Blackboard at or before the start of class on the assigned due date. Late assignments will be marked down by half a letter grade for each day the assignment is late. If there are questions or concerns about a particular situation, please contact me via email in advance of the deadline.

Grading Scale
Your final grade for this class will be based on the following:

A+ = 98 – 100%  A = 93 – 97.99%  A- = 90 – 92.99%
B+ = 88 – 89.99%  B = 83 – 87.99%  B- = 80 – 82.99%
C = 70 – 79.99%  F < 70%
Class Schedule
(This is a tentative course and assignment schedule, which may change. The most current schedule will be available on the Blackboard site)

<table>
<thead>
<tr>
<th>Date</th>
<th>Class Topics/Activities</th>
<th>Readings/Assignments Due</th>
</tr>
</thead>
</table>
| **Session 1**  
**Wed Aug 26**  
**Synchronous: 7:20-9PM** | **Introduction to qualitative research**  
• Introduction to qualitative research  
• Overview of course and syllabus | Review syllabus.  
Complete Week 1 materials on Bb |
<table>
<thead>
<tr>
<th>Session 2</th>
<th>Analyzing Field Sites</th>
<th>Read Ch. 1 Saldana &amp; Omasta Analyzing Qualitative Data Read Saldana &amp; Omasta, Ch. 2 Complete Week 2 Materials on Bb</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wed Sept 2</td>
<td>Understanding field relations</td>
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</tr>
<tr>
<td>Synchronous 7:20-9PM</td>
<td>Observation Exercise</td>
<td>---</td>
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<tr>
<td></td>
<td>Writing Field Notes</td>
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</tr>
<tr>
<td>Session 3</td>
<td>Discuss Fieldnotes, upload to Max QDA</td>
<td>Read Saldana &amp; Omasta, Ch. 3 Complete Week 3 Materials on Bb</td>
</tr>
<tr>
<td>Synchronous Wed Sept 9</td>
<td>Analyzing Documents, Artifacts, &amp; Visual Materials</td>
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</tr>
<tr>
<td>Synchronous 7:20-9PM</td>
<td>Understanding types of Artifacts</td>
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<tr>
<td></td>
<td>Hands on exercise analyzing artifacts</td>
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</tr>
<tr>
<td>Session 4</td>
<td>Max QDA tutorials and activities</td>
<td>Complete Week 4 Materials on Bb</td>
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<tr>
<td>Asynchronous only</td>
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</tr>
<tr>
<td>Session 5</td>
<td>Discuss Max QDA work</td>
<td>Read Saldana &amp; Omasta, Ch. 4 Complete Week 5 materials on Bb</td>
</tr>
<tr>
<td>Wed Sept 23</td>
<td>Analyzing Interviews: Preparing, Conducting, and Transcribing</td>
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<tr>
<td>Synchronous 7:20-9PM</td>
<td>Compare types of interviews</td>
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<td></td>
<td>Describe Sampling Strategies</td>
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<tr>
<td></td>
<td>Devise Interview Protocols</td>
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<td></td>
<td>Conduct and Transcribe Interview</td>
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<tr>
<td>Session 6</td>
<td>Analyzing Interviews: Condensing &amp; Coding</td>
<td>Read Saldana &amp; Omasta, Ch. 5 Read Maxwell p. 104-120 Complete Week 6 materials on Bb</td>
</tr>
<tr>
<td>Wed Sept 30</td>
<td>Condense Semi-structured interviews</td>
<td>---</td>
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<tr>
<td>Synchronous 7:20-9PM</td>
<td>Analyze interviews using multiple coding methods</td>
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<tr>
<td>Session 7</td>
<td>Analyzing Qualitative Methodologies</td>
<td>Read Saldana &amp; Omasta, Ch. 6 Read Maxwell Ch. 3 Complete Week 7 materials on Bb</td>
</tr>
<tr>
<td>Wed Oct 7</td>
<td>Describe Major Theoretical Premises</td>
<td>---</td>
</tr>
<tr>
<td>Synchronous 7:20-9PM</td>
<td>Identify &amp; Describe Selected Methodologies</td>
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</tr>
<tr>
<td></td>
<td>Group Analytic Exercise for Qualitative Research Methodologies</td>
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</tr>
<tr>
<td>Session 8</td>
<td>Analyzing Qualitative Research Design</td>
<td>Read Maxwell, Ch. 1 &amp; 2 Bring proposed qualitative article for article critique to class Complete Week 8 materials on Bb</td>
</tr>
<tr>
<td>Wed Oct 12</td>
<td>Identify &amp; Describe Elements of Research Design</td>
<td>---</td>
</tr>
<tr>
<td>Synchronous 7:20-9PM</td>
<td>Explain How Components of Research Design Interact and Initiate Design Decisions</td>
<td>---</td>
</tr>
</tbody>
</table>
| Session 9 | Analyzing Research Ethics  
• Define rules of research (consent, assent, confidentiality)  
• Composing IRB forms, Informed Consent forms  
• Citi-Training | Read Saldana & Omasta, Ch. 8  
Complete Week 9 materials on Bb |
|---|---|
| Session 10  
Wed Oct 26  
Synchronous 7:20-9PM | Qualitative Research Design: Methods | Read Maxwell Ch. 4 & Ch. 5  
Complete Week 10 materials on Bb |
| Session 11  
Wed Nov 2  
Synchronous 7:20-9PM | Qualitative Research Design: Validity | Read Maxwell Ch. 6 Validity  
Complete Week 11 materials on Bb |
| Session 12  
Wed Nov 9  
Synchronous 7:20-9PM | Analytic Synthesis  
• Understanding Analysis & Interpretation After Data Collection  
• Data Analysis of Interview Exercise | Read Read Saldana & Omasta, Ch. 9  
Complete Week 12 materials on Bb  
**Article Critique Due** |
| Session 13  
Wed Nov 16  
Synchronous 7:20-9PM | Analytic Synthesis: Understanding, Interpreting, & Theorizing  
• Selecting Qualitative data Analysis Methods  
• Transforming Data into Symbols of Condensed Meaning  
• Creating Synthesis from data corpus | Read Saldana & Omasta, Ch. 10  
Read Data Analysis and Interpretation Maxwell & Miller (2008) (on blackboard)  
Complete Week 13 materials on Bb |
| No class or work  
Wed Nov 23  
Thanksgiving break | --- | --- |
Session 14  
**Wed Nov 30**  
Synchronous  
7:20-9PM

<table>
<thead>
<tr>
<th>Analytic Write-ups</th>
<th>Complete Week 14 materials on Bb</th>
</tr>
</thead>
</table>
| • Identify techniques of effective qualitative research writing  
• Compose qualitative research writing that follows guidelines | Complete set of memos/activities due as single document uploaded to Bb assignments by 11:59 PM |

Session 15:  
**Wed Dec 7**  
No meeting

| Interview Assignment Due Dec 7 11:59 PM |

**Note:** Faculty reserves the right to alter the schedule as necessary, with notification to students.

### Core Values Commitment

The College of Education and Human Development is committed to collaboration, ethical leadership, innovation, research-based practice, and social justice. Students are expected to adhere to these principles: [http://cehd.gmu.edu/values/](http://cehd.gmu.edu/values/).

1. **GMU Policies and Resources for students**
   
   **Policies**
   
   a. Students must adhere to the guidelines of the Mason Honor Code (see [https://catalog.gmu.edu/policies/honor-code-system/](https://catalog.gmu.edu/policies/honor-code-system/)).
   
   b. Students must follow the university policy for Responsible Use of Computing (see [https://universitypolicy.gmu.edu/policies/responsible-use-of-computing/](https://universitypolicy.gmu.edu/policies/responsible-use-of-computing/)).
   
   c. Students are responsible for the content of university communications sent to their Mason email account and are required to activate their account and check it regularly. All communication from the university, college, school, and program will be sent to students **solely** through their Mason email account.
   
   d. Students with disabilities who seek accommodations in a course must be registered with George Mason University Disability Services. Approved accommodations will begin at the time the written letter from Disability Services is received by the instructor (see [https://ds.gmu.edu](https://ds.gmu.edu)).
   
   e. Students must silence all sound emitting devices during class unless otherwise authorized by the instructor.

   **Campus Resources**
   
   f. Support for submission of assignments to Tk20 should be directed to [tk20help@gmu.edu](mailto:tk20help@gmu.edu) or [https://cehd.gmu.edu/aero/tk20](https://cehd.gmu.edu/aero/tk20). Questions or concerns regarding use of Blackboard should be directed to [https://its.gmu.edu/knowledge-base/blackboard-instructional-technology-support-for-students/](https://its.gmu.edu/knowledge-base/blackboard-instructional-technology-support-for-students/).

2. **Notice of mandatory reporting of sexual assault, interpersonal violence, and stalking:** As a faculty member, I am designated as a “Responsible Employee,” and must report all disclosures of sexual assault, interpersonal violence, and stalking to Mason’s Title IX Coordinator per University Policy 1202. If you wish to speak with someone confidentially, please contact one of Mason’s confidential resources, such as Student Support and Advocacy Center (SSAC) at 703-380-1434 or
Counseling and Psychological Services (CAPS) at 703-993-2380. You may also seek assistance from Mason’s Title IX Coordinator by calling 703-993-8730, or emailing titleix@gmu.edu.

3. **For information on student support resources on campus,** see [https://ctfe.gmu.edu/teaching/student-support-resources-on-campus](https://ctfe.gmu.edu/teaching/student-support-resources-on-campus)

4. **For additional information on the College of Education and Human Development,** please visit our website [http://cehd.gmu.edu/](http://cehd.gmu.edu/)

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**Participation Rubric**

Student participation is imperative to student learning and a successful class. The following rubric outlines how student participation scores will be determined in this course. All students are expected to demonstrate specific characteristics and actions throughout the semester. The quality and quantity of these actions will determine the points assigned for participation.

**Students are expected to:**

- Be punctual, present, and well prepared for synchronous class sessions.
- Participate fully in class activities and assignments—take an active part in small and large group discussions (without dominating conversations) and pay attention to class lectures whether synchronous or asynchronous.
- Make insightful comments, which are informed by required readings and demonstrate reflection on those readings. Specifically, students should come to class with questions, comments, and thoughts on the current readings.
- Treat class activities, group discussions, and class discussions as important components of the course, showing respect for fellow classmates and the course material.
- Avoid using electronic devices for personal communication or other non-class-oriented purposes during class time.

Each of these criteria will be assessed on a 5-point scale:

- **5** = Student **consistently** demonstrated the criterion throughout the semester.
- **4** = Student **frequently** demonstrated the criterion throughout the semester.
- **3** = Student **intermittently** demonstrated the criterion throughout the semester.
- **2** = Student **rarely** demonstrated the criterion throughout the semester.
- **1** = Student **did not** demonstrate the criterion throughout the semester.
**PERFORMANCE-BASED ASSESSMENT**  
**RUBRIC FOR EDRS 621 ARTICLE CRITIQUE: 28 points total**

<table>
<thead>
<tr>
<th></th>
<th>1 Does not meet standards</th>
<th>2 Approaching standards</th>
<th>3 Meets Standards</th>
<th>4 Exceeds Standards</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Writing and Mechanics</strong></td>
<td>Writing has significant stylistic, grammatical or organizational issues AND there are significant errors in APA usage.</td>
<td>Writing has stylistic, grammatical, or organizational issues OR there are significant errors in APA usage.</td>
<td>Writing is clear and APA style has minor or no errors.</td>
<td>Excellent writing APA style has very minor or no errors.</td>
</tr>
<tr>
<td><strong>Description of how five components of research design are reflected in the article.</strong></td>
<td>There are many inaccuracies in how components of research design are addressed AND several need further development.</td>
<td>There are some inaccuracies in how components of research design are addressed, OR 3 or more need further development.</td>
<td>Each component of research is addressed accurately. One or two need further development.</td>
<td>Each component of research is treated fully and accurately.</td>
</tr>
<tr>
<td><strong>Analysis of Relationships Among Design Elements</strong></td>
<td>Does not analyze of relationship among design elements.</td>
<td>Analysis of relationships among design elements is present, but either contains inaccuracies or is not adequately developed.</td>
<td>Accurate account of some key relationships among design elements.</td>
<td>Insightful and accurate account of how key research design elements relate.</td>
</tr>
<tr>
<td><strong>Analysis of Presentation of Findings</strong></td>
<td>There is minimal analysis of the presentation of findings.</td>
<td>Strengths and limitations of the presentation of findings are discussed. Claims need further explication or leave key gaps</td>
<td>Strengths and limitations of the presentation of findings are discussed and claims are reasonable and meaningful.</td>
<td>Insightful accounts of the qualities, strengths and limitations of the presentation of findings. Claims are reasonable and meaningful.</td>
</tr>
<tr>
<td><strong>Analysis of Validity Issues</strong></td>
<td>Validity issues are not addressed.</td>
<td>Validity issues are discussed but there are some gaps or inaccuracies.</td>
<td>Validity issues and strategies are discussed accurately.</td>
<td>Careful and accurate treatment of validity issues and strategies used. Discussion extends beyond author’s account.</td>
</tr>
<tr>
<td><strong>Use of Evidence to support Explanations and judgments</strong></td>
<td>There is minimal use evidence to support claims.</td>
<td>Uses evidence to support some claims.</td>
<td>Uses evidence to illustrate and support most claims.</td>
<td>Consistently uses evidence well to explicate, support and illustrate claims</td>
</tr>
</tbody>
</table>
### Reflection Component

<table>
<thead>
<tr>
<th>Reflection Component</th>
<th>There is minimal or no reflection section.</th>
<th>Reflective component is present but is underdeveloped or lacks connections to analysis.</th>
<th>Reflections are developed and have clear connections to analysis.</th>
<th>Reflections are thoughtfully and fully developed with clear and meaningful connections to analysis.</th>
</tr>
</thead>
</table>

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### RUBRIC FOR Analytic memos/On-line course activities (40 points on total set)

<table>
<thead>
<tr>
<th></th>
<th>UNSATISFACTORY</th>
<th>EMERGING</th>
<th>COMPETENT</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Response to instructor’s written prompt</strong></td>
<td>Does not respond to question(s)/challenge(s) or refer to the topic(s) posed in the prompt</td>
<td>Responds at least partially to question(s), topic(s) or challenges in the prompt, but with limited depth (e.g., few examples or explication)</td>
<td>Responds fully to all question(s) and topic(s) in the prompt with specific examples and detailed explanation.</td>
</tr>
<tr>
<td><strong>Quality of reflection/analysis/insight</strong></td>
<td>Responses do not show independent reflection or analysis.</td>
<td>Responses involve reflection and analysis.</td>
<td>Responses show solid critical and/or insightful reflection and analysis.</td>
</tr>
<tr>
<td><strong>Consistency and Completeness</strong></td>
<td>Fewer than 80% of the activities are completed.</td>
<td>At least 80% of the memos/activities are completed.</td>
<td>All memos/activities are completed consistently throughout the semester</td>
</tr>
</tbody>
</table>
Evaluation Criteria for Interview Project  
(20 points total)

Informed consent (1 point)
- Written clearly and outlines consent issues appropriately.
- Signed before interview.
- If interviewing a minor (under age 18), informed consent for minor and parent/guardian needed. Minor assent form needs to be written in an appropriately leveled language and be read aloud to the minor.

Coversheet (1 point)
- Contains needed information.

Interview protocol (3 points)
- Questions are open-ended and not leading
- Questions seem organized around a set of research questions but not a direct translation of those questions.
- Questions show insight into ways of getting at research questions that may be difficult for participant to articulate.

Notes during interview (1 point)
- Identify which questions were asked/topics discussed
- Notes on anything that was not recorded.

Interview self-assessment (2 points)
- Completed promptly
- Thorough and insightful reflection on all the categories

Transcribed Interview (4 points)
- Notes put transcribed portion into context
- Verbatim transcription for at least full half hour included, with Interviewer talk italicized and separate from Interviewee
- Interview shows thoughtful listening and questioning in response to interviewee’s responses, not just plodding through protocol

Analytic Memo (8 points)
- Issues of reactivity/reflexivity are discussed thoughtfully and in ways specific to the interview
- Thoughtful reflections supported by examples on the strengths/weaknesses of the interview protocol
- Themes generated are insightful and well explicated and supported.
- Next steps in research are discussed and are thoughtful.