Faculty
Name: Matt Andre, PhD
Office hours: By Appointment (email me with your SciTech availability)
Office location: Bull Run Hall – Room 201G
Email address: mandre@gmu.edu

Prerequisites/Corequisites
90 credits (Senior status), KINE 330, KINE 341, KINE 400, KINE 410, KINE 420, KINE 441, attempt of the ACSM-EP or NSCA-CSCS exam, and current CPR/AED/First-Aid Certification

University Catalog Course Description
Provides a directed, field-based experience, in which students observe and participate in conditions, practices, and settings where sought career roles are conducted. The Kinesiology Internship Coordinator (Dr. Andre) must approve placement for the internship. Both a faculty advisor (i.e. KINE 490 instructor) and an approved agency supervisor will coordinate and oversee the student’s internship experience.

Course Overview
This is the final of three fieldwork experiences in which students are provided an opportunity to practice and refine practitioner-oriented skills that are required of entry-level kinesiology professionals. This course satisfies the University general education requirement for the synthesis course. The purpose of the synthesis course is to provide students with the opportunity to synthesize the knowledge, skills, and values gained from the general education curriculum. Students are held to the standards of the George Mason University Honor Code. Students are expected to meet all course requirements and fulfill your duties and responsibilities as stipulated by the onsite supervisor.

Course Delivery Method
This course will be delivered using an internship format. In addition to requiring a minimum of 400 internship hours (30 hours weekly minimum), interns need to meet other requirements described in this syllabus.
Learner Outcomes or Objectives
This course is designed to enable students to do the following:
1. Synthesize theories, concepts, and philosophies learned through academic and relevant professional experiences to the vocational setting
2. Demonstrate skills and competencies of an entry-level kinesiology professional in the vocational setting
3. Assess his/her current professional strengths and areas in need of improvement
4. Set personal objectives for a career in kinesiology utilizing both personal assessment and evaluation by the academic institution and the internship site

Professional Standards
This course meets the Commission on Accreditation of Allied Health Education Programs (CAAHEP) requirements and covers the following American College of Sports Medicine’s Knowledge-Skills-Abilities (KSA’s):

<table>
<thead>
<tr>
<th>KSA Description</th>
<th>Lecture, Lab, or both</th>
</tr>
</thead>
<tbody>
<tr>
<td>GENERAL POPULATION/CORE</td>
<td></td>
</tr>
<tr>
<td>EXERCISE PRESCRIPTION AND PROGRAMMING</td>
<td></td>
</tr>
<tr>
<td>1.7.32 Ability to communicate appropriately with exercise participants during initial screening and exercise programming.</td>
<td>Lab</td>
</tr>
<tr>
<td>GENERAL POPULATION/CORE:</td>
<td></td>
</tr>
<tr>
<td>PROGRAM ADMINISTRATION, QUALITY ASSURANCE, AND OUTCOME ASSESSMENT</td>
<td></td>
</tr>
<tr>
<td>1.11.8 Ability to create and maintain records pertaining to participant exercise adherence, retention, and goal setting.</td>
<td>Lab</td>
</tr>
<tr>
<td>1.11.9 Ability to develop and administer educational programs (e.g., lectures, workshops) and educational materials.</td>
<td>Lab</td>
</tr>
<tr>
<td>1.11.12 Ability to provide and administer appropriate customer service.</td>
<td>Lab</td>
</tr>
</tbody>
</table>
Course Performance Evaluation
Students are expected to submit all assignments on-time in the manner outlined by the instructor (e.g., Blackboard, Tk20, hard copy). You will not receive a passing grade until all work is received.

- **Weekly internship reports**: Weekly hours are accumulated Monday-Sunday. Reports are due via Blackboard by 11:59pm on Monday, the day after the week closes. Reports must be thoughtful, well-written, and signed by both the intern and site-supervisor every week.
  - Specific guidelines on how to save and submit will be explained in the Weekly Report content area.
  - Gradebook will reflect hours
  - Until I receive your ELA, Internship Expectations, and valid CPR/First-aid certification (which cannot expire during the time of your internship), you have zero hours (regardless of how many you have worked); none of those hours will count.

- **Special Project and Final Presentation**: Special Project Proposal Form as well as Guidelines for the Special Project/Final Presentation will be available on Blackboard. Date TBD

- **Mid-Point and End-Point Performance Assessments**: Each will be completed by the Site-Supervisor and shared with the intern, and then will be submitted to the Faculty Advisor. Due 10/17, 11:59 p.m. and 12/19, 11:59 p.m., respectively.

- **Intern report**: To be completed by you at the end of your internship regarding your evaluation of your site and supervisor. Due 12/19, 11:59 p.m.

- **ACSM-EP or NSCA-CSCS exam results** in official score report.
  - Use coupon code ERPGMU17 for $25 off the CSCS exam
  - When you complete the exam, you’re given the results immediately. This report is what needs to be submitted to your faculty advisor (not simply “I failed/I passed” or a partial screenshot). Due 12/19, 11:59 p.m.

- **Senior Survey**: Completed at end of internship. Due 12/19, 11:59 p.m.

**Grading**
The faculty supervisor (KINE 490 instructor) assigns the grade based on the intern’s meeting of the internship requirements. The grade will either be “Satisfactory” (S), reflecting a grade of “C or better,” or a “No Credit” (NC), which is the equivalent to a failing grade. Anyone receiving a grade of NC will be required to begin a new internship experience, including re-enrollment and repayment for the 12-credit hours. An ‘In Progress’ (IP) grade may be assigned until all internship requirements are completed.

If even one single item is missing on 12/19 at 11:59 p.m., then you will receive either a grade of either “IP” (if it appears that you are making reasonable progress) or “NC” (if you have failed the class).

**Professional Dispositions**
See [https://cehd.gmu.edu/students/polices-procedures/](https://cehd.gmu.edu/students/polices-procedures/)

**Core Values Commitment**
The College of Education and Human Development is committed to collaboration, ethical leadership, innovation, research-based practice, and social justice. Students are expected to adhere to these principles: [http://cehd.gmu.edu/values/](http://cehd.gmu.edu/values/).
GMU Policies and Resources for Students

Policies

- Students must adhere to the guidelines of the Mason Honor Code (see http://oai.gmu.edu/the-mason-honor-code/).
- Students must follow the university policy for Responsible Use of Computing (see http://universitypolicy.gmu.edu/policies/responsible-use-of-computing/).
- Students are responsible for the content of university communications sent to their Mason email account and are required to activate their account and check it regularly. All communication from the university, college, school, and program will be sent to students solely through their Mason email account.
- Students with disabilities who seek accommodations in a course must be registered with George Mason University Disability Services. Approved accommodations will begin at the time the written letter from Disability Services is received by the instructor (see http://ods.gmu.edu/).
- Students must follow the university policy stating that all sound emitting devices shall be silenced during class unless otherwise authorized by the instructor.

Campus Resources

- Support for submission of assignments to Tk20 should be directed to tk20help@gmu.edu or https://cehd.gmu.edu/aero/tk20. Questions or concerns regarding use of Blackboard should be directed to http://coursessupport.gmu.edu/.
- The Writing Center provides a variety of resources and services (e.g., tutoring, workshops, writing guides, handbooks) intended to support students as they work to construct and share knowledge through writing (see http://writingcenter.gmu.edu/).
- The Counseling and Psychological Services (CAPS) staff consists of professional counseling and clinical psychologists, social workers, and counselors who offer a wide range of services (e.g., individual and group counseling, workshops and outreach programs) to enhance students’ personal experience and academic performance (see http://caps.gmu.edu/).
- The Student Support & Advocacy Center staff helps students develop and maintain healthy lifestyles through confidential one-on-one support as well as through interactive programs and resources. Some of the topics they address are healthy relationships, stress management, nutrition, sexual assault, drug and alcohol use, and sexual health (see http://ssac.gmu.edu/). Students in need of these services may contact the office by phone at 703-993-3686. Concerned students, faculty and staff may also make a referral to express concern for the safety or well-being of a Mason student or the community by going to http://ssac.gmu.edu/make-a-referral/.

For additional information on the College of Education and Human Development, please visit our website https://cehd.gmu.edu/.