GEORGE MASON UNIVERSITY
COLLEGE OF EDUCATION AND HUMAN DEVELOPMENT
GRADUATE SCHOOL OF EDUCATION

Teaching Culturally, Linguistically, Diverse & Exceptional Learners Program

EDCI 560:001
Crn: 71852
METHODS OF TEACHING IN FOREIGN/WORLD LANGUAGES
3 Credits Fall 2015
Wednesday 4:30-7:10 PM
Thompson L014

PROFESSOR:
Name: Dr. Marjorie Hall Haley
Office hours: By Appointment
Phone: 703.993.8710
Email address: mhaley@gmu.edu

COURSE DESCRIPTION:
A. Co-requisite: EDCI 516
B. University Catalog Course Description: Covers approaches, theories, and methods of teaching foreign and second languages, with practical application to classroom. Students demonstrate teaching strategies, develop lesson and unit-planning skills, and evaluate curricula and materials.
Note: Requires field experience in schools.
C. Expanded Course Description: This course is highly interactive by design. Students examine past and current approaches, strategies, and techniques for teaching foreign/second languages. Students demonstrate teaching strategies; develop lesson and unit planning skills, demonstrate knowledge of the application of basic concepts of phonology, syntax, and morphology, and evaluate foreign/second language resources available in the field. The course delivery is predicated upon learning by doing and discovery learning. Students will engage in cooperative learning, small group discussions, whole class discussions, peer feedback, short lectures, and student-led micro teaching simulations. Instruction will include guest-speakers, videos, and other multimedia resources. Assessments are performance-based. Students are encouraged to complete the performance-based assessments such that they are relevant to their own teaching circumstance. Rubrics are provided for the field experience report, the TAR project, the midterm project, the unit/lesson plan, and the preparation and participation grade.
LEARNER OUTCOMES OR OBJECTIVES:

This course is designed to enable students to:

• Demonstrate ability to teach a foreign/second language using a synthesis of both older and more recent innovative methods
• Use instructional strategies which accommodate methods of teaching foreign/second languages
• Demonstrate ability to organize a detailed lesson plan for foreign/second language teaching, including all three communicative modes (interpersonal, interpretive, and presentational) while focusing on the end goal of oral proficiency and performance.
• Plan and demonstrate 2 mini lessons that are standards-based and are delivered in the target language

PROFESSIONAL STANDARDS:

Relationship to GSE Program Goals, National Standards, and Professional Organizations: ACTFL/NCATE

<table>
<thead>
<tr>
<th>Domain</th>
<th>Language, Linguistics, Comparison</th>
<th>Cultures, Literatures, Cross-Disciplinary Concepts</th>
<th>Language Acquisition Theories, Instructional Practices</th>
<th>Integration of Standards into Curriculum &amp; Instruction</th>
<th>Assessment of Languages and Cultures</th>
<th>Professionalism</th>
</tr>
</thead>
<tbody>
<tr>
<td>Standard Number</td>
<td>1.</td>
<td>2.</td>
<td>3.a.</td>
<td>3.b.</td>
<td>4.a.</td>
<td>4.b.</td>
</tr>
</tbody>
</table>

REQUIRED TEXTS:

Must be purchased and brought to class by 2nd class meeting.


Required Resources: Provided by Professor Haley on loan

The following resources will be loaned to graduate students in EDCI 560 as needed throughout the semester. Do not use highlighters or make any other marks in resources that are loaned to you.


7. ACTFL Performance Guidelines for K-12 Learners

**Required Online Access:** *must have access by 2nd class meeting*

1. GMU Email [http://www.gmu.edu/resources/students/](http://www.gmu.edu/resources/students/)

2. BlackBoard: [http://mymason.gmu.edu](http://mymason.gmu.edu)

**Required Field Experience Registration:**

[https://cehd.gmu.edu/endorse/ferf](https://cehd.gmu.edu/endorse/ferf)

**Recommended Texts and Online Resources:**


3. Dr. Haley’s Exemplar site: [http://cehd.gmu.edu/people/faculty/mhaley/exemplars](http://cehd.gmu.edu/people/faculty/mhaley/exemplars)


7. Teaching Foreign Languages (TFL) Library [www.learner.org](http://www.learner.org)


**COURSE ASSIGNMENTS AND REQUIREMENTS:**

<table>
<thead>
<tr>
<th>Assignment Description</th>
<th>Grade %</th>
<th>Standards Addressed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Field Experience including documentation of hours with fieldwork log &amp; evaluation</td>
<td>10%</td>
<td>1.a., 2.a.</td>
</tr>
<tr>
<td>Teaching Simulations</td>
<td>25%</td>
<td>1.a., 1.c., 2.a., 2.c, 4.a., 4.b., 4.c.</td>
</tr>
<tr>
<td>Midterm Tech Project</td>
<td>20%</td>
<td>4.a.</td>
</tr>
<tr>
<td>Unit Lesson Plan</td>
<td>30%</td>
<td>2.a., 3.a., 3.b., 4.a., 4.b., 4.c., 5.a., 5.b., 6.a.</td>
</tr>
<tr>
<td>Class Attendance,</td>
<td>15%</td>
<td></td>
</tr>
</tbody>
</table>
Preparation and Participation

Requirements: Students in EDCI 560 are expected to:
Attend all class sessions, arriving on time, and actively participate during large and small group discussions and activities. Three or more absences and/or tardies will result in one letter grade reduction.

- Attend all class meetings, arriving on time and with all relevant course materials. Notify Dr. Haley by email if you cannot attend a class.
- Complete all weekly reading and written assignments according to the syllabus and prepare to discuss these assignments in each class.
- Organize course materials electronically or in paper format by purchasing a large 3-ring binder.
- Visit BlackBoard at least once a week to access course documents and materials in preparation for each class meeting.
- Prepare typed and printed weekly assignments. Dr. Haley may collect weekly assignments as part of your preparation and participation grade.
- Hand in all graded projects at the beginning of class on the due date. Late assignments will not be accepted unless prior arrangements are made.

Other Requests:
1. Please place cell phones on vibrate mode or turn them off completely
2. Please refrain from texting and/or emailing during class

BLACKBOARD REQUIREMENTS

Every student registered for any TCLDEL course with a required performance-based assessment is required to submit this assessment, Unit Lesson Plan to Blackboard (regardless of whether a course is an elective, a onetime course or part of an undergraduate minor). Evaluation of the performance-based assessment by the course instructor will also be completed in Blackboard. Failure to submit the assessment to Blackboard will result in the course instructor reporting the course grade as Incomplete (IN). Unless the IN grade is changed upon completion of the required Blackboard submission, the IN will convert to an F nine weeks into the following semester.
GRADING POLICY

At George Mason University course work is measured in terms of quantity and quality. A credit normally represents one hour per week of lecture or recitation or not fewer than two hours per week of laboratory work throughout a semester. The number of credits is a measure of quantity. The grade is a measure of quality. The university-wide system for grading graduate courses is as follows:

<table>
<thead>
<tr>
<th>Grade</th>
<th>GRADING</th>
<th>Grade Points</th>
<th>Interpretation</th>
</tr>
</thead>
<tbody>
<tr>
<td>A+</td>
<td>=100</td>
<td>4.00</td>
<td>Represents mastery of the subject through effort beyond basic requirements</td>
</tr>
<tr>
<td>A</td>
<td>94-99</td>
<td>4.00</td>
<td></td>
</tr>
<tr>
<td>A-</td>
<td>90-93</td>
<td>3.67</td>
<td></td>
</tr>
<tr>
<td>B+</td>
<td>85-89</td>
<td>3.33</td>
<td>Reflects an understanding of and the ability to apply theories and principles at a basic level</td>
</tr>
<tr>
<td>B</td>
<td>80-84</td>
<td>3.00</td>
<td></td>
</tr>
<tr>
<td>C*</td>
<td>70-79</td>
<td>2.00</td>
<td>Denotes an unacceptable level of understanding and application of the basic elements of the course</td>
</tr>
<tr>
<td>F*</td>
<td>&lt;69</td>
<td>0.00</td>
<td></td>
</tr>
</tbody>
</table>

Note: “C” is not satisfactory for a licensure course; “F” does not meet requirements of the Graduate School of Education

FIELD EXPERIENCE REQUIREMENTS

The field experience is a required component of the teacher preparation program at George Mason University. All students will complete a minimum of 20 hours in field experience for this course. Documentation of your field experience using the Fieldwork Evaluation & Log is required which includes a signature from your field experience teacher(s) or supervisor(s). The Fieldwork Evaluation & Log is located on Blackboard.

In-service teachers: Field experience can often be conducted in your own classroom if you have access to the population of students required for the PBAs. Please consult your instructor if you have questions about the viability of your classroom for fieldwork in this class. You must register for your school as your field experience site in the online Field Experience Request form available here: [https://cehd.gmu.edu/endorse/ferf](https://cehd.gmu.edu/endorse/ferf) You will check the box indicating that: “I will arrange my own field experiences (observations and/or case studies) because I am a full-time contracted school system employee and will...
complete field experience at my workplace.” The deadline to submit your field experience placement is September 15 (Fall) or February 15 (Spring). Failure to do so will result in an unsatisfactory grade for your fieldwork assignment. If you are taking this course as part of the international cohort program (FAST TRAIN), please indicate “international cohort” on your request form. All other cohorts will indicate their licensure/endorsement area as the program.

Pre-service teachers: If you are not currently working in a K-12 school, you will need to be placed in an appropriate fieldwork setting to complete your required PBAs and fieldwork hours. You must request a fieldwork site using the online Field Experience Request form available here: [https://cehd.gmu.edu/endorse/ferf](https://cehd.gmu.edu/endorse/ferf). You will check the box indicating that: I will need George Mason (Clinical Practice Specialist) to arrange a placement for my field experiences (including observations and/or case studies). The deadline to submit your field experience placement is September 15 (Fall) or February 15 (Spring). Failure to do so will result in an unsatisfactory grade for your fieldwork assignment. If you are taking this course as part of the international cohort program (FAST TRAIN), please check “international cohort” as your program on your request form. All other cohorts will indicate their licensure/endorsement area as the program.

HONOR CODE & INTEGRITY OF WORK

Integrity of Work: TCLDEL students must adhere to the guidelines of the George Mason University Honor Code ([http://oai.gmu.edu/honor-code/](http://oai.gmu.edu/honor-code/)). The principle of academic integrity is taken very seriously and violations are treated as such.

Violations of the Honor Code include:

1. Copying a paper or part of a paper from another student (current or past);
2. Reusing work that you have already submitted for another class (unless express permission has been granted by your current professor before you submit the work);
3. Copying the words of an author from a textbook or any printed source (including the Internet) or closely paraphrasing without providing a citation to credit the author. For examples of what should be cited, please refer to: [https://owl.english.purdue.edu/owl/resource/589/02/](https://owl.english.purdue.edu/owl/resource/589/02/)
4. You may also not “reuse” fieldwork hours. Each placement must have 20 documented hours that are solely for each course that you are in; you may be at the same site, but the same hours may not be counted towards the same course.

LATE WORK POLICY

At the graduate level all work is expected to be of high quality and submitted on the dates due. Work submitted late will be reduced one letter grade for every day of delay. Because we live in uncertain times, if you have any extraordinary circumstances (think flood, earthquake, evacuation) that prevent you from submitting your work in a timely manner, it is your responsibility to contact the instructor as soon as possible after the
LAPTOP/CELL PHONE POLICY

Laptop use is permitted at the discretion of the instructor and for specific purposes as assigned in the class (e.g., small group work). Laptops will be closed during discussions, lectures and other assignments in class which require your full attention. Cell phones must be turned off/silenced during class periods. Cell phones may be used during break.

GMU POLICIES AND RESOURCES FOR STUDENTS

a. Students must adhere to the guidelines of the George Mason University Honor Code (See http://oai.gmu.edu/the-mason-honor-code/).

b. Students must follow the university policy for Responsible Use of Computing (See http://universitypolicy.gmu.edu/policies/responsible-use-of-computing/).

c. Students are responsible for the content of university communications sent to their George Mason University email account and are required to activate their account and check it regularly. All communication from the university, college, school, and program will be sent to students solely through their Mason email account.

d. The George Mason University Counseling and Psychological Services (CAPS) staff consists of professional counseling and clinical psychologists, social workers, and counselors who offer a wide range of services (e.g., individual and group counseling, workshops and outreach programs) to enhance students’ personal experience and academic performance (See http://caps.gmu.edu/).

e. Students with disabilities who seek accommodations in a course must be registered with the George Mason University Office of Disability Services (ODS) and inform their instructor, in writing, at the beginning of the semester (See http://ods.gmu.edu/).

f. Students must follow the university policy stating that all sound emitting devices shall be turned off during class unless otherwise authorized by the instructor.

g. The George Mason University Writing Center staff provides a variety of resources and services (e.g., tutoring, workshops, writing guides, handbooks) intended to support students as they work to construct and share knowledge.
through writing (See http://writingcenter.gmu.edu/).

PROFESSIONAL DISPOSITIONS

Students are expected to exhibit professional behaviors and dispositions at all times.

CORE VALUES COMMITMENT

The College of Education & Human Development is committed to collaboration, ethical leadership, innovation, research-based practice, and social justice. Students are expected to adhere to these principles: http://cehd.gmu.edu/values/.

For additional information on the College of Education and Human Development, Graduate School of Education, please visit our website http://gse.gmu.edu/.
COURSE SCHEDULE

FALL 2015


ASSIGNMENT For Next Class: (1) Read Chapter 1: Clementi and Terrill. Be prepared to discuss changes in FL/WL education since your K-12 experiences in the U.S. -or- how FL/WL education in the U.S. differs from that in your home country. (2) Read Chap. 1, Haley & Austin. Prepare type-written responses to questions on p. 20, I, III, IV. (3) Use Web Links to access websites for: ACTFL, NECTFL, FLAVA, and GWATFL. Prepare type-written information on membership fees, publications, 2014-15 conferences (date, cost, location). (4) Register for field experience online at: http://cehd.gmu.edu/endorse/ferf

9/09/15: Week # 2 -- Second Language Acquisition and Learner Diversity (INTASC Standards: 1.1—Content Pedagogy; 2.1, 2.4, 2.5—Student Development; 3.1, 3.4, 3.5—Diverse Learners). Language Pedagogy and SLA Theories: Affective Filter Hypothesis, i+1, ZPD, comprehensible input, interlanguage, feedback and error correction. MI Theory: Accommodating cognitive, linguistic, cultural diversity of millennial learners.
Lesson Plan Template: Demographics & Theme/Topic of Lesson

ASSIGNMENT For Next Class: (1) Read Chap. 1 (pp. 7-13) in Keys to the Classroom (on loan) and browse templates pp.14-27. (2) Create and print your own "To-Do List" Brochure to help new FL/WL teachers prepare for the school year. (3) View WGBH Video #2 “Standards and the 5Cs at: http://learner.org/resources/series185.html. (4) Read Haley/Austin, Chapt 2 and answer questions on pp 49-50, I, II, III, V. (5) REMINDER: Register for field experience online at: http://cehd.gmu.edu/endorse/ferf

Lesson Plan Template: Performance-based Objectives
ASSIGNMENT For Next Class: (1) Write (type-written) 5 performance-based objectives and state how the SFLL apply to each one. (2) Read Chap 3 in Haley/Austin. Prepare type-written responses to questions on p. 53. (3) Read Clementi/Terrill, Chapter 3. (4) Read syllabus information on Teacher Action Research / Field Experience Report / Informal Teaching Demos

************************************************************************

Lesson Plan Template: The Three Communicative Modes & Warm-up

ASSIGNMENT For Next Class: (1) View WGBH Video “Person to Person” on the Interpersonal Mode. Complete worksheet available on BB. (2) Print (or create an e-copy) of the Virginia State Foreign/World Language Standards (practicing teachers may use the standards to their state/district) and bring them to the next class.
MUST SIGN UP FOR “INFORMAL” TEACHING DEMONSTRATION

************************************************************************

Unit Plan Segment Due: One paragraph scenario describing the setting; TL, grade, level, program model, time; and Title of Unit Plan
INFORMAL TEACHING DEMONSTRATIONS: Groups 1 and 2

Lesson Plan Template: Standards (National & VA SOLs)

ASSIGNMENT For Next Class: (1) Write (type-written) one activity for each of the three communicative modes. Write the performance-based objectives for each activity (i.e. how will you measure what students know and are able to do?) State the SFLLs that apply (2) Read Chapter 9, Haley/Austin, “Integrating Technology in an Interactive Content-based Classroom,” Summarize and be prepared to discuss the role of technology in your language classroom. (3) In-service teachers: provide your puzzlement for your teacher action research project / Pre-service teachers provide schedule for your classroom observations.

************************************************************************

10/07/15: Week # 6 – Using Technology to Enhance Modes of Communication (INTASC Standards: 5.1, 5.2—Motivation and Management; 7.1, 7.2, 7.4—Planning; 6.4—Communication and Technology). Review

INFORMAL TEACHING DEMONSTRATION: Groups 3 and 4

Lesson Plan Template: Creating Transitions

ASSIGNMENT For Next Class: (1) Prepare (type-written) standards-based lesson plan for one day that includes performance-based objectives, 1 activity for each of the three communicative modes with transitions between activities, a warm-up activity, a closure, and homework assignment (use the lesson plan template in the syllabus). (2) Visit NoVa Startalk website: http://novastartalk.nvcc.edu/. Review various resources available for Units 1-5 (Presentation Tools, Audio Tools Video Tools, Collaborative Tools, Online Resources and Social Media. Be prepared to discuss the technology (or technologies) you plan to use in your mid-term project. (3) Begin work on mid-term projects—Due October 15th.

***********************************************************************


Lesson Plan Template: Designing the Closure


***********************************************************************

10/21/15: Week # 8 – Mid-Term Projects Presented—DUE IN CLASS

Managing a Learner-Centered Classroom: (INTASC Standards: 5.1, 5.2, 5.3, 5.4, 5.5—Motivation and Management; 10.3—School and Community). Organizing Teacher Records: Student work, absences and make-up work, tracking homework, student infractions, contact with parents/guardians. Classroom Management-Discipline: Why do students misbehave? Form groups for Kapalka Steps 1-6. Review group presentations on six steps for next class.

Q&A Formal Teaching Demo Format. Sign up for Formal Teaching Demos

ASSIGNMENT for Next Class: (1) Read “Prologue” in Kapalka (pp. 17-25). Be prepared to discuss your strengths and weaknesses when it comes to working with “challenging” students. (2) Continue work on Field Experience Reports (pre-service teachers) or TAR projects (in-service teachers) DUE DATE on Field Experience and TAR projects is Oct 28th.
MUST SIGN UP FOR FORMAL TEACHING DEMONSTRATION

************************************************************************

10/28/15:  Week # 9  – Managing Classroom Discipline Issues (INTASC Standards: 5.1, 5.2, 5.3, 5.4, 5.5—Motivation and Management).  Seating, Forming groups, Learning centers, Bulletin boards.  Establishing daily routines, establishing routines for disciplinary actions.  Working with Challenging Students.  Unit Plan Segment Due:  Major learning goals (what will students know and be able to do)

ASSIGNMENT for Next Class: (1) Work on field experience reports /or/ TAR Projects

************************************************************************

11/04/15:   Week # 10  – Field Experience Reports / TAR Projects Presented and DUE IN CLASS.

ASSIGNMENT for Next Class: (1) Watch WGBH Video #6 “Valuing Diversity in Learners” at: http://learner.org/resources/series201.html (2) Read Chap 1 pp. 1-8 and Chap 3 pp. 37-45 in Blaz-“Differentiated Instruction” (on loan) Be prepared to discuss “what differentiated instruction is and what it is not.” (3) Select 2 ideas from Chapter 5- “Ideas Smorgasbord” in Blaz. Prepare type-written standards-based, thematic examples of how you would use these two ideas in your classroom (be language specific). Include grade and language level for each example. Bring copies to share with your classmates. (4) Take the MI Inventory (available on BB). Bring printed version to class.

************************************************************************


ASSIGNMENT for Next Class: (1) Read Clementi/Terrill Chapter 4 (2) Read Paul Sandrock book, Chapters 1 & 2.  (3) Examine ACTFL Performance Guidelines for K-12 Learners http://www.actfl.org/files/public/ACTFLProficiencyGuidelines2012_FINAL.pdf  How are these guidelines useful for planning assessments?

************************************************************************


Unit Plan Segment Due: One paragraph describing strategies for meeting the needs of diverse learners. See syllabus for remaining questions.

ASSIGNMENT for Next Class: (1) Read pp. 1-33 in Blaz—A Collection of Performance Tasks and Rubrics (on loan). (2) Prepare (type-written) 5 key elements for evaluating a rubric. (3) Select and view one of the videos (Numbers: 4-30) on http://learner.org/resources/series185.html Prepare a 1 page type-written summary of the video and give specific examples of how the teacher assesses learning during instruction. (4) Review final project guidelines and rubrics and bring questions to the next class meeting. (5) Write a paragraph on assessment to include a description that contains formative and summative assessments that measure achievement. Create a formative assessment that you may use in your unit plan.

************************************************************************
************************************************************************
12/02/15: Week # 14
Formal Teaching Demos: Groups 1, 2
ASSIGNMENT for Next Class: (4) Work on final projects.
Unit Plan Segment Due: One paragraph describing what you learned about the planning process. How have you grown? See syllabus for remaining questions.
************************************************************************
12/09/15: Week # 15 – FORMAL TEACHING DEMONSTRATIONS: GROUPS 3, 4
All work is due. GMU Course Evaluations. Return all textbooks on loan to Dr. Haley's Office (Thompson 1504).
DETAILED ASSIGNMENT INFORMATION AND ASSIGNMENT RUBRICS
GUIDELINES AND EVALUATION FOR INFORMAL TEACHING DEMONSTRATION FALL 2015—10 POINTS

Informal Demo Guidelines:
1. You and your partner(s) will prepare and present a 15-minute standards-based lesson in class. At the end of your demonstration the class will take 5 minutes to ask questions and give feedback.
2. You and your partner(s) will sign up for a specific date to prepare and present your lesson. You will select a program model (FLES, HS Level 1, etc) and a topic/theme. You will create a simple agenda, performance objectives, a warm-up activity, and one activity of your choice on the topic.
3. It is your responsibility to bring the necessary materials (markers, pens, tape, magnets, transparencies, PPTs, sentence strips, poster paper, timers etc), visuals, and manipulatives for your demonstration.
4. You will be given very limited class time to “set-up” your lesson. Imagine that you share a classroom and do not have access to the room ahead of time.
5. Conduct your lesson in the target language.
6. When preparing your lesson, consider students’ diverse learning styles, multiple intelligences and proficiency levels. How can you differentiate instruction so that all students’ diverse needs and proficiency levels are accommodated?
7. You and your partner(s) may choose one, two or any combination of methods/approaches/strategies to present your lesson.
8. We will be your students. You and your partner(s) can assign us different proficiency levels and ages. Be realistic about student proficiency.
9. Teaching responsibilities can be divided, or you may wish to team-teach.

Informal Demo Evaluation:
Student Name:
Topic / Program Model:
Date:

Instructor Feedback on:
- Performance-based Objectives:
- Agenda:
- Warm-up Activity:
- Planned Activity on Topic/Theme:
- Use of the Target Language:
- Other Comments:

GRADE: ___ / 10
GUIDELINES AND EVALUATION FOR
FORMAL TEACHING DEMONSTRATIONS
Fall 2015—15 POINTS

Prepare a lesson plan using the template provided. Read at least three articles on the method/approach or instructional strategy you have chosen. Try to find at least one source by the original developer (if possible).

You will work with one or two other people as a team for your teaching demonstration. You have **30 minutes**. Plan your time carefully. You have a maximum of 10-15 minutes for each person to teach. Your team may take another 5 minutes to provide background information about the method and we will take 5 minutes at the end of your demonstration to give you feedback and ask questions from the class.

**The demonstration may include:**
1. Background information about the method
2. The type of class your particular demonstration is intended for, e.g., level of proficiency, grade level, type of class, etc.
3. Skills you are teaching and basic objectives of the lesson
4. Special teacher-made materials; props and realia are strongly encourage
5. Possible follow-up activities to the lesson you have presented
6. How you might conduct assessment of the lesson you have presented, if appropriate
7. Others you can think of....

**BE CREATIVE!**

8. Try to spend less time talking about the method, more time demonstrating it. You may decide to introduce your lesson by describing the method first or you may wish to immerse us in the experience and explain after the demonstration.
9. We will be your students. You may assign us whatever roles and ages you wish. Be realistic about the proficiency level of your students.
10. As a team, you may try any combination of team teaching, or each of you may demonstrate a separate activity. If you wish, you may divide teaching responsibilities by proficiency level of students. Remember that you do not have a lot of time (maximum 30 minutes).
11. **Prepare a handout for the class AND your lesson plan.** It can be short. It might be a summary of some points you have made or it might be sharing something from the lesson you have developed that class members might like to use in their own teaching.
**EVALUATION** of your teaching demonstration will be based upon the following criteria:

1. Quality of lesson plan
2. Usefulness of handout
3. An accurate summary of the method chosen
4. Faithfulness to the general philosophy and techniques of the method chosen
5. Evidence of preparation
6. Use of teacher-developed materials
7. Flexibility in response to students' spontaneity
8. Efficient use of time
9. Class rapport, warmth, and enthusiasm of teacher
10. Creativity

**FORMAL TEACHING DEMONSTRATIONS:**
Methods and strategies to be demonstrated

*Methods and Approaches Demonstration*
- Audiolingual Method (ALM)
- Cognitive Approach
- Direct Method (such as Berlitz, Jespersen, de Sauze)
- Total Physical Response (TPR)
- Natural Approach (Terrell and Krashen)
- Total Physical Response Storytelling (TPRS)

*Instructional Strategies Demonstration*
- Cooperative Learning
- Games or other Interactive Activities
- Grouping
- Computer Assisted Learning
- Alternative Assessment
- Proficiency Testing
LESSON / UNIT PLAN TEMPLATE
FOREIGN/WORLD LANGUAGES

Teacher_______________________________   School________________________
Grade(s)_____________  Language(s)_________________   Level(s)___________
Date________________ Number of Students __________Time/Period_____________

THEME / TOPIC OF LESSON / UNIT:  ______________________________________

PLANNING PHASE
Performance-based Objectives—As a result of this lesson/unit, students will be able to:
1.
2.
3.

Alignment with Standards:
   National:
   State:
   Local:

Assessment of Learning:
   Pre-teaching Assessment:
   Ongoing/Formative Assessment:
   Post-Lesson Assessment:

Materials Needed:
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

TEACHING PHASE
Lesson Outline
Theme or Topic:  _____________________________________________
   Warm up Activity:  _________________________________________
   Vocabulary:  __________________________________________________
   Verb(s):  ________________________________
Daily Lesson Plan
Activity 1
Transition
Activity 2
Transition
Activity 3
Transition

Presentation and Practice

Three Modes Employed:
Interpersonal Activities:

Presentational Activities:

Interpretive Activities:

Methods/Approaches/Strategies Used:

CLOSURE:
Review of this lesson:

Preview for next lesson:

Expansion / Extension for learners
This lesson could be expanded (in content) by:

This lesson could be extended (in scope) by:

Other Activities or Lesson Details
Accommodations made for varied learning needs:

Assessment:

Technology:

Homework:

Follow-up:
REFLECTION PHASE

SELF EVALUATION:
Learning Objectives and Assessments
- Were the class objectives met? How or how not?
- Formative assessment results:

Efforts to Accommodate:
What were the results of my efforts to accommodate the:
- Visual learners ________________________________
- Auditory learners ________________________________
- Kinesthetic learners ________________________________
- Specials needs learners ________________________________
- Heritage/Native speakers ________________________________
- Multiple Intelligences ________________________________

What worked well?

What didn’t work well?

What will you do differently as a result of this plan?

How might this lesson be improved?

One important thing I learned was:

How did I use my pre- and post- teaching assessment data to inform my understanding of what the students learned? How will I use the assessment information to inform future instruction?

For the next class:

For longer reaching goals:

NOTE: ALL SECTIONS IN GREEN ARE TO BE INCLUDED IN THE FINAL UNIT LESSON PLAN
**EDCI 560**
Teaching Foreign/World Languages in PK-12 Settings

**Formal Teaching Demonstration Rating Scale**

Presenter(s)

<table>
<thead>
<tr>
<th>Method/Strategy:</th>
<th>Date:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Evidence Scale:</th>
<th>5 = Outstanding</th>
<th>4 = Above average</th>
<th>3 = Average</th>
<th>2 = Below average</th>
<th>1 = No evidence</th>
</tr>
</thead>
<tbody>
<tr>
<td>Handout on Method or Strategy is Accurate and Useful</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lesson Models Method or Strategy</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Quality of Standards-based Lesson Plan</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Activities Appeal to Various Learning Styles and Multiple Intelligences</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Target Language Use Appropriate for Age and Level of Learners</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Use of Transitions Between Activities</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Use of Teacher-made Materials</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Flexibility in Response to Students</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Efficient Use of Time</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Evidence of Preparation</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Class Rapport, Warmth, Enthusiasm</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Creativity</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Comments:

Recommendations:
GUIDELINES FOR MID-TERM PROJECT
Due October 21, 2015
20 POINTS

Option A
Using Technology to Enhance Learning Experiences for Foreign/World Language Learners

“Learner-centered instruction is based on the premise that children learn more effectively by becoming active participants in the process” (Hall Haley & Austin, 2004, p. 282). The challenge for many teachers is creating lessons that engage their students in tasks that are relevant and meaningful to the learner. This is particularly true for technology-based lessons, as many millennial language learners state that they are often asked to unplug the technologies they use in their everyday lives when they enter the classroom (Prensky, 2001).

The goal of this mid-term project is for you to challenge yourself to create a lesson that includes a technology with which you are NOT familiar. NOVA Startalk has several tutorials that will teach you how to use technologies such as Voxopop, Photostory, and Prezi. The website is: http://novastartalk.nvcc.edu/
Your use of this technology must do more than enhance a teacher-centered lesson (as is often the case with PowerPoint presentations). Your learner-centered, standards-based technology lesson must enhance the learning experiences of your students and must be age and language level appropriate.

Objectives:
Teachers in EDCI 560 will be able to:
• Create a learner-centered, standards-based product/project that engages the student in the target language and cultures through the use of technology
• Write an introduction that situates this lesson within the larger curriculum and includes references to course readings to support the use and choice of technology
• Create a step-by-step user guide for a novice teacher to use the project

Task:
Create a learner-centered, technology-based product/project that includes a: WebQuest, Interactive PowerPoint / SmartBoard Activity, Blog, Wiki, Podcast, Voxopop, Flip Video, Facebook/MySpace, Skype, YouTube, Photostory, or other technology

1. Prepare/create a technology-based product or project that employs a course outline topic of your choice and apply it to a teaching setting. The lesson time should be no less than 30 minutes. The purpose of the project is to focus on one course topic (such as standards-based teaching; alternative assessments;
grouping, or learner diversity) and illustrate its implications for teaching through the use of technology.

2. Your product/project should be interactive in the sense that the language learners are active participants in the lesson (No “Death by PowerPoint” projects please!). Tutorials for various technologies are available through NOVA Startalk at: http://novastartalk.nvcc.edu/

3. Prepare a printed guide to your product/project to help a novice teacher use it. Include the following:
   - An introduction that describes the student population and their diverse needs.
   - A section that explains how your project can be adapted to the context of a standards-based lesson or thematic unit plan.
   - A section that provides step-by-step details of how to use your product/project
   - Several references to various course readings to support your choice of technology and your course topic.

4. Submit your project in both electronic and in paper format.

5. Mid term projects are due on or before October 21, 2015

Option B
If you have other ideas for ways to increase your knowledge on the successful implementation of technology in your classroom, please see your instructor for permission to pursue another option. You must obtain approval for this option at least 2 weeks in advance of the due date (October 21, 2015).
### Analytic Scoring Rubric – Mid Term Project Option A
**EDCI 560 – Fall 2015**

<table>
<thead>
<tr>
<th>Accomplished</th>
<th>Developing:</th>
<th>Beginning:</th>
<th>No Evidence</th>
</tr>
</thead>
<tbody>
<tr>
<td>Strongly meets Expectations. Clear, Consistent, and Convincing Evidence</td>
<td>Meets Expectations Adequately, Clear Evidence</td>
<td>Does not adequately meeting Expectations Limited Evidence</td>
<td>Little or No Evidence</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Score</th>
<th>18-20 points</th>
<th>15-17 points</th>
<th>12-14 points</th>
<th>9-11 points</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>A</td>
<td>B</td>
<td>C</td>
<td>F</td>
</tr>
</tbody>
</table>

#### Fulfillment of task /5 points
- Prepares a 30 minute WebQuest, Wiki, Blog, Interactive PowerPoint or other learner-centered technology-based project
- Prepares a 30 minute WebQuest, Wiki, Blog, Interactive PowerPoint or other learner-centered technology-based project
- Prepares a WebQuest, Wiki, Blog, Interactive PowerPoint or other learner-centered technology-based project that is less than 30 minutes.
- Does not prepare a 30 minute WebQuest, Wiki, Blog, Interactive PowerPoint or other learner-centered technology-based project

#### Completion of task requirement /5 points
- Project is based on a course outline topic
- Project is partially based on a course outline topic
- Project is not based on a course outline topic
- Project is not based on a course outline topic

#### Appropriateness and usefulness of materials selected /5 points
- Describes the teacher/student population and their needs
- Partially describes the teacher/student population and their needs
- Does not clearly describe the teacher/student population and their needs
- Does not describe the teacher/student population and their needs

#### Analysis /5 points
- Prepares a printed guide of the product to help a novice use it
- Provides clear adaptation to a standards-based lesson/unit plan
- Clearly and concisely refers to several course readings in support of technology and selected course topic
- Does not prepare a printed guide of the product to help a novice use it
- Provides a partial adaptation to a standards-based lesson/unit plan
- Refers to several course readings in support of technology and selected course topic
- Does not provide any adaptation to a lesson/unit plan
- Does not refer to course readings to support technology and/or course topic

---

**Student name: _________________________________  Score:____________**

**Comments/Feedback:**
GUIDELINES FOR FINAL UNIT LESSON PLAN  
EDCI 560-FALL 2015—30 POINTS  
Performance-Based Assessment for ACTFL NCATE Assessment #3  
Assessment Project: Assessment of candidate ability to plan for instruction - Unit Lesson Plan

Description of Assessment (Unit Lesson Plan) and Its Use in the Program  
The Unit Lesson Plan is the culminating project for the methods course, EDCI 560, Methods of Teaching Foreign/World Languages. The Unit Lesson Plan is an assessment of the candidate’s understanding of the goal areas and standards of the World Readiness Standards for Learning Languages and Virginia Standards of Learning (SOLs); integrating the SFLL and SOLs into language instruction; using the standards and curricular goals to evaluate, select, design, and adapt instructional resources; demonstrating an understanding of language acquisition at various developmental levels; and developing a variety of instructional practices that reflect language outcomes and addressing the needs of diverse learners. This assessment connects theory to practice in the application of most of the content, i.e., second language acquisition and methodology, learned throughout the course. The candidates design a standards-based unit plan that is to be taught over the course of five consecutive days.

PROCEDURE FOR CANDIDATES

- Use the lesson plan template provided in the syllabus for planning a unit/lesson plan that is specific to your own current or future teaching circumstance.
- Provide a written text scenario of the setting for which this plan is intended. This should include geographic location (urban, rural, suburban), approximate time during school year, brief description of student population, and where this unit lesson plan fits in with the school district’s curriculum. (Must be written in the Target Language)
- This plan should cover 5 days (1 separate lesson plan for each day – 1 plan must be written in the Target Language) and each day’s plan must include national (ACTFL) and state standards (SOLs).
- Choose one theme or topic and the level/age/grade you want to teach. Include this in the title.
- Define the program model, i.e., Foreign Language in the Elementary School, Foreign Language Exploratory, Advanced Placement, Immersion etc.
- Include all components in the table “Alignment with ACTFL Standards, Explanation and Description” (revised version).
- Use the “Analytic Scoring Rubric-Unit Lesson Plan” (included below) as a guide for meeting and exceeding the criteria for this performance-based assessment.

Objectives of the Unit Lesson Plan
This signature performance assessment’s objectives require Foreign Language licensure candidates to:
Alignment With ACTFL Standards, Explanation, and Description

<table>
<thead>
<tr>
<th>Points</th>
<th>ACTFL Standard</th>
<th>Explanation/Description</th>
<th>To Be Completed By</th>
</tr>
</thead>
</table>
| Scenario, Context, Title | • One paragraph scenario describing the setting  
• Target language, grade, level, program model (FLES, FLEX, Immersion, etc.), time (minutes/day, days/week)  
• Title of the unit plan | | Week # 5 |
| 4.a. Goals | List the major learning goals, i.e., what will students learn in terms of learning outcomes (what students will be able to know and do as a result of the lesson) | | Week # 9 |
| 4.a. Standards 4.b. Standards | Virginia Standards of Learning (SOLs) and ACTFL Standards for the unit. Each of the five days will list national and state standards. | | |
| 2.a., 2.c., 3.a., 3.b. Five Day Unit Plan | Create a five-day unit plan that demonstrates sustained and sequential teaching. The plan must include integration of the 3 communicative modes: interpersonal, interpretive, and presentational. The unit plan must include the following (although not every day):  
1. Evidence of planning for language acquisition (Standard 3.a.)  
2. Planning for diverse/special needs students (Standard 3.b.)  
3. Integration of cultural products, practices, and perspectives (Standard 2.a., 4.b., 4.c.)  
4. Student critical thinking and problem solving (Standard 3.b.)  
5. Integration of other content areas (Standard 2.c., 4.b.)  
6. Describe an assessment (formative or summative) for each day (Standard 5.a.) | | Week # 15 |
| 4.b. Lesson Plans | Create 5 consecutive days lesson plans using the GMU lesson plan template for secondary or elementary levels:  
1. Objectives must be stated in behavioral terms and measurable  
2. Lesson plan format must include number of minutes anticipated for each activity as well as a description of the transition  
3. At least one technology application  
4. Describe one formative or summative assessment  
5. Must include a warm-up and closure activities | | Week # 15 |
| 3.b. Diverse Learners | One paragraph describing strategies (instructional and assessment) for meeting the needs of diverse (culturally, linguistically, and cognitively) learners. How does the unit plan accommodate diverse learning styles, multiple | | Week # 12 |
### Materials
Include instructional materials that you created for the unit plan:
1. One technology application
2. One of the cooperative, collaborative, or other interactive activity
3. Adaptation of authentic materials (literary and/or media texts)

### Assessment
One paragraph on assessment to include a description that contains formative and summative assessments that measure achievement. Create a formative assessment that you may use in your unit plan.

### Reflection
Reflection: One paragraph describing what you learned about the planning process. How have you grown in what you now know about standards-based planning? What were your challenges? Were there any surprises? How will this experience impact your future classroom teaching?

<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
</table>
| 2.a. 4.a. 4.b. 4.c. | **Materials** | Include instructional materials that you created for the unit plan:  
1. One technology application  
2. One of the cooperative, collaborative, or other interactive activity  
3. Adaptation of authentic materials (literary and/or media texts) |
| 5.b. | **Assessment** | One paragraph on assessment to include a description that contains formative and summative assessments that measure achievement. Create a formative assessment that you may use in your unit plan. |
| 6.a. | **Reflection** | Reflection: One paragraph describing what you learned about the planning process. How have you grown in what you now know about standards-based planning? What were your challenges? Were there any surprises? How will this experience impact your future classroom teaching? |

Week # 13

Week # 14
Analytic Scoring Rubric Unit Lesson Plan
Addressing ACTFL/NCATE Standards 2.a., 2.c., 3.a., 3.b., 4.a., 4.b., 4.c., 5.b., 6.a.
[Required for Licensure Portfolio]

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Scenario, Context, Title and Goals 4 points</td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>Scenario, Context, Title</td>
<td>Description of scenario, and context are not included. Format does not follow the requirements.</td>
<td>Most elements are included, but some or many are not complete. Format does not follow the requirements.</td>
<td>Contains all required elements (scenario, target language, grade level, program model (FLES, FLEX, Immersion), time (minutes/day, days/week), and title.</td>
<td>Has all the required elements. scenario, target language, grade level, program model (FLES, FLEX, Immersion), time (minutes/day, days/week). Is exceptional in organization.</td>
</tr>
<tr>
<td>Goals (4.a.)</td>
<td>No description of how the goal areas and standards (national and state) are addressed in the unit plan. No description of how the elements fit together, what students know beforehand, and what they will study later. Candidates provide only a minimal level of understanding of the Standards and their application in the unit plan.</td>
<td>Incompletely or partially describes how the goal areas and standards (national and state) are addressed in the unit plan. Little description provided of how the elements fit together, what students know beforehand, and what they will study later. Candidate has an emergent understanding and application of the Standards.</td>
<td>Describes the goal areas of the unit plan, and provides a rationale for using national and state standards for curriculum development. Refers to textbook, local standards, goal areas and Standards. Describes accurately how the elements fit together, what students know beforehand, and what they will study. Demonstrates an understanding of the standards.</td>
<td>Describes the goal areas of the unit plan. Clearly and accurately. Articulates a clear rationale for using national and state standards as a basis for curriculum development. Refers to textbook, local standards, goal areas and Standards. Describes clearly and in detail how the elements fit together, what students know beforehand, and what they will study later. Demonstrates a clear and strong understanding of enhancing knowledge and expertise with standards.</td>
</tr>
<tr>
<td>Standards and Five Day Unit Plan 8 points</td>
<td>1-2</td>
<td>3-5</td>
<td>6-7</td>
<td>8</td>
</tr>
<tr>
<td>Standards (4.a., 4.b.)</td>
<td>Does not demonstrate knowledge and skills to integrate national and/or state standards for the unit plan. The plan lacks the 5Cs and 3 modes.</td>
<td>Demonstrates limited or partial knowledge and skills to integrate national and/or state standards for the unit plan. The plan lacks several of the 5Cs and/or 3 modes.</td>
<td>Demonstrates the knowledge and skills to integrate national and/or state standards for the unit. The unit plan includes some of the 5Cs and all 3 modes.</td>
<td>Demonstrates strong understanding of knowledge and skills needed to integrate national and/or state standards for the unit plan. These then are the focus of all classroom activities.</td>
</tr>
</tbody>
</table>
### Five Day Unit Plan

<table>
<thead>
<tr>
<th>Lesson Plans and Materials (6 points)</th>
<th>1</th>
<th>2-3</th>
<th>4-5</th>
<th>6</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Lesson Plans</strong> 4.b.</td>
<td>Creates 4 consecutive days standards-based lesson plans using the GMU lesson plan template for secondary or elementary levels. Objectives are not stated in behavioral terms and measurable. Lesson plan format does not include number of minutes anticipated for each activity or a description of the transition. Does not include at least one technology application. Does not either one formative or summative assessment. Does not include warm-up and closure activities.</td>
<td>Creates fewer than 4 consecutive days standards-based lesson plans using the GMU lesson plan template for secondary or elementary levels. Objectives are not stated in behavioral terms and measurable. Lesson plan format does not include number of minutes anticipated for each activity or a description of the transition. Does not include at least one technology application. Describes one formative but not a summative assessment. Does not include a warm-up and closure activities.</td>
<td>Creates 5 consecutive days standards-based lesson plans using a modified GMU lesson plan template for secondary or elementary levels. Most objectives are stated in behavioral terms and measurable. Lesson plan format mostly includes number of minutes anticipated for each activity as well as a description of the transition. Includes at least one technology application. Describes one formative or summative assessment. Includes a warm-up and closure activities.</td>
<td>Creates 5 consecutive days standards-based lesson plans using the GMU lesson plan template for secondary or elementary levels. Objectives are stated in behavioral terms and measurable. Lesson plan format includes number of minutes anticipated for each activity as well as a description of the transition. Includes at least two or more technology applications. Describes or includes one formative assessment. Includes a warm-up and closure activities.</td>
</tr>
<tr>
<td><strong>Materials</strong> (2.a., 4.a., 4.b., 4.c.)</td>
<td>Does not include age and level appropriate materials valued by the</td>
<td>Does not include age and level appropriate materials valued by</td>
<td>Includes a few age and level appropriate materials valued by</td>
<td>Includes several age and level appropriate materials valued by</td>
</tr>
</tbody>
</table>

The unit plan includes all 5Cs and all 3 communicative modes.
<table>
<thead>
<tr>
<th>Diverse Learners 4 Points</th>
<th>1</th>
<th>3</th>
<th>3</th>
<th>4</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Diverse Learners (3.b.)</strong></td>
<td>Provides less than one paragraph. Does not demonstrate a clear understanding of strategies (instructional and assessment) for meeting the needs of diverse (culturally, linguistically, and cognitively) learners. No evidence of ability to integrate appropriate design and use of questioning strategies and task-based activities.</td>
<td>Provides one paragraph describing strategies (instructional, but not assessment) for meeting the needs of diverse (culturally, linguistically, but not cognitively) learners. Does not integrate appropriate design and use of questioning strategies and task-based activities.</td>
<td>Provides one paragraph describing strategies (instructional, but not assessment) for meeting the needs of diverse (culturally, linguistically, and cognitively) learners. Integrates some appropriate design and use of questioning strategies and task-based activities.</td>
<td>Provides one paragraph describing strategies (instructional and assessment) for meeting the needs of diverse (culturally, linguistically, and cognitively) learners. Integrates appropriate design and use of questioning strategies and task-based activities.</td>
</tr>
</tbody>
</table>

| Assessment (5.b.) | Paragraph on assessment does not describe formative or summative assessments to measure achievement. There is no evidence of candidate-made assessments that measure students’ ability to negotiate meaning; for interpretation of texts that contain a variety of response types, and presentational tasks, using analytical or holistic scoring. It | Paragraph on assessment description is incomplete or does not include how the unit contains a formative and summative assessments to measure students’ ability to negotiate meaning; for interpretation of texts that contain a variety of response types, and presentational tasks, using holistic and/or analytical scoring. | Paragraph on assessment description contains formative and summative assessments to measure achievement. Includes candidate-designed assessment that measure students’ ability to negotiate meaning; for interpretation of texts that contain a variety of response types, and presentational tasks, using holistic and/or analytical scoring. | Paragraph on assessment describes how the unit plan is an integrated system of formative and summative assessments that measure development of proficiency. Includes candidate-designed assessment for interpretation of texts, interpersonal tasks, presentation tasks, and problem solving. Describes a plan to teach students how to reflect upon |
contains no candidate-designed assessments that have students identify products, practices, and perspectives embedded in authentic documents.

Contains candidate-designed assessments that have students identify products, practices, and perspectives embedded in authentic documents.

Contains candidate-designed assessments that have students identify products, practices, and perspectives embedded in authentic documents.

There is a plan for adapting assessments for students with special needs. The assessment plan describes how results of assessments will be used to improve teaching and student learning. Included is at least 1 candidate-made quiz or rubric.

<table>
<thead>
<tr>
<th>Reflection 4 points</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
</tr>
</thead>
</table>

Student name: ___________________________________  Score: ________

Comments/Feedback: ________________________________
GUIDELINES FOR FIELD EXPERIENCE
COURSE TITLE: TEACHING FOREIGN/SECOND LANGUAGES
IN PK-12 SCHOOLS (EDCI 560)
DUE DATE: October 28, 2015

INSTRUCTOR: Dr. Marjorie Hall Haley  CLOCK HOURS: 20

FIELD EXPERIENCE OBJECTIVES: PRE-SERVICE TEACHERS
A. To observe the application of foreign/second language teaching strategies and methods embodied in the classroom procedures of the cooperating teachers at K-16 levels.
B. To learn and become familiar with successful and innovative practices.
C. To gain valuable insight into student responses to each type of activity.
D. To get to know students at a given age and grade, areas of strength and weakness, and general learning pace.
E. To become familiar with special foreign/second language resources and activities in the particular school: (a) SmartBoard or similar technology, computer laboratory, its functioning and specific software available for use; (b) videos, interactive online workbooks, multimedia CD-ROMs or any other types of multimedia relating to language; (c) special foreign/second language classrooms, i.e., electronic, transition immersion, self contained, as well as those decorated with posters, interactive bulletin boards, and learning centers.

Method: As a requirement of the GMU Graduate School of Education, participants will engage in 20 hours of school-based field experiences. Students will engage in observations, interactions with students and in teacher interviews in the school setting. A short written report, should consist of three principle parts and be a total of 6-8 pages, double-spaced, 12 point font. Guidelines and suggested report format are listed below

Part I -- INTRODUCTION – Visit the school website to report information on where you observed, demographics of the school community, etc. Then, follow the list below as a guide for things you may wish to observe. It is not necessary to cover all 20 items.

1. Observe how the teacher handles multiple learning styles
2. Seating arrangements
3. Discipline problems
4. Daily routine
5. What percentage of time is devoted to each of the 4 skills?
6. Describe the way the teacher began the class. Did it lead into the lesson effectively? Why or why not?
7. Combined classes
8. Homework – how was it assigned and checked?
9. Amount, if any of students’ L1 used
10. Variety of activities
11. Use of daily lesson plan
12. Use of visuals and/or technology
13. Works with accelerated and slower students
14. Use of textbook(s)
15. Classroom appearance
16. How the teacher creates a community of learners
17. Were the objectives of the day’s lesson given to the students? If yes, what were the objectives and how were they given?
18. Was the atmosphere conducive to motivating students to participate actively? Explain.
19. How did the teacher keep the students on task?
20. Describe the rapport between teacher and students

PART II – INTERVIEWS WITH THE TEACHER – plan to conduct at least two interviews with teacher(s). Use the following questions as a guide (add your own as appropriate).
1. What instructional approaches work well for this age group?
2. In terms of classroom management, what strategies are most effective for your students?
3. What are some effective methods/strategies/assessments for working with students from many different countries?
4. What are the areas of weakness or difficulty for students at your grade level and what do you do to overcome these difficulties?
5. In what ways do you assess student progress?
6. How would you describe your teaching style?
7. How has your teaching style changed since your started your career?

PART III – REFLECTION - Summarize your learning from each observation and interview. This provides you the opportunity to connect theory to practice. As you think and write about these school-based experiences, refer to the course content, readings, and discussions. Synthesize this information and apply it to the class content as well as your future (or current status) as a foreign/world language teacher.

You must submit the field experience log of hours and evaluation form, signed by your cooperating teacher or principal, to Blackboard to document a minimum of 20 hours spent in a K-12 classroom.

************************************************************************
SUGGESTED ACTIVITIES FOR FIELD EXPERIENCE:

1. Ask to conference with the teacher both before and after your observation to discuss the day’s lesson and to ask questions. While this is NOT possible for each visit, a minimum of 3 times is expected.
2. Work with individual students or small groups to gain confidence and make some initial contact with students.
3. Seek advice and guidance in preparing for teaching assignment from faculty supervisor and cooperating teacher.
4. As student teaching time approaches, begin to plan in written form some general format for each week’s work, including types of exercises in logical sequence, with an attempt at varying the activities sufficiently, along with games, visuals, and innovative strategies.

Note: Pay strict attention to the above guidelines. Remember, you are a guest in these schools and classrooms. Appropriate attire and conduct are mandatory. Professional courtesy is essential. If you must cancel a scheduled visit, call as soon as possible to let the teacher know.

These teachers are not on display. They have willingly agreed to make themselves available to you. Try to be helpful and lend assistance where possible. This is to be an interactive experience - not passive.

FIELD EXPERIENCE REPORTS ARE DUE NO LATER THAN OCTOBER 28, 2015.
## Analytic Scoring Rubric

PRE-SERVICE Teacher Field Experience and Report  
EDCI 560 – Fall 2015

<table>
<thead>
<tr>
<th>Accomplished</th>
<th>Developing: Meets Expectations Adequately, Clear Evidence</th>
<th>Beginning: Does not adequately meeting Expectations Limited Evidence</th>
<th>No Evidence Little or No Evidence</th>
</tr>
</thead>
<tbody>
<tr>
<td>9-10 points</td>
<td>8 points</td>
<td>7 points</td>
<td>0-6 points</td>
</tr>
</tbody>
</table>

### Fulfillment of requirements 1 point
- Meets all requirements
- Meets most requirements
- Meets some requirements
- Does not meet requirements

### Hours of Field Experience requirements 1 point
- Completes 10 hours of field experience
- Completes 8-9 hours of field experience
- Completes 6-7 hours of field experience
- Completes fewer than 5 hours of field experience

### Familiarity with student cognitive, linguistic and social development and needs 4 points
- Illustrates a clear familiarity with students at a given age and grade, areas of strength and weakness and general learning pace
- Illustrates a partial familiarity with students at a given age and grade, areas of strength and weakness and general learning pace
- Illustrates a limited familiarity with students at a given age and grade, areas of strength and weakness and general learning pace
- Does not illustrate a familiarity with students at a given age and grade, areas of strength and weakness and general learning pace

### Written Analysis 4 points
- Organizes paper in a thoughtful manner
- Clearly describes resources and activities in a world/second language classroom
- Provides a clear description of application of world/second language teaching strategies and methods and student response to those strategies and methods
- Reflection demonstrates personal growth and a clear synthesis of applying theory to practice.
- Paper lacks some clarity
- Partially describes resources and activities in a world/second language classroom
- Provides a partial description of application of world/second language teaching strategies and methods and student response to those strategies and methods
- Reflection demonstrates personal growth and a partial synthesis of applying theory to practice.
- Paper is not well-organized
- Provides a limited description of resources and activities in a world/second language classroom
- Provides a limited description of application of world/second language teaching strategies and methods and student response to those strategies and methods
- Reflection demonstrates some personal growth and/or partial synthesis of applying theory to practice.
- Paper is not well-organized.
- Does not describe resources and activities in a world/second language classroom
- Does not provide a description of application of world/second language teaching strategies and methods and student response to those strategies and methods
- Reflection does not demonstrate personal growth and/or lacks a synthesis of applying theory to practice.

### Student name: ___________________  Score: __________

Comments/Feedback
Field Experience Evaluation Form
(for courses that do not require a specific teaching evaluation form)

Mason Student:__________________________________
G number:   ___________________________________
Course:   ___________________________________
Semester:     ___________________________________
Cooperating Teacher:______________________________
Title:    ___________________________________
Years of Experience: _________________________________
Degree/License:    _________________________________

Comments

<table>
<thead>
<tr>
<th>PERSONAL AND PROFESSIONAL QUALITIES</th>
<th>Excellent</th>
<th>Above Average</th>
<th>Average</th>
<th>Below Average</th>
</tr>
</thead>
<tbody>
<tr>
<td>Communication Skills</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dependable</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Punctual</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Professional Qualities</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Demonstrates knowledge of child development</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Demonstrates knowledge of content necessary for successful teaching</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Understands how students differ in their approaches to learning</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Can create learning experiences that make subject matter meaningful</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Uses a variety of instructional or assessment strategies</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Understands individual/group motivation to create a positive learning environment</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Uses effective verbal and non-verbal communication strategies</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Plans activities using knowledge of subject matter, students, community and curriculum goals</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Engages in critical reflection to improve fieldwork experience</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fosters positive relationships with colleagues, students, and families</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Field Experience Record

Mason Student: _____________________________  Cooperating Tchr/Suprsvr: _____________________________
G number: _______________________________  Title: _______________________________
Course: _________________________________  Years of Experience: _____________________________
Semester: _______________________________  Degree/License: _______________________________

Please sign signature column to indicate that the student completed field experience in your classroom. Please make any additional comments on the back of this sheet. Thank you for your time, effort and support in this endeavor.

<table>
<thead>
<tr>
<th>Date</th>
<th>Grade</th>
<th>Subject or Action</th>
<th>School</th>
<th>Hours Observed</th>
<th>Teacher Signature</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Student’s Signature: ____________________________________________________________ Date:____
FIELD EXPERIENCE OBJECTIVES: IN-SERVICE TEACHERS
Details for Teacher Action Research
In-service Teachers Only
DUE DATE: October 28, 2015

In order to satisfy VA’s requirement of 20 hours of field experience for this course, you will (a) observe and collaborate with colleagues in your school (10 hours), submitting a brief one-page reflective summary and (b) conduct an action research project (10 hours) in your own classroom. Refer to http://www.gse.gmu.edu/research/tr for additional resources.

Instructions for Observations and Reflective Summary:
1. Use the list from “Part 1” on page 29-30 of this syllabus to guide your observations.
2. Write a 1-page reflective summary that illustrates how your observations will impact your practice (i.e. classroom management, instructional methods, use of technology, assessment practices, etc…)

Instructions for Teacher Action Research

- Develop a research question (puzzlement) based on your own curiosity about teaching and learning in your classroom
- Examine your underlying assumptions about teaching and learning
- Systematically collect data from and with your students
- Analyze and interpret data
- Write about your research
- Share your findings with students, colleagues, and classmates
- Assume responsibility for your own professional growth

Sample “puzzlements” – 1.) How do I get my students to do their homework? 2) How can I stay in the target language during instruction? 3) How can I move toward more learner-centered instruction without losing control? 4) How can I motivate my students to want to learn? 5) What can I do to ensure that I accommodate all my students’ learning styles?

************************************************************************

REFLECTIVE SUMMARIES (OF 5 HOUR OBSERVATIONS) AND TAR PROJECTS ARE DUE ON OCTOBER 28, 2015.

PLEASE SEE YOUR INSTRUCTOR TO PRE-ARRANGE ANY EXTENSIONS BEFORE OCTOBER 28, 2015.
Outline for TAR Paper
(Estimated 5-7 Pages)

Title Page:
ACTION RESEARCH TITLE
Your Name
George Mason University
EDCI-560 (semester and year)
Submitted: (date)

Body of Paper:
1. Introduction including the rationale
2. Puzzlement
3. School Setting, Program, and/or Class Description
4. Methodology: Participants, data collection procedure, data collection instruments, research procedures
5. Results/Analysis
6. Conclusion or Discussion
7. References
8. Appendices: Instruments developed and used, surveys, questionnaires, etc.
# EDCI 560 – Fall 2015
## Analytic Scoring Rubric
### IN-SERVICE Teacher Field Experience and TAR Project Report

<table>
<thead>
<tr>
<th>Accomplished: Strongly meets Expectations, Clear, Consistent, and Convincing Evidence</th>
<th>Developing: Meets Expectations Adequately, Clear Evidence</th>
<th>Beginning: Does not adequately meeting Expectations Limited Evidence</th>
<th>No Evidence: Little or No Evidence</th>
</tr>
</thead>
<tbody>
<tr>
<td>9-10 points</td>
<td>8 points</td>
<td>7 points</td>
<td>0-6 points</td>
</tr>
</tbody>
</table>

#### Fulfillment of requirements 1 point
- Meets all requirements
- Meets most requirements
- Meets some requirements
- Does not meet requirements

#### Hours of Field Experience requirements 1 point
- Completes 5 hours of field experience
- Completes 4 hours of field experience
- Completes 3 hours of field experience
- Completes fewer than 3 hours of field experience

#### TAR Project: Familiarity with student cognitive, linguistic and social development and needs /4 points
- Puzzlement question and examination of underlying assumptions illustrate a clear familiarity with students at a given age and grade, areas of strength and weakness and general learning pace
- Puzzlement question and examination of underlying assumptions illustrate a partial familiarity with students at a given age and grade, areas of strength and weakness and general learning pace
- Puzzlement question and examination of underlying assumptions illustrate a limited familiarity with students at a given age and grade, areas of strength and weakness and general learning pace
- Puzzlement question and examination of underlying assumptions do not illustrate a familiarity with students at a given age and grade, areas of strength and weakness and general learning pace

#### TAR Project: Written Analysis 4 points
- Organizes paper in a thoughtful manner
- Clearly describes analysis and interpretation of data
- Provides a clear description of application of world/second language teaching strategies and response to those strategies and methods
- Paper lacks some clarity
- Partially describes analysis and interpretation of data
- Provides a partial description of application of world/second language teaching strategies and methods and student response to those strategies and methods
- Paper is not well-organized
- Provides a limited analysis and interpretation of data
- Provides a limited description of application of world/second language teaching strategies and methods and student response to those strategies and methods
- Paper is not well-organized

---

**Student name:** ___________________________  **Score:** ________

**Comments/Feedback:**
# Analytic Rubric

**Class Attendance, Homework, and Participation**

**EDCI 560 – Fall 2015**

<table>
<thead>
<tr>
<th>Accomplished: Strongly meets Expectations, Clear, Consistent, and Convincing Evidence</th>
<th>Developing: Meets Expectations Adequately, Clear Evidence</th>
<th>Beginning: Does not adequately meet expectations Limited Evidence</th>
<th>No Evidence Little or No Evidence</th>
</tr>
</thead>
<tbody>
<tr>
<td>15 points A</td>
<td>13-14 points B</td>
<td>11-12 points C</td>
<td>0-10 points F</td>
</tr>
</tbody>
</table>

## Class Attendance
- **Attended all classes arriving on time.**
- Missed 1 class.
- Or arrived late or left early 2-3 times.
- Missed 2 classes.
- Or arrived late or left early 4 times.
- Missed 3 or more classes.
- Or arrived late or left early 5 or more times.

## Homework
- Completed all weekly written and reading assignments on time.
- Organized course materials and brought relevant materials to every class meeting.
- Completed most weekly written and reading assignments on time.
- Organized course materials and brought relevant materials to most class meetings.
- Completed few weekly written and reading assignments on time.
- Partially organized course materials and/or brought relevant materials to few class meetings.
- Did not complete weekly written and reading assignments on time.
- Did not organize course materials and/or did not bring relevant materials to class meetings.

## Participation
- Engaged in meaningful class discussions.
- Participated in all class activities.
- Provided constructive feedback to class members.
- Engaged in class discussions.
- Participated in most class activities.
- Provided some constructive feedback to class members.
- Rarely engaged in class discussion.
- Rarely participated in class activities.
- Rarely provided constructive feedback to class members.
- Did not engage in class discussions.
- Did not participate in class activities.
- Did not provide constructive feedback to class members.

**Student name:_________________________  Score:__________**

**Comments/Feedback**
STUDENT BIOGRAPHICAL INFORMATION

Please Print clearly!

Name:____________________________________________

E-mail address:____________________________________

Home phone:_________________  Work phone:_______________

Home address:_______________________________________________________
____________________________________________________________________

GMU Program:_______________
Year admitted:_______________  Expected completion year___________

Currently teaching?__________  If yes, where, what, and for how long?
____________________________________________________________________

Language(s) you speak/read/write_______________________________________
Level(s) of proficiency_________________________________________________

Travel experience?__________  Where?____________________________
For how long?__________________________

Career goals:________________________________________________________

What you hope to gain from this class:________________________________________
____________________________________________________________________

Favorite leisure/pastime activities:___________________________________________
____________________________________________________________________
Materials Release Form
for
EDCI 560
Fall 2015 Marjorie Hall Haley

In this course, I will be electronically collecting and storing work samples of your projects and/or papers as performance evidence for program accreditation, which is conducted every seven years by the National Council for the Accreditation of Teacher Education (NCATE) programs. If you agree to let me use your materials for this purpose, please sign below. Please note that every precaution will be taken to protect your anonymity.

1. I, ______________________________________, give permission for

   (please print your name)

   materials produced to meet the requirements of this course to be used as work samples for the NCATE review process.

2. Please replace my name with a code on my papers and projects.

   YES      NO

   ______________________________  ______________________________
   Signature                        Date

   Tel. No. ______________________ (Home or cell phone)
   Email address ____________________