



**College of Education and Human Development
Division of Special Education and disAbility Research**

Spring 2016

EDSE 499 DL1: Intensive Applied Behavior Analysis Practicum

CRN: 18269, 6 - Credits

Instructor: Dr. Kristy Park	Meeting Dates: 01/19/16 - 05/11/16
Phone:	Meeting Day(s): 2 visits weekly- schedule with BCBA supervisor <i>*Based on 20 hours worked 6cr – 2 hours/week for 15 weeks; 300 hrs worked & 30 hrs of supervision for the semester</i>
E-Mail: kparkc@gmu.edu	Meeting Time(s): 10% of time is supervised visits weekly schedule with BCBA supervisor
Office Hours: by appointment	Meeting Location: Practicum site

Note: This syllabus may change according to class needs. Students will be advised of any changes immediately through George Mason e-mail and/or through Blackboard.

Course Description

Meets intensive undergraduate supervision requirements by the BACB to develop, design, implement, and evaluate behavior analytic techniques that produce meaningful change.

Prerequisite(s): EDSE 460 (may be taken concurrently); admission to or prior completion of the Applied Behavior Analysis minor or permission of instructor; submission of practicum application to the Special Education program.

Notes: This Applied Behavior Analysis Practicum follows the experience guidelines of the Behavior Analysis Certification Board (www.BACB.com).

Hours of Lecture or Seminar per week: 3

Hours of Lab or Studio per week: 0

Grading: Satisfactory/No Credit

Prerequisite(s): None

Co-requisite(s): EDSE 460 or permission by the instructor

Advising Contact Information

Please make sure that you are being advised on a regular basis as to your status and progress through your program. Mason M.Ed. and Certificate students should contact the Special Education Advising Office at (703) 993-3670 for assistance. All other students should refer to their faculty advisor.

Nature of Course Delivery

Supervision learning activities include the following:

1. Observation and feedback
2. Application activities
3. Small group activities and assignments
4. Video and other media supports

Learner Outcomes

Upon completion of this course, students will be able to:

- Develop goals to develop new behavior analytic skills according to the BACB Task List
- Practice within one's limits of professional competence in applied behavior analysis.
- Conduct behavioral measurement using a variety of behavioral measurement procedures.
- Implement behavior analytic assessment procedures as directed by one's supervisor.
- Interpret behavior analytic assessment procedures in conjunction with one's supervisor.
- Develop behavior analytic intervention procedures in conjunction with one's supervisor.
- Implement behavior analytic instruction and intervention procedures in conjunction with and as directed by one's supervisor.
- Make data based decisions in conjunction with one's supervisor.
- Complete and submit all documentation as required by one's supervisor and by GMU personnel.
- Conduct oneself in accordance with the Guidelines for Responsible Conduct and the Disciplinary Standards.

Required Textbooks

None

Digital Library

Effective summer 2015, the Division of Special Education and disAbility Research will discontinue the use of the Pearson Digital Library. No further registrations will be accepted. Students who hold current subscriptions will continue to have access to the library for the

remainder of their subscription time. However, no further updates will be made to the digital library. During this time, should a textbook be revised or a new book is adopted for a class where the text is included in the digital library, Pearson will have options available to you and will provide you with an individual e-text or, if there is no e-text, a printed copy. Students, who have purchased a 3-year subscription directly through Pearson Education, will also have an option to obtain a prorated refund. However, 3-year subscription access cards purchased via the GMU bookstore will need to speak with a George Mason Bookstore Representative. Please be aware that the issuance of a refund, in this case, is at the discretion of the George Mason bookstore. Concerns or questions may be directed to Molly Haines at Molly.Haines@pearson.com.

Recommended Textbooks

None

Required Resources

Students must complete the Supervision Module on the BACB website.

Additional Readings

As determined by your BCBA supervisor

Course Relationships to Program Goals and Professional Organizations

This course is part of the George Mason University, Graduate School of Education (GSE), Special Education Program for Applied Behavior Analysis Graduate Certificate. This program complies with the standards for teacher licensure established by the Council for Exceptional Children (CEC), the major special education professional organization. The CEC Standards are listed on the following website:

<http://www.cec.sped.org/Content/NavigationMenu/ProfessionalDevelopment/ProfessionalStandards> The content of the courses in this program is derived from the Task List published by the national Behavior Analyst Certification Board (BACB) as well as the Board's Guidelines for Responsible Conduct. The BACB Standards are listed on the following website: For more information on the Board and the examination, please visit the Board's website at www.bacb.com. The content of the courses in this program is derived from the Task List published by the national Behavior Analyst Certification Board (BACB) as well as the Board's Guidelines for Responsible Conduct. The BACB Standards are listed on the following website: For more information on the Board and the examination, please visit the Board's website at www.bacb.com.

GMU Policies and Resources for Students:

a. Students must adhere to the guidelines of the George Mason University Honor Code [See <http://oai.gmu.edu/the-mason-honor-code/>].

b. Students must follow the university policy for Responsible Use of Computing [See <http://universitypolicy.gmu.edu/policies/responsible-use-of-computing/>].

c. Students are responsible for the content of university communications sent to their George Mason University email account and are required to activate their account and check it regularly. All communication from the university, college, school, and program will be sent to students solely through their Mason email account.

d. The George Mason University Counseling and Psychological Services (CAPS) staff consists of professional counseling and clinical psychologists, social workers, and counselors who offer a wide range of services (e.g., individual and group counseling, workshops and outreach programs) to enhance students' personal experience and academic performance [See <http://caps.gmu.edu/>].

e. Students with disabilities who seek accommodations in a course must be registered with George Mason University Disability Services and inform their instructor, in writing, as soon as possible. Approved accommodations will begin at the time the written letter from Disability Services is received by the instructor. <http://ods.gmu.edu/>.

f. Students must follow the university policy stating that all sound emitting devices shall be turned off during class unless otherwise authorized by the instructor.

g. The George Mason University Writing Center staff provides a variety of resources and services (e.g., tutoring, workshops, writing guides, handbooks) intended to support students as they work to construct and share knowledge through writing [See <http://writingcenter.gmu.edu/>].

Professional Dispositions

Students are expected to exhibit professional behaviors and dispositions at all times.

Core Values Commitment

The College of Education & Human Development is committed to collaboration, ethical leadership, innovation, research-based practice, and social justice. Students are expected to adhere to these principles. [See <http://cehd.gmu.edu/values/>]

For additional information on the College of Education and Human Development, Graduate School of Education, please visit our website [See <http://gse.gmu.edu/>]

Course Policies & Expectations

Attendance.

- You are expected to attend each supervision meeting scheduled with your BCBA supervisor (or supervisor designee for those participating in group supervision). You may miss no more than two of these meetings in the 15 week semester, with prior notice of at least 6 hours given for each. Should circumstances necessitate tardiness, you are

expected to phone your supervisor and notify her or him. You will be responsible for making up any time lost due to absence or tardiness.

Late Work.

- You must have completed the online Supervision Module on the BACB website. Hours cannot be accrued until you have completed this module. Students who do not complete this module will receive the grade of “Fail.”

- At the beginning of the semester sign and submit the
 - Practicum Supervision contract
 - Confidentiality policy, and
 - Declaration of Professional Practicumno later than the end of the second week of the academic semester. Consent forms must be obtained prior to disclosing information or audio/video recording sessions. Failure to obtain proper consent forms may result in removal from the practicum placement.

- At the end of each semester, you must submit the Summary of Experience Verification form along with each Session Experience Supervision Forms to GMU online assessment system (TK20) by the last day of the semester. Failure to submit forms will result in an incomplete for the practicum.

Tk20 Performance-Based Assessment Submission Requirement

Every student registered for any Special Education course with a required performance-based assessment is required to submit the (*NO ASSESSMENT REQUIRED FOR THIS COURSE*) to Tk20 through Blackboard (regardless of whether the student is taking the course as an elective, a onetime course or as part of an undergraduate minor). Evaluation of the performance-based assessment by the course instructor will also be completed in Tk20 through Blackboard. Failure to submit the assessment to Tk20 (through Blackboard) will result in the course instructor reporting the course grade as Incomplete (IN). Unless the IN grade is changed upon completion of the required Tk20 submission, the IN will convert to an F nine weeks into the following semester.

Students will submit initial and final documents to Blackboard. Initial documents include a practicum supervision contract, Confidentiality policy and Declaration of Professional Practice. A home setting practicum may include additional consent forms such as authorization to share information and/or record session, and/or adult-in-home policy. A school-based setting may require additional consent forms such as authorization to disclose and/or audio/video consent. End of semester documents includes a summary Experience Verification form as well as each supervision form for the week.

Grading Scale

Practicum is graded on a Pass / Fail system. To obtain a passing grade, the following tasks and performances must be met:

1. Complete and pass the online training module found on the BACB website (www.bacb.com)
2. Receive a Satisfactory rating on more than 80% of the Session Experience Verification forms during individual supervision sessions.
3. Initial documents (i.e., Practicum Supervision Contract, Confidentiality policy, Declaration of Professional Practice, and necessary consent forms) must be uploaded onto GMU's online assessment system.
4. End of the semester documents (i.e., Summary experience verification form and Session experience verification forms) must be uploaded onto GMU's online assessment system.

Assignments

Performance-based Assessment (TK20 submission required).

The following 3 documents must be uploaded at the start of the semester: 1) Practicum supervision contract, 2) Confidentiality Policy, and 3) Declaration of Professional Practice *consent forms as needed

The following documents must be uploaded at the end of the semester:

- Each session feedback form (i.e., 15 supervised sessions = 15 forms)
- Summary Verification Form (copy) – Student keeps original document

Performance-based Common Assignments (No TK20 submission required).

Students are responsible for maintaining a log of hours, which may be requested by the BCBA supervisor to determine if progress is being made toward the total hours for the semester.

Students are encouraged to maintain a Practicum Binder which sections of the Task List and supporting evidence of work.

Other Assignments.

Students will complete a practicum project that includes a behavior change component. The focus of the project is for the practicum student to acquire new behavior-analytic skills.

Activities must be consistent with the dimensions of applied behavior analysis identified by Bear, Wolf, and Risley (1968). Examples of the project can include:

- Conducting assessments related to the need for behavioral interventions
- Demonstration of a behavior change process
- Design, implementation, and evaluation of a skill-acquisition program
- Design, implementation, and evaluation of a training program

CONTESTED EXPERIENCE:

If a supervisee is unable to obtain the signature of a supervisor on the Experience Verification Form or disagrees with the total number of hours recorded on the form, the supervisee may supplement his or her application with proof of the following:

- A. Copy of the supervisory contract
 - B. Copies of the signed Experience Supervision Forms completed during the experience
 - C. Letters or other documentation from third parties who observed the supervisory relationship
- Supervisees also must provide the supervisor with copies of the documentation they are submitting to the BACB and must include proof of provision of this information to the supervisor (e.g., certified mail receipt along with a letter from the supervisee to the supervisor).

Schedule

Week	Objective	Assignment	Readings
1	Meet with BCBA supervisor, practicum site personnel, clients Review Initial Documentation Packet	* Complete Initial Documentation Packet with BCBA supervisor & Practicum Site * Obtain Home/School Consent forms as needed * Develop practicum schedule	Bear, Wolf, & Risely (1968)
2	Meet with BCBA supervisor and clients Set up system to complete, organize, and store on-going documentation (supervision forms) Set up system to maintain log of hours	* Upload initial Documentation Packet to GMU online assessment system * Set practicum goal(s)	As assigned by the BCBA supervisor
3	Meet with BCBA supervisor and clients Complete on-going documentation	* Define goal and measurement system * Develop task analysis to complete goal	As assigned by the BCBA supervisor

	(supervision forms) Maintain log of hours		
4	Meet with BCBA supervisor and clients Complete on-going documentation (supervision forms) Maintain log of hours	* Monitor progress on goal	As assigned by the BCBA supervisor
5	Meet with BCBA supervisor and clients Complete on-going documentation (supervision forms) Maintain log of hours	* Monitor progress on goal * Progress review of supervision. Provide student with written and/or verbal feedback about whether adequate progress is being made.	As assigned by the BCBA supervisor
6	Meet with BCBA supervisor and clients Complete on-going documentation (supervision forms) Maintain log of hours	* Monitor progress on goal	As assigned by the BCBA supervisor
7	Meet with BCBA supervisor and clients Complete on-going documentation (supervision forms) Maintain log of hours	* Monitor progress on goal	As assigned by the BCBA supervisor
8	Meet with BCBA supervisor and clients Complete on-going documentation (supervision forms) Maintain log of hours	* Monitor progress on goal	As assigned by the BCBA supervisor
9	Meet with BCBA supervisor and clients	* Evaluate goal * Progress review #2 Progress review of supervision.	As assigned by the BCBA supervisor

	<p>Complete on-going documentation (supervision forms)</p> <p>Maintain log of hours</p>	<p>Provide student with written and/or verbal feedback about whether adequate progress is being made. (if 2 inadequate progress reviews, supervisor must determine whether supervision should continue, and provide in writing the required steps to allow for continued supervision.</p> <p>If the determination is made that supervision should stop, the supervisor must provide in writing to the supervisee what areas were lacking adequate progress and determine if any of the hours during that period should be counted toward supervision)</p>	supervisor
10	<p>Meet with BCBA supervisor and clients</p> <p>Complete on-going documentation (supervision forms)</p> <p>Maintain log of hours</p>	<p>* Evaluate goal</p> <p>* Review hours and confirm documented hours accumulated</p>	As assigned by the BCBA supervisor
11	<p>Meet with BCBA supervisor and clients</p> <p>Complete on-going documentation (supervision forms)</p> <p>Maintain log of hours</p>	<p>* Evaluate goal</p> <p>* Review hours and confirm documented hours accumulated</p>	As assigned by the BCBA supervisor
12	<p>Meet with BCBA supervisor and clients</p> <p>Complete on-going documentation (supervision forms)</p> <p>Maintain log of hours</p>	<p>* Evaluate goal</p> <p>* Review hours and confirm documented hours accumulated</p>	As assigned by the BCBA supervisor
13	<p>Meet with BCBA supervisor and clients</p> <p>Complete on-going documentation (supervision forms)</p> <p>Maintain log of hours</p>	<p>* Evaluate goal</p> <p>* Review hours and confirm documented hours accumulated</p>	As assigned by the BCBA supervisor
14	<p>Meet with BCBA</p>	<p>* Evaluate goal</p>	As assigned by the BCBA

	<p>supervisor and clients</p> <p>Complete on-going documentation (supervision forms)</p> <p>Maintain log of hours</p>	<p>* Review hours and confirm documented hours accumulated</p>	<p>supervisor</p>
15	<p>Meet with BCBA supervisor and clients</p> <p>Complete on-going documentation (supervision forms)</p> <p>Maintain log of hours</p>	<p>* Develop summary of skills/experiences gained and skills/experiences you plan to work on</p> <p>* Submit Verification form and supervised forms onto GMU online assessment system</p>	

Appendix