

George Mason University
College of Education and Human Development
School of Education: Elementary Education

ELED 542, Section D02 – Foundations of Education
3 Credits, Summer 2020

Online Class

Synchronous classes will meet Wednesdays, 9:30 AM – 2:40 PM (June 3 – July 1)

Faculty

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Prerequisites/Corequisites

Admission to MEd in Curriculum & Instruction: Elementary Education licensure program

University Catalog Course Description

Examines the historical, philosophical, and sociological foundations of education as they relate to elementary schools, with a particular emphasis on teaching a culturally diverse population. Develops an understanding of the relationship between society and education.

Course Overview

N/A

Course Delivery Method

This course will be delivered online (76% or more) using both a synchronous and an asynchronous format via Blackboard Learning Management system (LMS) housed in the MyMason portal and WebEx. You will log in to the Blackboard (Bb) course site using your Mason email name (everything before @masonlive.gmu.edu) and email password. The course site will be available on June 1st at 3:00 PM.

Under no circumstances, may candidates/students participate in online class sessions (either by phone or Internet) while operating motor vehicles. Further, as expected in a face-to-face class meeting, such online participation requires undivided attention to course content and communication.

Technical Requirements

To participate in this course, students will need to satisfy the following technical requirements:

- High-speed Internet access with standard up-to-date browsers. To get a list of Blackboard's supported browsers see:

https://help.blackboard.com/Learn/Student/Getting_Started/Browser_Support#supported-browsers

To get a list of supported operation systems on different devices see:

https://help.blackboard.com/Learn/Student/Getting_Started/Browser_Support#tested-devices-and-operating-systems

- Students must maintain consistent and reliable access to their GMU email and Blackboard, as these are the official methods of communication for this course.
- Students will need a headset microphone for use with the Blackboard Collaborate web conferencing tool.
- Students may be asked to create logins and passwords on supplemental websites and/or to download trial software to their computer or tablet as part of course requirements.
- The following software plug-ins and software for PCs and Macs, respectively, are available for free download:
 - Adobe Acrobat Reader: <https://get.adobe.com/reader/>
 - Windows Media Player:
<https://support.microsoft.com/en-us/help/14209/get-windows-media-player>
 - Apple Quick Time Player: www.apple.com/quicktime/download/
 - Screencast-O-Matic - <https://screencast-o-matic.com/>

Expectations

- Course Week: Our course week will begin on the day that our synchronous meetings take place as indicated on the Schedule of Classes.
- Log-in Frequency:
Students must actively check the course Blackboard site and their GMU email for communications from the instructor, class discussions, and/or access to course materials at least 3 times per week. In addition, students must log-in for all scheduled online synchronous meetings.
- Participation:
Students are expected to actively engage in all course activities throughout the semester, which includes viewing all course materials, completing course activities and assignments, and participating in course discussions and group interactions.
- Technical Competence:
Students are expected to demonstrate competence in the use of all course technology. Students who are struggling with technical components of the course are expected to seek assistance from the instructor and/or College or University technical services.

- Technical Issues:
Students should anticipate some technical difficulties during the semester and should, therefore, budget their time accordingly. Late work will not be accepted based on individual technical issues.
- Workload:
Please be aware that this course is **not** self-paced. Students are expected to meet *specific deadlines* and *due dates* listed in the **Class Schedule** section of this syllabus. It is the student's responsibility to keep track of the weekly course schedule of topics, readings, activities and assignments due.
- Instructor Support:
Students may schedule a one-on-one meeting to discuss course requirements, content or other course-related issues. Students can meet with the instructor via telephone or web conference. Students should email the instructor to schedule a one-on-one session, including their preferred meeting method and suggested dates/times.
- Netiquette:
The course environment is a collaborative space. Experience shows that even an innocent remark typed in the online environment can be misconstrued. Students must always re-read their responses carefully before posting them, so as others do not consider them as personal offenses. *Be positive in your approach with others and diplomatic in selecting your words.* Remember that you are not competing with classmates, but sharing information and learning from others. All faculty are similarly expected to be respectful in all communications.
- Accommodations:
Online learners who require effective accommodations to insure accessibility must be registered with George Mason University Disability Services.

Learner Outcomes or Objectives

This course is designed to enable students to do the following:

1. identify important historical, philosophical, and sociological foundations underlying the role, development, and organization of public educational practice;
2. discuss contemporary educational initiatives and analyze their impact on educating a culturally diverse population of students;
3. discuss laws related to students' and teachers' rights and responsibilities
4. exhibit knowledge, skills, and work processes representative of an innovative professional in a global and digital society
5. understand local and global societal issues and responsibilities in an evolving digital culture and exhibit legal and ethical behavior in their professional practices.

Professional Standards:

**Upon completion of this course, students will have met the following professional standards:
National Council for Accreditation of Teacher Education Program Standards for Elementary
Teacher Preparation**

1. Candidates use their knowledge and understanding of individual and group motivation and behavior among students at the K-6 level to foster active engagement in learning, self motivation, and positive social interaction and to create a supportive learning environment.

2. Candidates use their knowledge and understanding of effective verbal, nonverbal, and media communication techniques to foster active inquiry, collaboration, and supportive interaction in the elementary classroom.
3. Candidates understand practices and behaviors that identify and develop the competence of a professional career teacher.

Association of Childhood Education International Standards

- 3.2 Adaptation to diverse students—Candidates understand how elementary students differ in their development and approaches to learning, and create instructional opportunities that are adapted to diverse students.

- 5.1 Professional growth, reflections, and evaluation—Candidates are aware of and reflect on their practice in light of research on teaching, professional ethics, and resources available for professional learning; they continually evaluate the effects of their professional decisions and actions on students, families, and other professionals in the learning community and actively seek out opportunities to grow professionally.

InTASC Standards

Standard 2: The teacher uses understanding of individual differences and diverse cultures and communities to ensure inclusive learning environments that enable each learner to meet high standards.

Standard 9: Professional Learning and Ethical Practice: The teacher engages in ongoing professional learning and uses evidence to continually evaluate his/her practice, particularly the effects of his/her choices and actions on others (learners, families, other professionals, and the community), and adapts practice to meet the needs of each learner.

8 VAC 20-25-30. Technology standards

- A. Instructional personnel shall be able to demonstrate effective use of a computer system and utilize computer software.
- B. Instructional personnel shall be able to apply knowledge of terms associated with educational computing and technology.
- C. Instructional personnel shall be able to apply computer productivity tools for professional use.
- D. Instructional personnel shall be able to use electronic technologies to access and exchange information.

Required Texts

Canestrari, A. & Marlowe, B. (2013). *Educational foundations: An anthology of critical readings (3rd edition)*. Sage.

Lewis, A.E. & Diamond, J.B. (2015). *Despite the best intentions: How racial inequality thrives in good schools*. New York: Oxford UP.

Virginia's Standards of Learning for K-6 (<http://www.pen.k12.va.us>)

Additional selected readings will be posted on Blackboard

Course Performance Evaluation

Students are expected to submit all assignments on time in the manner outlined by the instructor (e.g., Blackboard, Tk20, hard copy).

COURSE ASSIGNMENTS:

1. Assignment Descriptions

a. Participation

This course operates with the assumption that knowledge is socially constructed and the most meaningful learning opportunities are those where you have the opportunity to offer and explore diverse perspectives with peers. To do this it is expected that **you are on time and attend all synchronous online meetings outlined within the syllabus**. Absence from class to observe a religious holiday, to serve jury duty, or to participate in required military service, and medical emergencies are exceptions to the above policy. If you anticipate being absent for any of these reasons, please make arrangements at least 48 hours in advance. In addition, you are expected to be on time to class each week unless advance notice has been provided to the instructor.

Class participation is vitally important in a course such as this. Each class session we will have readings to discuss, ideas to unpack, and activities to do. Not participating will be reflected with a zero for the week and as an absence. **Students with two or more absences will not receive credit for the course.**

In addition to the readings, you may be asked to watch a video, collect information, or explore other online resources prior to class. Sometimes, guiding question(s) or tasks related to the readings and these resources will be posted to establish a purpose for reading. These guiding questions or activities will be directly related to discussion for the session. Activities may require you to respond to a specific question, create a representation of ideas from the reading (e.g. concept map, picture), or analyze a piece of text or student work based on your understandings of the readings and other resources.

The products of these activities support learning in class meetings. Additionally, classroom activities may include simulations, debates, book club meetings, examination of student work, and quickwrites.

The professor reserves the right to modify or alter assignments, tasks, due dates, and other requirements during the duration of the course to maximize the learning experience.

Participation Guidelines

Different discussion structures will be organized to maximize participation and community building. This includes partners, small groups, and whole class discussion. You will be responsible for participating in discussion according to the expectations and norms decided upon on the first day of class. These expectations and norms will also apply for online discussion as dictated by our schedule.

You will fill out an online participation form after each session. Please be honest about your participation. The rubric can be found towards the end of syllabus.

b. Educational History

We know from the research literature that our prior school experiences as a student (a.k.a. our apprenticeship of observation - Lortie, 1974) wield incredible influence on our views of teaching and learning. Therefore, it is essential that we explore our K-12 school experiences so that each of us is aware of the pre-existing perceptions that we bring to teacher preparation. This is also an opportunity for me to get to know you better as a learner and to find out the ways in which I can build upon your experiences and support your interests, strengths, skills, and perceived challenges or weaknesses.

Your Educational History should be 2-4 pages in length and should be an introspective summary/reflection on your memories of teaching/learning across your educational experiences:

- Elementary school
- Middle school
- High School
- College

Questions to guide your introspection and reflection can include:

- When was a time that you felt seen as individual or as a learner by an educator (e.g. teacher, coach, advisor, staff member, principal, professor, etc.)? Why? What did that person see that others did not?
- What strengths and strategies have you employed to be successful in your educational experiences? When was a time these strategies were not successful?
- What challenges have you encountered in your educational experiences? Why do you think you encountered them? What was the outcome?
- When was a time that you felt unseen/misunderstood/overlooked as an individual or as a learner by an educator (e.g. teacher, coach, advisor, staff member, principal, professor, etc.)? Why?

Your Educational History is due June. 17th by 11:30 pm.

c. Teacher Beliefs: Developing a Vision Statement

You will identify, develop, and refine your beliefs about what teaching and learning entails. These beliefs will likely to shift, grow, and deepen as you gain more experience in the classroom and deepen your knowledge of theory and practice. As we begin this program, we often aspire to something that we are not yet able to do or that we don't do consistently. This assignment serves as an initial tool to uncover what we think is best for teaching and learning and whether this is reflected in our actual teaching practice to support the acquisition of new knowledge and reflective examination of your own teaching practice.

Throughout the course, we will reflect on the prompts below and consider how they relate to one another. We will also take time to consider areas that intersect and sources of tension in your beliefs and preferred practices. You will create a 'working document' (format discussed in class) that reflects how your thoughts are changing/evolving and we will revisit this to refine/expand your thoughts.

Your 'working document' should include your final beliefs statement which will address each of the following prompts:

- I believe that learning...
- I believe that teaching...
- I believe the purpose of schooling is...
- I believe my classroom is...
- I believe my students learn best when **they**...
- I believe my students learn best when **I**...
- I believe community/family is/are...
- I believe collaboration is...
- My professional goals as a teacher are...

This document serves as an evolving draft of your beliefs and you will submit this draft to Dr. Sprague. Your ideas are expected to be "in progress" so questions and wonderings are acceptable for this draft, due on **June 24th by 11:59pm**. You will receive **5 points** for turning in this draft on time.

The final **Vision Statement** should draw upon your draft and other sources of reflective learning and **be only 1-3 sentences**. Ergo, this should be succinct and get at the core of what you believe about teaching and learning. For example, here is my vision statement:

My vision as a teacher educator is to develop future teachers who embrace and thoughtfully attend to learner differences by carefully building relationships as well as creating a learning community that best allows instruction to occur for all students.

Your final vision statement is due on the last day of class, Aug. 5th by 11:30 PM. You will upload your statement as well as your final full draft/notes.

d. Literature Circles (25 points total)

There is a good deal of reading in this course, and it is your responsibility to read the assigned book and article selections every week. Just completing the readings is not enough to maximize your learning opportunities. Therefore, we will use literature circles to frame our weekly discussions of the readings and apply the readings to classroom activities. We will also use these opportunities to see connections from your readings ACROSS courses. You will take on the role of discussion leader/recorder once in addition to one of the main roles. Main roles rotate weekly.

Literature circles can be considered "book clubs", however, there are two group activities that you will complete that require you to connect your course readings to the knowledge, interpretation and applications required to complete group activities. The first activity is a community mapping activity and the second is a home visit activity. More details about each assignment will be provided in class.

See the ELED 543 syllabus for due dates for Literature Circles.

e. Professional Issues for Teachers: Roundtable discussion

What professional issues confront teachers in their day to day lives? For this assignment, you can consider an education issue as it relates to culture, religion, race, language, ability, gender, and socioeconomic class, as well as any broader topic of your interest.

To this end, you will select and analyze a professional issue that is of particular interest or importance to you. You will research this issue, noting historical significance and current trends/perspectives based on peer-reviewed articles. You will reflect upon how this issue relates to your own experiences, with connections to your current field placement.

You will create a video of you presenting your roundtable topic. The video can be uploaded to YouTube or another video streaming service. You will post the URL in Blackboard's Discussion Board. You will view three classmates videos and post a comment and a question related to the topic (no more than three people may respond to a video). You will answer the questions posted on your video.

Roundtable video is due on July 29th at 11:30pm. Comments are to be posted by Aug. 5th at 11:30 PM.

f. Special Education (SPED) and English Language Learner (ELL) Portfolios ---- PBA

The purpose of this assignment is to integrate your course readings and field experience observations. This will be accomplished through the completion of a series of activities that include readings/reflections, as well as observations. Four Parts will be uploaded into Blackboard to create a portfolio.

• Portfolio Part #1

MODULE: *The Pre-Referral Process: Procedures for Supporting Students with Academic and Behavioral Concerns*

- <https://iris.peabody.vanderbilt.edu/module/preref/>

Copy and paste the questions from the assessment into a word document. Write answers and include in an addendum in your final reflection.

• Portfolio Part #2

COMPLETE THE FOLLOWING READINGS:

- Attention-Deficit/Hyperactivity Disorder:
<https://www.nami.org/getattachment/Learn-More/Mental-Health-Fact-Sheet-Library/ADHD-Fact-Sheet.pdf>
- IDEA 2004 Close Up: Evaluation and Eligibility for Specific Learning Disabilities (SLD): <https://www.greatschools.org/gk/articles/evaluation-and-eligibility-for-specific-learning-disabilities/>
- Language-Based Learning Disabilities:
<https://www.asha.org/public/speech/disorders/LBLD.htm>
- Learning Disabilities: http://www.parentcenterhub.org/wp-content/uploads/repo_items/fs7.pdf
- Speech & Language Impairments: http://www.parentcenterhub.org/wp-content/uploads/repo_items/fs11.pdf

A Special Education teacher will visit our virtual classroom on July 1st. Come with questions to ask regarding the referral process or working with Special Needs students.

REFLECTION: Complete a 2-3 page reflection on the Special Education teacher’s presentation. Suggested prompts are “I learned...” and/or “Prior to... I believed”. Post to Bb/TK20.

• **Portfolio Part #3**

MODULE: *Teaching English Language Learners: Effective Instructional Practices*

- <https://iris.peabody.vanderbilt.edu/module/ell/>

Copy and paste the questions from the assessment into a word document. Write answers and include in an addendum in your final reflection.

• **Portfolio Part #4**

COMPLETE THE FOLLOWING READINGS:

- Best Practice for ELLs: Peer-Assisted Learning: <http://www.readingrockets.org/article/best-practice-ells-peer-assisted-learning>
- A Multidimensional Approach to Vocabulary Instruction: Supporting English Language Learners in Inclusive Classrooms <http://www.readingrockets.org/article/multidimensional-approach-vocabulary-instruction-supporting-english-language-learners>
- Being Bilingual May Help Autistic Children <http://www.independent.co.uk/life-style/bilingual-autistic-children-study-two-languages-speak-communication-relationships-a8162086.html>
- Culturally Responsive Literacy Instruction http://www.niusileadscape.org/docs/FINAL_PRODUCTS/NCCREST/practitioner_briefs/%95%20TEMPLATE/DRAFTS/AUTHOR%20revisions/annablis%20pracbrief%20templates/Literacy_Brief_highres.pdf
- Standards-based Writing for ELLs <http://www.colorincolorado.org/article/standards-based-writing-ells>

A General Education teacher who teaches ELLs will visit our virtual classroom on July 1st. Come with questions to ask regarding the referral process or working with ELL students.

REFLECTION: Complete a 2-3 page reflection on the ELL teacher’s presentation. Suggested prompts are “I learned...” and/or “Prior to... I believed”. Post to Bb/TK20.

SPED and ELL Portfolios due on July 15th by 11:30 PM

2. Assignment Points

<i>Course Outcomes</i>	<i>Requirements & Assignments</i>	<i>Points</i>	<i>Due Date</i>
1, 2, 3, 4, 5	Participation (2 pts. per class)	20	Weekly

1	Educational History	10	June 17
1, 4	Teacher Beliefs: Developing a Vision Statement	15	Draft: July 24 Final: Aug 5
1, 2, 4, 5	Literature Circles	25	4 times across semester, due dates on ELED 543 syllabus
1, 2, 3, 4, 5	Professional Issues for Teachers: Roundtable discussion	15	July 29 Aug 5 (comments)
1, 2, 3, 4, 5	SPED and ELL Portfolios ---- PBA	15	July 15
		100	

3. Grading Policies

At George Mason University course work is measured in terms of quantity and quality. A credit normally represents one hour per week of lecture or recitation or not fewer than two hours per week of laboratory work throughout a semester. The number of credits is a measure of quantity. The grade is a measure of quality. The university-wide system for grading graduate courses is as follows:

Grade	GRADING	Grade Points	Interpretation
A+	=100	4.00	Represents mastery of the subject through effort beyond basic requirements
A	94-99	4.00	
A-	90-93	3.67	
B+	85-89	3.33	Reflects an understanding of and the ability to apply theories and principles at a basic level
B	80-84	3.00	
C*	70-79	2.00	Denotes an unacceptable level of understanding and application of the basic elements of the course
F*	<69	0.00	

**Remember: A course grade less than B requires that you retake the course.*

Note: “C” is not satisfactory for a licensure course; “F” does not meet requirements of the Graduate School of Education

4. Other Expectations

APA format:

All written papers are **expected to be double-spaced, with 1” margins, and in 12-point font** (Times New Roman, Calibri, or Arial). **APA format is expected.** If you do not have a 6th Edition APA manual, please use the APA website (<http://www.apastyle.org/>) or the OWL at Purdue as a resource (<http://owl.english.purdue.edu/owl/resource/560/01/>).

***Please Note:** The GMU Writing Center offers online support via email. They will provide feedback on your writing within one hour. Graduate and professional writing can be difficult; I encourage you to take advantage of this service. http://writingcenter.gmu.edu/?page_id=177

Late work policy:

It is expected that all class assignments will be submitted on time to the correct location: **late assignments will not receive full credit.** All assignments must be submitted via **Blackboard** on the due date stated within the syllabus (see below) prior to class. If extraordinary circumstances prevent you from submitting your work in a timely manner, **it is your responsibility to contact the instructor as soon as possible after the circumstances occur and make arrangements to complete your work.** It is up to the discretion of the instructor to approve the late/makeup work. Assignments turned in late without prior communication will receive an automatic deduction of one letter grade making the highest possible score equivalent to 80% (B).

Revise & Resubmit:

If a student submits an assignment that may indicate limited understanding or confusion about the content as indicated by scoring on the assignment rubric, the instructor may request for a student to revise and resubmit the assignment based on feedback. This is an opportunity for a student to clarify understanding of the content and demonstrate growth. In most cases, the original assignment and revision will be averaged for a new final grade. The instructor will communicate with the student to determine a reasonable timeframe within which to complete the revision.

Professional Dispositions

Students are expected to exhibit professional behaviors and dispositions at all times. See <https://cehd.gmu.edu/students/policies-procedures/>

Class Schedule

Class	Date	Guiding Questions/Topics	Readings/Assignments Due (prior to start of class)
1	June 3 Synchronous Blackboard Collaborate	Being successful in an online course. What does <i>foundations of education</i> mean?	Bb: -“Willing to Be Disturbed” Ayers (2010) -“Seeing the Student”

		<p>Who are we as individuals?</p> <p>Who are we as future teachers?</p>	<p>Watson (2012)</p> <p>Anthology:</p> <p>Ch 1</p> <p>Ch 2</p>
2	<p>June 10 Synchronous</p> <p>Blackboard Collaborate</p>	<p>AM Class</p> <p>What are the purposes of school?</p> <p>Who decides what purposes school serves?</p> <p>PM Class</p> <p>Who are our students and how are they different from/alike each other, us, and peers from decades past?</p> <p>*Considering Gender and Special Needs</p>	<p>AM Readings</p> <p>DTBI: Ch 1</p> <p>Bb:</p> <p>“Failure Factories” (2015)</p> <p>Bring Graphic Organizer: Purposes of Schools</p> <p>PM Readings</p> <p>DTBI: Ch. 2</p> <p>Anthology: Ch 6 and Ch 7</p> <p>Bb:</p> <ul style="list-style-type: none"> • Choose 1: • Beyond the Dilemma of Difference (special needs/exceptionalities) • Girls and the Curriculum- How schools shortchange girls (gender) • The boy-turn in research (gender)
3	<p>June 17 Synchronous</p> <p>WebEx</p>	<p>AM Class</p> <p>Who are our students and how are they different from/alike each other, us, and peers from decades past?</p> <p>*Considering Global Migration, Poverty, and Race</p>	<p>AM Readings</p> <p>Bb:</p> <p>- Children’s Defense Fund (read 2-3 families)</p> <p>-“Pedagogy of Poverty” Ladson-Billings (2014) (From <i>Big Lies</i> text)</p> <p>-Disconnected and Disadvantaged: Schools Race to Give Students Access</p>

		<p>PM Class</p> <p>For whom does school ‘work’?</p> <p>For whom does school not ‘work’?</p>	<p>-America’s Digital Divide is Even More Urgent During a Pandemic</p> <p>Anthology: Ch 4and Ch 5</p> <p>PM Readings</p> <p>DTBI: Ch. 3 and 4</p> <p>- Schools Struggle to Educate Students with Disabilities Amid Pandemic</p> <p>-How Teachers are Trying to Reach English Language Learners During Pandemic</p> <p>Bb:</p> <p>Resnick (1995)</p> <p>“How Title I Money is Distributed” and</p> <p>“Commonwealth Institute: Weighing Support for VA’s Students”</p> <p>DUE: Educational history</p>
4	<p>June 24 Synchronous</p> <p>Blackboard Collaborate</p>	<p>AM Class</p> <p>Guest Speaker: Anne Melville, Librarian</p> <p>Discuss topics for round table videos</p> <p>PM Class</p> <p>How should children be taught?</p>	<p>PM Readings</p> <p>DTBI: Ch. 5 and 6</p> <p>Anthology:</p> <p>Ch 8</p> <p>Bb Philosophies readings (one will be assigned):</p> <ul style="list-style-type: none"> ● Noddings (care) ● Montessori (constructivism) ● Skinner (behaviorism) ● Dewey (pragmatism) ● Gay (Culturally Responsive Teaching) <p>DUE: Teacher Belief Statement Draft</p>

5	July 1 Synchronous WebEx	Guest Speaker: Rachel – SPED Guest Speaker: ELL	-Complete readings under Portfolio #2 on syllabus. Complete readings under Portfolio #4 on syllabus.
6	July 8 Asynchronous	Work on your SPED and ELL portfolios.	Anthology: Ch 14 Ch 15 Ch 16 Ch 17
7	July 15 Asynchronous	Work on your SPED and ELL portfolios.	Bb: “The Common Core: Engine of Inequity” (2014) (from <i>Big Lies</i>) “Common Core: Frequently Asked Questions” “VDOE: Reaffirms support for SoLs, opposes imposition of Common Core” SPED and ELL Portfolios due by 11:59 PM
8	July 22 Asynchronous	Work on your Roundtable research. Think about the best way to present your research.	Anthology: Ch 18 Bb: VDOE (2015): Uniform performance standards and evaluation criteria for teachers (p. 1-13; 39-44)
9	July 29 Asynchronous	Create your round table video	Round table videos due by 11:59 PM
10	Aug. 5 Asynchronous	Watch three classmates’ videos. Post one comment and one question. Answer questions posted on your video.	Roundtable Comments due Teacher Belief Statement due

		Work on your Teacher Belief Statement.	
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Note: Faculty reserves the right to alter the schedule as necessary, with notification to students.

Core Values Commitment

The College of Education and Human Development is committed to collaboration, ethical leadership, innovation, research-based practice, and social justice. Students are expected to adhere to these principles: <http://cehd.gmu.edu/values/>.

GMU Policies and Resources for Students

Policies

- Students must adhere to the guidelines of the Mason Honor Code (see <https://catalog.gmu.edu/policies/honor-code-system/>).
- Students must follow the university policy for Responsible Use of Computing (see <https://universitypolicy.gmu.edu/policies/responsible-use-of-computing/>).
- Students are responsible for the content of university communications sent to their Mason email account and are required to activate their account and check it regularly. All communication from the university, college, school, and program will be sent to students **solely** through their Mason email account.
- Students with disabilities who seek accommodations in a course must be registered with George Mason University Disability Services. Approved accommodations will begin at the time the written letter from Disability Services is received by the instructor (see <https://ds.gmu.edu/>).
- Students must silence all sound emitting devices during class unless otherwise authorized by the instructor.

Campus Resources

- Support for submission of assignments to Tk20 should be directed to tk20help@gmu.edu or <https://cehd.gmu.edu/aero/tk20>. Questions or concerns regarding use of Blackboard should be directed to <https://its.gmu.edu/knowledge-base/blackboard-instructional-technology-support-for-students/>.
- For information on student support resources on campus, see <https://ctfe.gmu.edu/teaching/student-support-resources-on-campus>

Notice of mandatory reporting of sexual assault, interpersonal violence, and stalking:

As a faculty member, I am designated as a “Responsible Employee,” and must report all disclosures of sexual assault, interpersonal violence, and stalking to Mason’s Title IX Coordinator per University Policy 1202. If you wish to speak with someone confidentially, please contact one of Mason’s confidential resources, such as Student Support and Advocacy Center (SSAC) at 703-380-1434 or Counseling and Psychological Services (CAPS) at 703-993-2380. You may also seek assistance from Mason’s Title IX Coordinator by calling 703-993-8730, or emailing titleix@gmu.edu.

For additional information on the College of Education and Human Development, please visit our website <https://cehd.gmu.edu/students/>.

EMERGENCY PROCEDURES

You are encouraged to sign up for emergency alerts by visiting the website <https://alert.gmu.edu>. There are emergency posters in each classroom explaining what to do in the event of crises. Further information about emergency procedures exists on <http://gmu.edu/service/cert>

IMPORTANT INFORMATION FOR LICENSURE COMPLETION

Student Clinical Practice: Internship Application Requirements

TESTING

Since 2015, internship applications must include **all official and passing** test scores must be submitted and in the Mason system (i.e. Banner/PatriotWeb) by the internship application deadline. **Allow a minimum of six weeks for official test scores to arrive at Mason.** Testing too close to the application deadline means scores will not arrive in time and the internship application **will not be accepted.**

For Spring 2021 internships, this means that the latest you could test in time for scores to be reported to Mason by September 15th is August 1st.

Required tests:

1. **Praxis Core Academic Skills for Educators Tests** (or qualifying substitute)
2. **VCLA**
3. **RVE** (specific programs only...see link below)
4. **ACTFL** (Foreign Language only...unofficial scores are acceptable *for this test only*)
5. **Praxis II** (content knowledge exam in your specific endorsement area)

For details, please check <http://cehd.gmu.edu/teacher/test/>

ENDORSEMENTS

Please note that ALL endorsement coursework must be completed, with all transcripts submitted and approved by the CEHD Endorsement Office, prior to the internship application deadline. Since

the internship application must be submitted in the semester prior to the actual internship, please make an appointment to meet with the Endorsement Specialist and plan the completion of your Endorsements accordingly.

CPR/AED/First Aid – NEW hands-on training required for licensure!

Due to a recent change in Virginia law, effective July 1, 2017, all new license applications and license renewals must include verification that “hands-on” First Aid/CPR/AED training was completed. This means that applications for spring 2018 internships must also include verification of completing “hands-on” training. After June 30, 2017, the online training will no longer be accepted.

Emergency First Aid, CPR, and Use of AED Certification or Training requirement must be submitted and in the Mason system (i.e. Banner/PatriotWeb) by the application deadline. Students must submit one of the "acceptable evidence" documents listed at <http://cehd.gmu.edu/teacher/emergency-first-aid> to the CEHD Educator Preparation Office. In order to have the requirement reflected as met in the Mason system, documents can be scanned/e-mailed to internsh@gmu.edu or dropped-off in Thompson Hall, Suite 1700.

DYSLEXIA AWARENESS TRAINING – NEW requirement for licensure!

Effective July 1, 2017, every person seeking initial licensure or renewal of a license shall complete awareness training, provided by VDOE, on the indicators of dyslexia, as that term is defined by the board and regulations, and the evidence-based interventions and accommodations for dyslexia. The training module is located at

<http://www.doe.virginia.gov/teaching/licensure/dyslexia-module/story.html>.

Similar to the Child Abuse Prevention Module, students will need to save and print out the completion certificate at the end of the module.

BACKGROUND CHECKS/FINGERPRINTING

All local school systems require students to complete a criminal background check through their human resources office (not through George Mason University) **prior to beginning the internship**. Detailed instructions on the process will be sent to the student from either the school system or Mason.

When applying for their background check/fingerprinting, students are **strongly advised** to disclose any/all legal incidents that may appear on their records. School divisions can and will withhold internship placement if discrepancies are found between a student’s disclosure and their official judicial record. Students must assume the risk that classes may be deferred and their program progress delayed or altered due to the individual severity of notations on such a check and review by individual agencies.

PLEASE NOTE:

Your G# must be clearly noted (visible and legible) on the face of any & all documents that you submit.

APPLICATION

The internship application can be downloaded at <http://cehd.gmu.edu/teacher/internships-field-experience>

DEADLINES

Spring 2021 internship application deadline:

* Traditional Internship: *September 15, 2021*

* On-the Job Internship: *November 1, 2021*

If you have any questions about the above requirements, **don't wait** - please contact your advisor or the Clinical Practice Specialist at internsh@gmu.edu. Please be sure to include your G# and program/content area information in your email.

This communication to you, including all requirements and deadlines, will be referenced upon receipt of any request for application deadline extension.

Rubric for Self-Assessment of Student Participation (Completed at end of each class)

	Exemplary (.5 pts)	Proficient (.3 pts)	Developing (.1 pts)	Unacceptable (0 pts)
Frequency of participation	I initiated contributions more than once today.	I initiated a contribution once today.	I contributed when someone solicited input from me.	I did not contribute today.
Quality of comments	My comments were insightful & constructive; used appropriate terminology. Comments balanced between general impressions, opinions & specific, thoughtful criticisms or contributions.	My comments were mostly insightful & constructive; mostly used appropriate terminology. Occasionally comments were too general or not relevant to the discussion.	My comments were sometimes constructive, with occasional signs of insight. My comments were not always relevant to the discussion.	My comments were uninformative, relied heavily on opinion, or I did not comment.
Listening Skills	I listened attentively the majority of the time when others presented/shared material and or perspectives.	I was mostly attentive when others presented ideas, materials.	I was somewhat inattentive today. Occasionally I spoke while others were speaking.	I did not listen to others; talked while others were speaking or did not pay attention when other students were speaking. I was distracted (or sleeping).
Preparation	I was well prepared for today's class; completed all of the reading.	I was mostly prepared for today's class; completed most of the reading.	I was somewhat prepared for today's class; completed some of the reading.	I was unprepared for today's class; I completed little of none of the reading.