



George Mason University
College of Education and Human Development
Educational Leadership
EDLE 636 - Adult Motivation and Conflict Management in Education Settings:
A Case Study Approach
Fall 2019

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(Office hours by appointment)

MEETING TIMES: **Mondays – 5:00 PM – 8:00 PM**

LOCATION: Brambleton Middle School, Room 606

COURSE DESCRIPTION

Uses case studies learning approach and simulations to examine conflict mediation and resolution skills and safety and security issues. Focuses on character and ethics education in schools, coaching and mentoring, and adult motivation to support positive behaviors in work settings.

CANDIDATE OUTCOMES

Participants will:

1. Using the case study method, demonstrate an understanding of current theories of learning and motivation with a focus on adults in educational settings.
2. Identify activities that promote ethics and character education.
3. Identify issues and strategies relating to coaching and mentoring as an important aspect of leadership development.
4. Identify and demonstrate an awareness of a variety of strategies to improve adult behavior in the educational setting.
5. Using case studies and/or simulations, use a variety of strategies, including effective consensus-building and negotiation skills to reduce conflict among students and staff, to improve school safety and security, and build an inclusive and respectful school environment that promotes a culture of high performance-based expectations.
6. Identify issues regarding contemporary intellectual movements and their impact on school contexts (e.g. feminism, post structuralism).

RELATIONSHIP TO PROGRAM GOALS AND PROFESSIONAL ORGANIZATION

This course is one of two culminating courses in the Education Leadership Masters degree program. A case study approach examines ways to manage positive and negative adult behavior in educational settings. Students apply concepts taught throughout the program. Masters program to solve real-life problems in educational setting and have opportunities to demonstrate critical thinking and the knowledge, skills, and dispositions of aspiring administrators



In relationship to professional organization competencies, participants in this course will demonstrate proficiency in appropriate ISLLC/Endorsement Competencies. With regard to NCATE Curriculum Guidelines, students in this course will demonstrate an understanding of, and capabilities in, all four areas of education leadership: strategic leadership, instructional leadership, organizational leadership, and political and community leadership. The specific standards are listed below.

VA DOE: 1a, 2d, 3b, 3c, 5b, 6a.

ISLLC: 1-K1, 1-K5, 1-K6, 2-K2, 2-K3, 2-K8, 2-P1, 2-P2, 2-P7, 2-P8, 2-P9, 2-P10, 3-K3, 3-K4, 3-P5, 3-P15, 3-P16, 3-P20, 4-P5, 5-K2, 5-K4, 5-P2, 5-P8, 5-P13, 6-K2, 6-K5.

NCATE: Strategic Leadership (1.2); Instructional Leadership (5.3); Organizational Leadership (7.2, 7.5); Political and Community Leadership (11.6)

NATURE OF COURSE DELIVERY

A variety of instructional methods are used in this course to cover the course content and create a dynamic, interactive learning environment. These methods include large- and small-group instructions, cooperative learning activities, media, Internet assignments, lectures, guest practitioners, group presentations, individual research, case studies, and simulations.

TEXTBOOKS

Required:

Cheliotis, Linda M. Gross and Reilly, Marceta F. *Coaching Conversations: Transforming Your School One Conversation at a Time*

Kosmoski, Georgia and Pollack, Dennis. *Managing Difficult, Frustrating, and Hostile Conversations.*

Scott, Susan. *Fierce Conversations.*

Whitaker, Todd. *Dealing With Difficult Parents.*

Whitaker, Todd. *What Great Principals Do Differently.*

Other readings as required.

SUPPLEMENTAL READINGS ON MOTIVATIONAL THEORY

Set One:

Csikszentmihalyi, Mihaly. *Flow.*

Dweck, Carol. *Mindset: The New Psychology of Success.*

Gardner, Csikszentmihalyi, and Damon. *Good Work.*

Halberstam, David. *The Amateurs.*

Pressfield, Steven. *The War of Art.*

Set Two:

Carse, James. *Finite and Infinite Games.*

Deci, Edward. *Why We Do What We Do.*

Parker, John. *Once a Runner.*

Semler, Ricardo. *Maverick.*

Colvin, Geoff. *Talent is Overrated.*



COURSE REQUIREMENTS

Access to a computer, the Internet, and GMU email are essential for this course. Candidates will be given access to Blackboard (blackboard.gmu.edu) for communication and resource purposes and are expected to competently use standard computer office tools, such as word processing, spreadsheets, database, and presentation software.

Candidates are expected to attend each class for its entirety. Candidates who must be absent from class are expected to notify the instructor in advance by telephone or email. Candidates who miss more than one class, or who arrive late or leave early, will lose participation points.

Assignments are to be completed by the due date outlined. Assignments submitted late will have points deducted. Assignments submitted more than one week late will not receive credit. All written assignments prepared outside of class are to be completed using standard word processing or presentation tools and will be submitted electronically as an email attachment.

Professional Dispositions

Students are expected to exhibit professional behaviors and dispositions at all times.

See <https://cehd.gmu.edu/students/policies-procedures/>

Core Values Commitment

The College of Education & Human Development is committed to collaboration, ethical leadership, innovation, research-based practice, and social justice. Students are expected to adhere to these principles. <http://cehd.gmu.edu/values/>

GMU Policies and Resources for Students

Policies

- Students must adhere to the guidelines of the Mason Honor Code. <https://catalog.gmu.edu/policies/honor-code-system/>
- Students must follow the university policy for Responsible Use of Computing [See <http://universitypolicy.gmu.edu/policies/responsible-use-of-computing/>]
- Students are responsible for the content of university communications sent to their George Mason University email account and are required to activate their account and check it regularly. All communication from the university, college, school, and program will be sent to students solely through their Mason email account.



- Students with disabilities who seek accommodations in a course must be registered with the George Mason University Office of Disability Services (ODS) and inform their instructor, in writing, at the beginning of the semester [See <http://ods.gmu.edu/>].
- Students must follow the university policy stating that all sound emitting devices shall be silenced during class unless otherwise authorized by the instructor.

Campus Resources

- Support for submission of assignments to Tk20 should be directed to tk20help@gmu.edu or <https://cehd.gmu.edu/aero/tk20>. Questions or concerns regarding use of Blackboard should be directed to <http://coursessupport.gmu.edu/>.
- For information on student support resources on campus, see <https://ctfe.gmu.edu/teaching/student-support-resources-on-campus>

Other reminders:

Plagiarism Statement: Plagiarism means using the exact words, opinions, or factual information from another person without giving that person credit. Writers give credit through accepted documentation styles, such as parenthetical citation, footnotes, or endnotes; a simple listing of books and articles is not sufficient. Plagiarism is the equivalent of intellectual robbery and cannot be tolerated in an academic setting (Statement of English Department at George Mason University).

Plagiarism and the Internet: Copyright rules also apply to users of the Internet who cite from Internet sources. Information and graphics accessed electronically must also be cited, giving credit to the sources. This material includes but is not limited to e-mail (don't cite or forward someone else's e-mail without permission), newsgroup material, information from Web sites, including graphics. Even if you give credit, you must get permission from the original source to put any graphic that you did not create on your web page. Shareware graphics are not free. Freeware clipart is available for you to freely use. If the material does not say "free," assume it is not. Putting someone else's Internet material on your web page is stealing intellectual property. Making links to a site is, at this time, okay, but getting permission is strongly advised, since many Web sites have their own requirements for linking to their material.



Academic Integrity & Inclusivity: This course embodies the perspective that we all have differing perspectives and ideas and we each deserve the opportunity to share our thoughts. Therefore, we will conduct our discussions with respect for those differences, meaning we each have the freedom to express our ideas, but we should also do so keeping in mind that our colleagues deserve to hear differing thoughts in a respectful manner, i.e. we may disagree without being disagreeable. <http://integrity.gmu.edu/>

Other Concerns: If you have concerns or issues relating to the content or conduct of the class, please talk with me directly. As a matter of policy, I do not respond to anonymous e-mails.

For additional information on the College of Education and Human Development, please visit our website <https://cehd.gmu.edu/students/>.

Grading

A+	100
A	95-99
A-	90-94
B+	87-89
B	83-86
B-	80-82
C	75-79
F	0-74

Consistent with expectations of a Masters-level course in the Educational Leadership program, grading is based on student performance on written assignments, as well as on participation in various class activities, not on the effort you put into the assignments. The assignments constructed for this course reflect a mix of skills associated with the application of leadership and organizational theory to educational contexts. Overall, written work will be assessed using the following broad criteria:

- Application of concepts reflected in class discussion and readings;
- Creativity and imagination;
- Organization and writing. A clear, concise, and well-organized paper will earn a better grade. Papers should be prepared using the format specified in the *Publication Manual of the American Psychological Association: Fifth Edition*.

Student grades are based on proficiency with respect to the student outcomes stated above. Below are the basic percentages for the various kinds of work required for the class, but students should always bear in mind that grading is primarily a judgment about your performance. Grades are designed to indicate your success in completing the course, not the level of effort you put into it.



The overall weights of the various performances are as follows:

Class Participation: 20 points

Participation is evident in three ways:

1) Attendance: Students are expected to actively participate in class discussions, in group activities, and in serving as critical friends to other students. Students are expected to attend every class for its entirety. Emergencies sometimes arise, however. If you need to be absent from class, you are expected to notify me in advance by telephone or e-mail. If you miss more than one class, you will lose participation points. If you come to class more than 30 minutes late or leave more than 30 minutes early, you will lose participation points. If you are absent for an oral activity or presentation, you will not receive credit for that activity.

2) Learning Activities and Reflection: An important component of any leader's learning involves balancing action and reflection. As such, we will engage in a variety of learning activities in class, including exercises, debates, oral presentations, and analyses of cases.

Written Assignments - 80 points

For this class, you will be asked to do a variety of written work. Papers are due as indicated on the class schedule that follows. Descriptions of the assignments follow.

ASSIGNMENTS

Presentation of Motivational Theory/Theorist (20 points) *Due date TBA on September 9*

In groups of three each class member will prepare a twenty-minute lesson for the class on one of the following topics. The lesson should include factual information presented in as creative a manner as possible. You should prepare handouts for the class, visuals for your presentation and some assessment activity.

Topics:

- Herzberg & Porter – Need Theories
- Goal Theories of Motivation
- Self-Determination Theories
- Expectancy Theory
- Kegan's Ways of Knowing
- Job Characteristics Model (JCM)
- Motivation and Culture

Presentation of Motivational Theory/Theorist Rubric

Element	Below Expectations	Approaching Expectations	Meets Expectations
Knowledge/Information 50%	The information was incorrect, very incomplete or not well organized.	The information was correct, fairly complete and well organized.	The information was complete, correct, well organized and presented in a creative and interesting manner.
Handouts/Visuals 10%	Handouts and visuals were not provided and/or those that were provided were incorrect and/or poorly prepared.	Appropriate handouts and visuals were provided.	The handouts and visuals were clear, creative and added significantly to understanding of the presentation.
Communication Skills 20%	Adequate communication skills were not demonstrated.	Adequate communication skills were demonstrated.	Outstanding communication skills were demonstrated.
Enthusiasm/Energy 10%	Little/no enthusiasm and/or energy was evident in the presentation.	Some enthusiasm and/or energy was evident in the presentation.	A high level of energy and enthusiasm was evident throughout the presentation.
Class Involvement 10%	Classmates were not involved in the presentation and/or showed no interest.	Classmates were somewhat involved in the presentation and/or showed a moderate level of interest	Classmates were involved in the presentation and showed a high level of interest.

Assessing Your Emotionally Intelligent Leadership Skills (20 points)

Paper due on Monday, November 25, 2019

Make at least four copies of the assessment instrument which will be distributed in class. Take the assessment yourself and ask at least three (3) colleagues to assess you as well. Plot your responses and your colleague's responses on the scoring grid-also in the course materials section of Blackboard. Use different colors to plot each set of responses.

Write a reflection on the areas of strengths and areas of weakness that you perceive. Compare this to the areas as identified by your colleagues-what insight does this give you. Finally, identify the areas you want to work to improve and explain why you selected these areas. Also, indicate what activities you will undertake to improve in those areas. (2 – 4 pages maximum)



EI Leadership Skills Assessment and Paper Rubric

Element	Below Expectations	Approaching Expectations	Meets Expectations
Response Grid 15%	Grid was not completed or was not clear.	Grid was completed and is clear.	Grid was completed in a colorful and easily read manner.
Self-assessment of areas of strength and weakness 25%	Areas of strength and weakness are not clearly identified.	Most areas of strengths and weaknesses are identified and discussed.	All components are identified as areas of relative strengths and weaknesses and are briefly discussed,
Comparison with colleagues' assessment 15%	The comparison to colleague's assessments is missing or incomplete.	The comparison deals with most areas.	The comparison with colleague's assessments is complete.
Insight gained from this comparison. 25%	The paper identifies little or no insight gained from this comparison.	The paper shows some insight gained from this comparison.	The paper shows significant insight and growth from this comparison.
Plan for skills improvement 15%	The plan for improvement is missing or superficial.	The plan for improvement is fairly complete.	The plan for improvement is complete and provides specific examples or details.
Mechanics 5%	There are more than three mechanical errors.	There are no mechanical errors.	There are no mechanical errors.

Personal Motivation Paper (15 points)

Paper due Monday, November 4, 2019 – Presentations on Monday, November 11/18, 2019

Class members will write a paper on the topic “What Motivates Me?” This paper should trace the origins of personal motivation, describe the people who have had major influence in shaping that motivation, how it has been sustained over time and how it relates to the theories we have discussed and read about.

Presentation: Each class member will present his/her primary motivators to the class in as creative a way as possible.

See rubric on next page.

Rubric for the Personal Motivation Paper and Presentation

Element	Below Expectations	Approaching Expectations	Meets Expectations
History of personal motivation 20%	The history of personal motivation lacks depth. The people involved are not described or listed.	The history of personal motivation is comprehensive and includes descriptions of the roles of people who had major impact.	The history includes additional information such as timelines, pictures or other artifacts.
How motivation has been sustained over time 20%	Little or no explanation is given for how motivation has been sustained.	A comprehensive description of how motivation has been sustained over time is included.	The comprehensive explanation of how motivation has been sustained over time includes a visual, metaphor, poem, song etc.
How motivation relates to theory 15%	There is little reference to motivation theory.	References are made to at least two theories or authors.	References are made to more than two theories or authors.
Mechanics (such as spelling, grammar, punctuation) 10%	There are more than three mechanical errors.	There are no more than 3 mechanical errors.	There are no mechanical errors.
Presentation is creative/innovative 15%	The presentation included no creative elements.	The presentation conveyed the message using at least one creative element.	The presentation included several creative elements.
Presentation is easily heard, visuals are clear, accurate, and easy to read 20%	The presentation was hard to hear and/or visuals were hard to read.	The presentation was easy to hear and visuals were clear, accurate and easy to read.	The sound and /or visuals were enhanced so as to add impact to the presentation.

Individual Case Studies (15 Points): *Due by Friday, December 6, 2019*

You are to write up one case study related to real life problems related to dealing with difficult adult behavior. You will not reveal the identity of the people involved. The case should be based on an interview with an administrator in education.

Each case study must include at least the following elements. Others may be included if they add to the reader's understanding of the case.

- Setting
- Individuals Involved
- The Incident Issue:
 1. History
 2. Influences
 3. Considerations
- Outcome(s)
- Your personal reflections on the case: Please include alternatives you might have considered and what this case added to your knowledge of conflict resolution. You should also include any definitions or policies which are related to the case.

Rubric for Individual Case Study Assignment

Element	Below Expectations	Approaching Expectations	Meets Expectations
Historical information, including the setting, individuals involved and the incident itself are included 20%	One or more aspect of historical background is either missing or not adequately described.	All historical information is included in enough detail to allow for a clear understanding of the incident.	Historical information is given in great detail, including visuals, transcripts of conversations or other forms of documentation.
Outside influences, considerations, policies and definitions impacting the outcome are included. 20%	One or more major outside influences, considerations, policies and definitions impacting the outcome are either missing or not adequately described.	All outside influences, considerations, policies and definitions impacting the outcome are included in enough detail for a clear understanding of the incident.	The impact of the outside influences, considerations, policies and definitions on the outcome of the incident are clearly identified.
Outcome(s) and consequences of the outcome(s) of the incident are included. 20%	The outcome of the incident is omitted or unclear and/or significant consequences of the outcome are omitted.	Outcome(s) and consequences of the outcome(s) of the incident are included and are detailed enough for a clear understanding of the incident.	Outcome(s) and consequences of the outcome(s) of the incident are included and show unusual insight.
Reflections on the incident and outcome are included. 30%	There is little, if any, meaningful reflection on the incident and outcome.	Meaningful reflections on the incident and its outcomes are included.	The reflections included are meaningful and show unusual insight.
Mechanics (such as spelling, grammar, punctuation) 10%	There are more than three mechanical errors.	There are no mechanical errors.	There are no mechanical errors.

Proposed Course Schedule:

We will review a draft I have prepared for you on our first day of class to determine as a team which sessions shall be on site and those that will be online based on your current fall schedule as educators. 😊

CLASS SESSION DATES and GRADED ITEMS SCHEDULE:

DATE	GRADED ITEMS DUE
Monday, September 9, 2019 – 5PM – 8PM <i>In Person</i>	TBA based on September 9 discussions
Monday, September 16, 2019	TBA based on September 9 discussions
Monday, September 23, 2019	TBA based on September 9 discussions
Monday, September 30, 2019	TBA based on September 9 discussions
Monday, October 7, 2019	TBA based on September 9 discussions
Monday, October 21, 2019	TBA based on September 9 discussions
Monday, November 4, 2019	Personal Motivation Paper Due!
Monday, November 11, 2019 <i>In Person</i>	Personal Motivation Interactive Presentations
Monday, November 18, 2019 <i>In Person</i>	Personal Motivation Interactive Presentations
Monday, November 25, 2019	Emotional Intelligence Assessment Paper Due!
Monday, December 2, 2019	Individual Case Study due by Friday, December 6!
Monday, December 9, 2019 <i>In Person</i>	TBA based on September 9 discussions

