

College of Education and Human Development

Early Childhood Education Program 4400 University Drive, MS 4C2, Fairfax, Virginia 22030 Phone: 703-993-3844; Fax: 703-993-4370; email: earlyed@gmu.edu/earlychildhood/

ECED 791.I01 Internship with Diverse Infants/Toddlers (3:3:0) Spring 2015 Internship Site

University Supervisor:
Office phone:
Office location:
Office hours: By Appointment
Email address:

Course Description

Enables students to participate full time in an internship with diverse infants and toddlers. Links university course work to real world of working with diverse young learners and their families.

Prerequisite(s): Admission to the Early Childhood Special Education Licensure Graduate Certificate Program. All standardized test requirements (Praxis Core Academic Skills for Educators or qualifying substitution and Virginia Communication and Literacy Assessment) must be met the semester prior to the internship.

Nature of Internship Experiences

Students enroll an internship with diverse infants/toddlers (ages 0-2) setting. The internship takes place over an 8 weeks period. At least 75 hours must involve direct teaching. During the internship, interns are required to work the teacher contract hours. Virginia Licensure Regulations for School Personnel (2007) stipulate that interns "must be in classrooms full time." For detailed information about internship applications, procedures, and policies, go to http://cehd.gmu.edu/teacher/intpract/.

Students are required to attend two, one-hour internship seminars at George Mason University on January 16th, from 2:00PM-3:0PM and May 1st, from 2:00-3:00PM. Seminar sessions will provide information, as well as opportunities for discussion among interns and university supervisors.

Placements

Interns will be placed by the Clinical Practice Specialist in all teaching internships unless an onthe-job internship has been approved. All teaching placements must be arranged through the Clinical Practice Specialist who works directly with the surrounding school districts to set up appropriate internships. The ECE program at Mason currently has relationships with a variety of internship sites.

Interns will be assigned to work at sites under the mentorship of a cooperating professional (CP) and a university supervisor (US).

George Mason University Policies and Resources for Students

- Academic integrity (honor code, plagiarism) Students must adhere to guidelines of the George Mason University Honor Code [See http://oai.gmu.edu/the-mason-honor-code/].
- Mason Email Students are responsible for the content of university communications sent to their George Mason University email account and are required to activate their account and check it regularly. All communication from the university, college, school, division, and program will be sent to students solely through their Mason email account.
- Students must follow the university policy for Responsible Use of Computing [See http://universitypolicy.gmu.edu/policies/responsible-use-of-computing/].
- Counseling and Psychological Services The George Mason University Counseling and Psychological Services (CAPS) staff consists of professional counseling and clinical psychologists, social workers, and counselors who offer a wide range of services (e.g., individual and group counseling, workshops, and outreach programs) to enhance students' personal experience and academic performance [See http://caps.gmu.edu/].
- Office of Disability Services Students with disabilities who seek accommodations in a
 course must be registered with the George Mason University Office of Disability
 Services (ODS) and inform their instructor in writing at the beginning of the semester
 http://ods.gmu.edu/].
- Students must follow the university policy stating that all sound emitting devices shall be turned off during class unless otherwise authorized by the instructor.
- The Writing Center (Optional Resource) The George Mason University Writing Center staff provides a variety of resources and services (e.g., tutoring, workshops, writing guides, handbooks) intended to support students as they work to construct and share knowledge through writing [See http://writingcenter.gmu.edu/].
- University Libraries (Optional Resource) The George Mason University Libraries provide numerous services, research tools, and help with using the library resources [See http://library.gmu.edu/].

Professional Dispositions

Students are expected to exhibit professional behaviors and dispositions at all times.

Core Values Commitment: The College of Education and Human Development is committed to collaboration, ethical leadership, innovation, research-based practice, and social justice. Students are expected to adhere to these principles.

Collaboration

Collaboration is an important human activity that involves shared responsibility in promoting healthy, productive lives, and educational success. We commit ourselves to work toward these goals in genuine partnerships with individuals, families, community agencies, schools, businesses, foundations, and other groups at the local, regional, national, and international levels.

Ethical Leadership

In all professions represented by the college, leadership is an essential component denoting ability and willingness to help lead professional practice to higher levels. We commit ourselves to practice ethical leadership through deliberate and systematic attention to the ethical principles that guide all leaders in a moral society.

Innovation

We have a history of creating dynamic, innovative programs, and we are dedicated to continue creating innovative approaches in all areas of our work. We commit ourselves to seeking new ways to advance knowledge, solve problems, improve our professional practice, and expand on our successes.

Research-Based Practice

The best practice in any discipline is based upon sound research and professional judgment. We commit ourselves to basing our instruction, scholarship, and policy recommendations on well-established principles that, wherever possible, emerge from research and reflection on its implications for professional practice.

Social Justice

Social justice embodies essential principles of equity and access to all opportunities in society, in accordance with democratic principles and respect for all persons and points of view. We commit ourselves to promoting equity, opportunity, and social justice through the college's operations and its missions related to teaching, research, and service.

For additional information on the College of Education and Human Development, Graduate School of Education, please visit our website [See http://gse.gmu.edu/].

Course Requirements

General Requirements

- 1. The completion of all readings assigned for the course is assumed. Because the class will be structured around discussion and small group activities, it is imperative that students keep up with the readings and participate in class.
- 2. Attendance in class and/or online is important to students' learning; therefore, students are expected to make every effort to attend class sessions and/or complete online modules within the designated timeframe. Absences, tardiness, leaving early, and not completing online modules in the designated timeframe may negatively affect course grades. If, due to an emergency, students will not be in class, they must call the instructor and leave a message or send an email before class. The following policy is from the university course catalog:
 - Students are expected to attend the class periods of the courses for which they register. In-class participation is important not only to the individual student, but also to the class as a whole. Because class participation may be a factor in grading, instructors may use absence, tardiness, or early departure as de facto evidence of nonparticipation. Students who miss an exam with an acceptable excuse may be penalized according to the individual instructor's grading policy, as stated in the course syllabus.
- 3. In line with Mason's policy that students should not be penalized because of observances of their religious holidays, students shall be given an opportunity to make up, within a reasonable time, any academic assignment that is missed due to individual participation in religious observances. It is the student's responsibility to inform the instructor of any intended absences for religious observations in advance of the class that will be missed. Notice should be provided in writing as soon as possible.

- 4. During face-to-face and live online meetings, cell phones, pagers, and other communicative devices are not allowed in this class. Students must keep them stowed away and out of sight. Laptops or tablets (e.g., iPads) may be permitted for the purpose of taking notes only. Engaging in activities not related to the course (e.g. gaming, email, chat, etc.) will result in a significant deduction in their participation grade.
- 5. It is expected that assignments will be turned in on time. However, it is recognized that students occasionally have serious problems that prevent work completion. If such a dilemma arises, students should speak to the instructor prior to the assignment due date (when possible). If the student does not communicate with the instructor, a late penalty will be applied.
- 6. Mason is an Honor Code university; please see the Office for Academic Integrity for a full description of the code and the honor committee process. The principle of academic integrity is taken very seriously and violations are treated gravely. What does academic integrity mean in this course? Essentially this: when responsible for a task, students will perform that task. When students rely on someone else's work in an aspect of the performance of that task, they will give full credit in the proper, accepted form. Another aspect of academic integrity is the free play of ideas. Vigorous discussion and debate are encouraged in this course, with the firm expectation that all aspects of the class will be conducted with civility and respect for differing ideas, perspectives, and traditions. When in doubt (of any kind), students will ask for guidance and clarification.

Written Assignments

All formal written assignments will be evaluated for content <u>and</u> presentation. The American Psychological Association, Sixth Edition (APA) style will be followed for all written work. All written work unless otherwise noted must be completed on a word processor and should be proofread carefully. (Use spell check!) If students are not confident of their own ability to catch errors, they should have another person proofread their work. When in doubt, they should check the APA manual. Portions of the APA manual appear at the Style Manuals link on the Mason library web guide at http://infoguides.gmu.edu/content.php?pid=39979. Students may consult the Writing Center for additional writing support.

Students will do the following:

- 1. Present ideas in a clear, concise, and organized manner. (Avoid wordiness and redundancy.)
- 2. Develop points coherently, definitively, and thoroughly.
- 3. Refer to appropriate authorities, studies, and examples to document where appropriate. (Avoid meaningless generalizations, unwarranted assumptions, and unsupported opinions.)
- 4. Use correct capitalization, punctuation, spelling, and grammar.

Grading Policy

All CEHD undergraduate and graduate students are held to the university grading policies as described in the Academic Policies section of the current catalog, which can be accessed at http://catalog.gmu.edu. Those students enrolled in a CEHD Licensure Graduate Certificate program, however, must earn a B- or better in all licensure coursework. A degree-seeking graduate student will be dismissed after accumulating grades of F in two courses or 9 credits of unsatisfactory grades (C or F) in graduate courses. A 3.0 grade point average is required for

completion of the graduate degree.

Attendance and Participation (15 points)

Because active participation and engagement are imperative for optimal learning, preparation for and participation in in-class activities will be evaluated based on the following criteria:

- Students attend class, arrive on time, and stay for the entire class period.
- Students complete readings and prepare for class activities prior to class as is evidenced by their ability to discuss and write about the concepts presented and examined in the texts as well as participate fully in related activities.
- Students are actively involved in in-class and online learning experiences as is evidenced by (1) participating in all activities, (2) engaging in small and large group discussions, (3) using laptops and other electronic devices only to support discussion and learning and not for non-academic uses during class time, (4) completing written work related to the activities, and (5) supporting the participation and learning of classmates.
- Students show evidence of critical reflective thinking through in-class and online discussions, activities, and written reflections.

Note: To determine whether the campus is closed due to inclement weather, call 703-993-1000 or go to www.gmu.edu.

Responsibilities

Student internships are regarded as a critical component of teacher education programs. The effectiveness of the internship experience depends upon the degree to which the whole team – **Student Intern**, **Cooperating Professional**, **University Supervisor**, and **Course Instructors** – fulfill their responsibilities and establish a good working relationship. Open communication is extremely important. The program considers the intern to be "a work in progress."

Student Interns (interns)

The student internship is a time to focus on the art of teaching and working with diverse young children and their families under the guidance and support of practicing professionals. Student interns must remain flexible in adapting to differences in school cultures, teaching styles, supervisor philosophies, and individual child/family needs.

Cooperating Professional (CP)

Cooperating professionals (CPs) work in a variety of educational settings that serve culturally, linguistically, and ability diverse young children and their families. CPs have an important responsibility to be a mentor and instructor on issues specific to their workplace and the needs of the children and families that are served at that site. The intern benefits greatly from being able to learn from courses and apply the knowledge in the field.

University Supervisors (US)

The University Supervisor (US) serves as a link between the school and Mason, providing support and guidance to both the student intern and the cooperating professional (CP). University

supervisors (US) play a critical role in facilitating communication and in providing feedback, assistance, and evaluation for student interns.

Evaluation

The US will work with the CP and the intern to evaluate the intern's progress throughout the internship. Evaluation tools will include, but are not limited to, the following:

- Weekly progress reports completed by the intern and CP
- Formal observation reports (by the CP and the US)
- ♣ Mid-point and final evaluation forms
- 🖊 CAEP 5 Early Childhood Special Education Infant/Toddler Internship Documentation

Internship Notebook

This is a program performance-based assessment.

The Early Childhood Special Education Infant and Toddler Internship Notebook contains information related to the internship and documentation that the intern has met aspects of the Council of Exceptional Children standards (CEC). It is the program performance-based assessment for *CAEP 5 Early Childhood Special Education Infant/Toddler Internship Documentation*.

Lesson Plans

Interns will submit weekly lesson plans to their CP for approval prior to teaching independently. More detailed daily lesson plans using a lesson plan format approved by the US will be filed in the internship notebook and will be readily accessible to the CP and US. Daily lesson plans will be provided to the CP and/or US prior to scheduled observations.

Reflective Journal

Interns will maintain a reflective journal throughout the internship. The journal may be electronic, handwritten, or a combination of both. Interns should make the journal available to the US either electronically before the visit or in a hard copy during visits.

Log of Hours

The Virginia application for teacher licensure requires reporting the amount of time spent in certain activities during the student internship. The Mason state-approved licensure program may require more than the state's minimum requirements. Interns are responsible for maintaining this record as part of the Internship Notebook. Interns should record hours on the Log of Hours sheet each day. At the end of the internship, the log must be verified by the CP and reviewed by the US. It is the intern's responsibility to ensure that the log is current and verified/reviewed.

Internship Policies

Attendance

During the internship, student interns are required to work the teacher contract hours. Virginia Licensure Regulations for School Personnel (2007) stipulate that interns "must be in classrooms full time." Interns should maintain the same schedule as the CP, with the contract day as the minimum but not the norm. Interns should consult with ECE faculty to determine whether the Mason schedule or the school system holiday schedule will be followed. This will vary from semester to semester, depending on when scheduled breaks and holidays fall. Interns will take the school system spring break, not the Mason spring break.

Absences

Student interns follow the site policy regarding notification of absences for illness. All other absences must be approved in advance by the CP and principal/director. The US must be notified of all absences within 24 hours. The log of hours should also show any absences. Time missed may need to be made up.

Substituting

Interns *are not* permitted to substitute during their internships.

Professional and Legal Responsibilities

Student interns are legally responsible for exercising "reasonable care" for students' welfare and for complying with federal, state, and local policy regulations. This is best accomplished through careful study of the **teacher/employee handbook for the center, agency, or school** where the intern is assigned. Special attention should be given to responsibilities and procedures for dealing with suspected child abuse.

Confidentiality of Records

School division and Mason policies regarding student records will be followed. An intern's evaluations may be shared with the CP, US, and responsible administrators until the US submits the intern's folder to the Office of Academic and Student Affairs (OASA). After that time, access will be in accordance with the Privacy Act. No materials will be released by OASA for employment purposes other than for verification of meeting licensure standards. In addition, all records of children and families that interns may have access to during internships MUST be kept confidential.

Records Retention

Contents of cumulative folders will be retained for one year after completion of the internship. After that, the transcript and the Summary Form will be the only available record. Therefore, interns should keep their own copies of evaluations, observations, logs, summaries, and other records.

Professional Recommendations

Most prospective employers expect applicants to submit recommendations in some form from their CP and US. If a negative recommendation is warranted, the intern should be told.

Grading

The Graduate School of Education (GSE) has approved the following grading policy for ECED internships:

- 1. The grading scale will be S (Satisfactory), NC (No Credit), or IP (In Progress) in accordance with Mason policy for internships.
- 2. Degrees of Satisfactory performance by an intern in Early Childhood Education will be documented on the Evaluation Profile by the CP and US.
- 3. The US shall determine the grade after consultation with CP. The US may also consult with the Academic Program Coordinator especially when the intern may receive a No Credit or In Progress grade.
- 4. Interns who receive a No Credit grade will not be recommended for teacher licensure unless they repeat all or part of the internship with satisfactory performance. This may require reenrolling and paying tuition for additional credit hours in a subsequent semester or paying a fee for extended supervision.
- 5. Interns whose performance cannot be evaluated at the end of the grading period will receive a grade of IP (In Progress). An IP grade shall be changed to Satisfactory or No Credit for interns upon completion of requirements usually before the beginning of the next semester.
- 6. In some cases, a grade of No Credit may be accompanied by a recommendation that the student not be allowed to repeat the internship. In such cases, the intern will be counseled out of the licensure program, but not necessarily out of the program.

Schedule

A schedule of meetings and observations will be developed in collaboration with the intern, US, and CP.

Submission of Performance-Based Assessment

Every student registered for any Early Childhood Education course with a required performance-based assessment is required to submit this assessment *CAEP 5 Early Childhood Special Education Infant/Toddler Internship Documentation* to TaskStream (regardless of whether a course is an elective, a onetime course, or part of an undergraduate minor). Evaluation of the performance-based assessment by the course instructor will also completed in TaskStream. Failure to submit the assessment to TaskStream will result in the course instructor reporting the course grade as Incomplete (IN). Unless this grade is changed upon completion of the required TaskStream submission, the IN will convert to an F nine weeks into the following semester.

ECE Assessment System

The ECE program is accredited by the Council of the Accreditation of Educator Preparation (CAEP) and is a state-approved program. As part of the accreditation requirements, ECE

program faculty developed an assessment system that meets the CAEP requirements and provides evidence that teacher candidates have met the Council for Exceptional Children (CEC) standards. The required CAEP assessment for this course is the *CAEP 5 Early Childhood Special Education Infant/Toddler Internship Documentation*.

To meet the requirements, interns must provide evidence in their Internship Documentation that they have met the criteria for each of the identified standards. Interns will upload selected artifacts from the Internship Documentation at the completion of their internship. The selected artifacts should be representative of what is included in the Internship Documentation and should provide evidence of meeting the identified standards.

ECE Assessment System

The ECE program is accredited by the CAEP and is a state-approved program. As part of the accreditation requirements, ECE program faculty developed an assessment system that meets the CAEP requirements.

Interns will upload specific evidence of meeting the following CEC standards addressed in CAEP Assessment 5 Early Childhood Special Education Infant/Toddler Internship Documentation.

CEC Standards Assessed

CEC Initial Preparation Standard 1 Learner Development and Individual Learning Differences

CEC Initial Preparation Standard 2 Learning Environments

CEC Initial Preparation Standard 4 Assessment

CEC Initial Preparation Standard 5 Instructional Planning and Strategies

CEC Initial Preparation Standard 7 Collaboration

Early Childhood Education CAEP ECSE Assessment 5 Effect on Student Learning

Early Childhood Special Education Infant/Toddler Internship Documentation

Early Childhood Special Education CAEP Assessment 5 Effect on Student Learning Assessment is the Early Childhood Special Education Infant/Toddler Internship Documentation and is in ECED 791 Infant/Toddler Internship. This assessment shows evidence of meeting CEC Standard Elements 1.2, 2.2, 4.3, 4.4, 5.5, and 7.3.

Assessment Overview

In this assessment, candidates will engage in collaborative practice, critical analysis, and reflection to use developmentally effective approaches to connect with children and families and to have an effect on children's learning. Candidates will do the following:

- Develop a series of lesson plans that integrate Individualized Family Service Program (IFSP) goals, standards, information from informal and formal assessments, and developmentally appropriate practice.
- Implement the instructional plans.
- Document the effect of the instruction on children's learning.
- Reflect on instructional strategies, delivery, child engagement, and child learning using the framework provided.

CEC Standard Elements Assessed

- <u>CEC 1.2</u> Beginning special education professionals use understanding of development and individual differences to respond to the needs of individuals with exceptionalities.
- <u>CEC 2.2</u> Beginning special education professionals use motivational and instructional interventions to teach individuals with exceptionalities how to adapt to different environments.
- <u>CEC 4.3</u> Beginning special education professionals in collaboration with colleagues and families **use** multiple types of assessment information in making decisions about individuals with exceptionalities.
- <u>CEC 4.4</u> Beginning special education professionals engage individuals with exceptionalities to work toward quality learning and performance and provide feedback to guide them.
- <u>CEC 5.5</u> Beginning special education professionals develop and implement a variety of education and transition plans for individuals with exceptionalities across a wide range of settings and different learning experiences in collaboration with individuals, families, and teams.
- <u>CEC 7.3</u> Beginning special education professionals use collaboration to promote the well-being of individuals with exceptionalities across a wide range of settings and collaborators.

Assessment Procedures

Candidates will provide documents that include four instructional lesson plans developed throughout the internship, an individual plan to support a child's social-emotional development and/or behavior, reflections, and performance evaluations.

Step One: Candidates will develop at least four instructional lesson plans with the purpose of promoting children's learning and growth. Candidates will do the following:

- Develop a series of lesson plans that integrate IFSP goals, information from informal and formal assessments, and developmentally appropriate practice.
- Include the following in the lesson plans:
 - 1. Family priorities and needs
 - 2. Learning outcomes and IFSP goals (family and/or child based)
 - 3. Context, including the natural environment and individuals present
 - 4. Materials, including a description of technology to be used
 - 5. Procedures to promote learning outcomes and IFSP goals, including
 - Introducing the activity to family and child
 - Arranging the natural environment
 - Presenting materials
 - Motivating activity
 - Teacher directions
 - Instructional strategies
 - Transition
 - Time frame
 - Assessment strategy
 - Follow-up
 - 6. Adaptations and accommodations, including general and specific adaptations for the individual child and/or family
 - 7. Evidence of results
 - 8. Plan of collaboration, including the use of paraeducators and related service personnel

Step Two: Candidates will design an individual plan that promotes a child's social-emotional development and/or behavior to help the child successfully participate in instructional activities with his or her peers. Candidates will do the following:

- Describe the social-emotional and/or behavioral delays of the selected child based on their understanding of human development.
- Consider potential behavior challenges and/or crisis and identify two strategies or accommodations to safely intervene and to ensure successful participation and interaction with peers for the selected child.
- Discuss the role of the paraeducator, related service personnel, and families in supporting this individual plan.

Step Three: Candidates will implement the instructional plans and reflect on the instruction with the cooperating professional and/or the university supervisor. Candidates will do the following as they implement the instructional lesson plans:

- Consider learning differences, varying abilities, behaviors, and their interactions with children in their planning and how they might make changes to further individualize instruction to provide meaningful and challenging learning experiences.
- Use their knowledge of cognitive, fine motor, gross motor, social-emotional, and language development to respond to the varying abilities and behaviors of children with exceptional learning needs.
- Support and/or enhance children's critical thinking, problem-solving, and performance skills as well as self-awareness, self-management, self-control, self-reliance, and self-esteem.
- Use individualized strategies to enhance language development and teach communication skills to children with exceptional learning needs.
- Match communication methods to children's language proficiency and cultural and linguistic differences.
- Provide effective language models.
- Use communication strategies and resources to facilitate understanding of subject matter for children with exceptional learning needs whose primary language is not English.
- Model and provide efficient guided practice strategies to support skill maintenance and generalization.
- Document what children did and did not know and/or do as a result of the instruction using the following:
 - a. Quantitative indicators (e.g., the percentage of times the child uses past tense when appropriate during a certain period of time if that was a language goal being addressed) and/or
 - b. Qualitative indicators (e.g., anecdotal notes on how language use supported the child's productive interactions with peers).
- Modify instructional plans based on ongoing analysis of the child's learning progress as well as current research and evidence-based practices.
- Identify current research and evidence-based practices integrated into instructional plans and implementation throughout the internship.
- Reflect on the instruction with the cooperating professional and/or university supervisor and discuss how they incorporated the above strategies into their instruction and in what ways the instruction had an effect on children's learning.
- Discuss how they served as a resource to general education colleagues to integrate children with exceptionalities in regular environments and engage them in meaningful learning activities and interactions.

ECE PROGRAM	Assessment Measure Descriptions							
OUTCOME STANDARDS (Aligned With State and CEC Standards)	Exceeds Criteria	Meets Criteria	Partially Meets Criteria	No Evidence				
Early Childhood Education CAEP ASSESSMENT 5								
Effect on Student Learning								
Early Childhood Special Education Infant/Toddler Internship Documentation								
ECED 791 Internship With Diverse Internship and Toddlers Demonstrated								
CEC 1.2 Use understanding of development and individual differences to respond to the needs of individuals with exceptionalities.	consistent understanding of human development to respond to abilities and behaviors of individuals as evidenced in observational records of cooperating professional and university supervisor and internship evaluation (displayed consistent use in 100% of	consistent understanding of human development to respond to abilities and behaviors of individuals as evidenced in observational records of cooperating professional and university supervisor and internship evaluation (displayed consistent use in 90% of evaluative	frequent understanding of human development to respond to abilities and behaviors of individuals as evidenced in observational records of cooperating professional and university supervisor and internship evaluation (displayed frequent use in 80% of evaluative	or no understanding of human development to respond to abilities and behaviors of individuals as evidenced in observational records of cooperating professional and university supervisor and internship evaluation (displayed rare or no use in 80% of evaluative				
evaluative criteria) criteria) criteria) Continued on Next Page								

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CEC 2.2 Use	Demonstrated	Demonstrated	Demonstrated	Demonstrated rare			
motivational and	consistent use of	consistent use of	frequent use of	or no use of			
	instructional	instructional	instructional	instructional			
instructional	strategies that	strategies that	strategies that	strategies that			
interventions to	promote positive	promote positive	promote positive	promote positive			
teach individuals	learning results	learning results	learning results	learning results			
with exceptionalities	AND	AND	OR	OR			
how to adapt to	modified learning	modified learning	modified learning	did not modify			
different	environment as	environment as	environment as	learning			
environments	needed for	needed for	needed for	environment as			
environments	focused children	focused children	focused children	needed for			
	receiving special	receiving special	receiving special	focused children			
	education services	education services	education services	receiving special			
	as evidenced in	as evidenced in	as evidenced in	education services			
	observational	observational	observational	as evidenced in			
	records of	records of	records of	observational			
	cooperating	cooperating	cooperating	records of			
	professional and	professional and	professional and	cooperating			
	university	university	university	professional and			
	supervisor and	supervisor and	supervisor and	university			
	internship	internship	internship	supervisor and			
	evaluation	evaluation	evaluation	internship			
	(displayed	(displayed	(displayed	evaluation			
	consistent use in	consistent or	frequent use in	(displayed rare or			
	100% of	frequent use in	80% of evaluative	no use in 80% of			
	evaluative	90% of evaluative	criteria)	evaluative			
	criteria)	criteria)		criteria)			
CEC 4.3 Use	Provided	Provided	Provided	Did not provide			
	documentation of	documentation of	documentation of	documentation of			
multiple types of	meeting with a	meeting with a	meeting with a	meeting with a			
assessment	family more than	family two times;	family less than two	family at least once;			
information in	two times,	AND	times;	describe the setting			
collaboration with	AND	described the setting	AND/OR	for observation; and summarize the			
colleagues in making	described the setting	for observation; AND	described the setting				
decisions about	for observation, AND	summarized the	for observation; AND/OR	informal assessment data gained through			
individuals with	summarized the	informal assessment	summarized the	the family			
	informal assessment	data gained through	informal assessment	relationship			
exceptionalities	data gained through	the family	data gained through	Telationship			
	the family	relationship AND	the family				
	relationship AND	identified how	relationship				
	identified how	information	ī				
	information	contributes to					
	contributed to	decision making					
	decision making						
Continued on Next Page							

learning and performance and provide feedback to guide them CEC 5.5 Develop and implement a variety of education and transition plans for individuals with exceptionalities across a wide range of settings and different learning experiences in collaboration with individuals, families, and teams	solving, and performance skills of individuals with ELN and that provide feedback for guidance as evidenced in observational records of cooperating professional and university supervisor and internship evaluation (displayed consistent practice in 100% of evaluative criteria) Identified more than two IEP goals in each lesson plan for each child receiving special education services AND Goals include a wide range of settings and different learning experiences AND Goals include collaboration with individuals,	solving, and performance skills of individuals with ELN and that provide feedback for guidance as evidenced in observational records of cooperating professional and university supervisor and internship evaluation (displayed consistent practice in 90% of evaluative criteria) Identified two IEP goals in each lesson plan for the focused children receiving special education services AND Goals include a wide range of settings and different learning experiences AND Goals include collaboration	and performance skills of individuals with ELN and that provide feedback for guidance as evidenced in observational records of cooperating professional and university supervisor and internship evaluation (displayed occasional practice in 80% of evaluative criteria) Identified fewer than two IEP goals in each lesson plan for the focused children receiving special education services	and performance skills of individuals with ELN and that provide feedback for guidance as evidenced in observational records of cooperating professional and university supervisor and internship evaluation (displayed rare or no-practice in 80% of evaluative criteria) Did not identify IEP goals for children receiving special education services
	families, and teams	with individuals, families, and teams	re	

CEC 7.3 Use collaboration to promote the well-being of individuals with exceptionalities across a wide range of settings and collaborators.

Provided consistent evidence of helping general education colleagues to integrate individuals with ELN and engage them in meaningful learning activities and interactions as evidenced in observational records of cooperating professional and university supervisor and internship evaluation (displayed consistent evidence in 100% of evaluative criteria)

Provided consistent evidence of helping general education colleagues to integrate individuals with ELN and engage them in meaningful learning activities and interactions as evidenced in observational records of cooperating professional and university supervisor and internship evaluation (displayed consistent evidence practice in 90% of evaluative criteria)

Provided frequent evidence of helping general education colleagues to integrate individuals with ELN and engage them in meaningful learning activities and interactions as evidenced in observational records of cooperating professional and university supervisor and internship evaluation (displayed frequent evidence in 80% of evaluative criteria)

Provided rare or no evidence of helping general education colleagues to integrate individuals with ELN and engage them in meaningful learning activities and interactions as evidenced in observational records of cooperating professional and university supervisor and internship evaluation (displayed rare or no evidence in 80% of evaluative criteria)