

**GEORGE MASON UNIVERSITY**  
**COLLEGE OF EDUCATION AND HUMAN DEVELOPMENT**  
**APPLIED BEHAVIOR ANALYSIS CERTIFICATE PROGRAM**  
**EDSE 790**  
**Internship in Special Education (Applied Behavior Analysis)**  
**Spring 2010**  
**Saturdays, 9:00 – 11:00 and Weekly (to be arranged)**  
**101 Kellar Annex and at training sites**

**PROFESSOR**

**Name:** Theodore A. Hoch, Ed.D., B.C.B.A.-D.  
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**Office Hours:** By Appointment  
**Credit Hours:** 3 Credit Hours

**COURSE DESCRIPTION:**

- A Prerequisites.** Admission to or prior completion of the Applied Behavior Analysis Graduate Certificate Program (ABAC), Masters in Special Education with a Concentration in Applied Behavior Analysis, or a Psychology Graduate Program in which Psych 619, 621, 623, 624, and 625 (or their EDSE cross-listings) were or are taken.
- B Description.** This course provides practical, hands-on experience designing, implementing, evaluating, and revising behavior analytically based instruction and related procedures with children who are diagnosed with intellectual disabilities or other behavioral difficulties, under supervision of a Board Certified Behavior Analyst. Supervision includes individual on-site and in situ observation and consultation; individual off-site review of and consultation on videorecorded instruction, data, and other records; and group off-site review of and consultation on videorecordings and data, and consultation on professional and ethical issues pertaining to practicing behavior analysis in home, school, and other settings.

**NATURE OF COURSE DELIVERY**

Individual and group practical demonstration, discussion, observation, and consultation.

**STUDENT OUTCOMES AND PROFESSIONAL STANDARDS**

This course is designed to enable students to perform in accordance with the Council for Exceptional Children's Standard 9: Professional and Ethical Practice. It is also designed to enable students to perform in accordance with the Behavior Analyst Certification Board's *Task List and Guidelines for Responsible Conduct* standards.

**REQUIRED TEXTS**

No texts are required for this course. However, on occasion you may be asked to read and discuss sections from the texts purchased for EDSE 619 and EDSE 621.

**Required Internet Accessible Text Materials.** You will need to go to the Behavior Analyst Certification Board website ([www.bacb.com](http://www.bacb.com)), and download the *Task List, Guidelines for Responsible Conduct, Professional Disciplinary Standards, and Autism Task List*. We will refer to these documents throughout this course and all others in this Certificate Program.

**Blackboard .** Much important information for your class will be available on the internet, through Blackboard. You will be enrolled in Blackboard for this course within 24 hours of the first meeting. Your username and password will be the same as they were for your most recent course, or as they are for other courses you are currently taking.

## COURSE REQUIREMENTS, PERFORMANCE BASED ASSESSMENT, AND EVALUATION CRITERIA

**Requirements, Performance Based Assessments, and Criteria for Evaluation.** This course is graded on a Pass / Fail system. You must attain a score of Pass on each of the following in order to attain a score of Pass for this course.

**Mandatory Reporter Training.** No later than by the end of the second week of the semester, each student will log on to [http://www.vcu.edu/vissta/training/va\\_teachers/](http://www.vcu.edu/vissta/training/va_teachers/), will complete the training module contained there, and will print the certificate and present it to her or his internship supervisor.

**Reliability of Attendance.** As a professional in training, you are expected to meet all of your obligations. Given this, you are expected to be present at all internship and supervision sessions. Given the realities of this world, you may be absent from up to two sessions due to illness, but must phone your internship site and supervisor ahead of time to notify them. Given traffic in this area, you may be up to 10 minutes late for no more than five sessions or supervision meetings without penalty. Missing a session or a supervision meeting without notifying your internship site and supervisor, or tardiness in excess of 10 minutes, or less than 10 minutes but on more than five occasions will require a written essay (five double spaced pages, minimum) explaining the portions of the BACB's disciplinary standards and guidelines for responsible conduct that are pertinent to regular attendance. Essays will be due one week from the date of the infraction. Missing two or more internship or supervision sessions without notification (except in the event of verifiable illness or death of a family member), or missing more than four within a semester (except in event of verifiable illness or death of a family member) will result in a failing grade for this course. Those who have been assigned zero or one written essay will have earned a Pass for this portion of the course. Internship site sponsors may impose additional contingencies, provided that they are stated in writing in advance and agreed to by the faculty supervisor.

**Documentation.** You will be provided with sign in / sign out forms to use to register your arrival and departure at your setting. Please sign in and out at each session, and please give your supervisor a photocopy of the previous month's forms at the beginning of a new month. You'll also be provided with a supervision documentation form. Please have one of these with you at every supervision meeting, and present it to your supervisor at the end of the meeting for him to sign. During the last five minutes of every session, please document the session's activities and any other significant events that took place during that session on the form. Please also document cancellations (and party cancelling and reason for cancellation) on these forms.

**Participation in Supervision.** As mentioned above, you are expected to be present at each internship and supervision session. In addition, you are expected to have all materials with you

that are needed for effectively participating in supervision – any data, text materials needed, and writing materials. You will conduct case presentations as assigned, present video as assigned, and address and note any questions or comments posed to you with regard to your presentations. You will ask questions or make comments pertaining to your co-supervisees presentations during our group meetings, and these questions or comments will be constructive and respectful in nature.

**Correct execution of instructional and other behavioral procedures.** Given written descriptions of the procedures you are implementing, your supervisor will conduct a procedural integrity check at each in vivo observation. Your performance will be documented and discussed with you on a Supervision Documentation Form (see Appendix I) at the end of every supervision meeting.

**Final examination.** Each student will complete a 15 item multiple-choice examination based on the Behavior Analyst Certification Board’s Disciplinary Standards and the Board’s Guidelines for Responsible Conduct, section 1, as well as on instruction provided in the first supervisory session regarding ethical and legal consent / authorization for recording and for use and disclosure of client / student information. A score of 13 or better will earn a pass for this course.

**Signature Assignment.** Students will submit an Artifact Entry Form via Taskstream following completion of this course, that documents their performance throughout this course. The Instructor will rate the student’s performance for the semester on the basis of the data contained in this form with regard to CEC Standard 9 (Professional and Ethical Practice), using the following rubric:

Does not meet Expectations	Meets Expectations	Exceeds Expectations
Student earned a score of less than 13 / 15 on the final examination and 1 or more score of U or NI on the Measures of Professional Integrity, or was more than 15 minutes tardy on at least two occasions, or missed at least one appointment without prior notification, and / or more than two appointments with prior notification.	Student earns a score that is 13 or greater on the final examination, and no scores of U or NI on the measures of professional integrity, and was tardy by more than 15 minutes on 1 or 2 occasions, and missed at least one scheduled appointment with prior notification (no more than two appointments missed), and none without prior notification	Student earns a score of 15 / 15 on the final exam, no scores of U or NI on the measures of professional integrity, student was neither tardy in excess of 15 minutes to any appointment nor missed any appointment during the semester.

**Grading Scale.** Given the assignment descriptions offered above, a student must earn a grade of Pass for each of the assessment areas in this course to earn a grade of Pass for this course.

**Schedule.** Throughout the following table GRC refers to the Guidelines for Responsible Conduct.

Date	Topics / Objectives	Assignment
1.18.10 At GMU	Orientation to Practicum policies, procedures, and schedule; discussion and practice on pairing	Discuss policies, procedures, and schedules; discuss new students and families; review work with continuing students and families.
Week of 1.18.10 <b>Week 1</b>	Meet with families as assigned and scheduled.	Pairing with assigned students. Reviewing students’s current programs and procedures. Secure consent for video and audio recording, and for use and disclosure of information in individual

Date	Topics / Objectives	Assignment
		and group supervision. In situ supervision.
Week of 1.25.10 <b>Week 2</b>	Meet with families as assigned and scheduled.	Continue pairing. Begin implementation of students's programs and procedures. In situ supervision.
<b>1.30.10</b> At GMU	Consent; Record keeping; case presentations and discussions	Submit properly completed and signed consent forms; present 10 minute videotape of child and her or his program. <i>Discuss and Review GRC 2.01- 2.02.</i>
Week of 2.1.10 <b>Week 3</b>	Continued work with your students.	Meet with your supervisor as scheduled.
Week of 2.8.10 <b>Week 4</b>	Continued work with your students.	Meet with your supervisor as scheduled.
<b>2.13.10</b> At GMU	Case presentations and discussions; ethics discussion	Deliver case presentation, show and discuss 10 minute video demonstration; <i>Discuss and review GRC 2.03 – 2.05.</i>
Week of 2.15.10 <b>Week 5</b>	Continued work with your students.	Meet with your supervisor as scheduled.
Week of 2.22.10 <b>Week 6</b>	Continued work with your students.	Meet with your supervisor as scheduled.
<b>2.27.10</b> at GMU	Case presentations and discussions; ethics discussion	Deliver case presentation, show and discuss 10 minute video demonstration; <i>Discuss and review GRC 2.06 – 2.08.</i>
Week of 3.1.10 <b>Week 7</b>	Continued work with your students.	Meet with your supervisor as scheduled.
<b>3.6.10</b> <b>Week 7</b> at GMU	Case presentations and discussions; ethics discussion	Deliver case presentation, show and discuss 10 minute video demonstration; <i>Discuss and review GRC 2.09 – 2.11.</i>
<b>SPRING BREAK! ENJOY!</b>		
Week of 3.15.10 <b>Week 8</b>	Continued work with your students.	Meet with your supervisor as scheduled.
<b>3.20.10</b> <b>Week 8</b> at GMU	Case presentations and discussions; ethics discussion	Deliver case presentation, show and discuss 10 minute video demonstration; <i>Discuss and review GRC 2.09 – 2.11.</i>
Week of 3.22.10 <b>Week 9</b>	Continued work with your students.	Meet with your supervisor as scheduled.
Week of 3.29.09 <b>Week 10</b>	Continued work with your students	Meet with your supervisor as scheduled.
<b>4.3.10</b> <b>Week 10</b> at GMU	Case presentations and discussions; ethics discussion	Deliver case presentation, show and discuss 10 minute video demonstration; <i>Discuss and review GRC 2.12 – 2.14.</i>
Week of 4.5.10 <b>Week 11</b>	Continued work with your students.	Meet with your supervisor as scheduled.
Week of 4.12.10 <b>Week 12</b>	Continued work with your students.	Meet with your supervisor as scheduled.
<b>4.17.10</b> <b>Week 11</b> at GMU	Case presentations and discussions; ethics discussion	Deliver case presentation, show and discuss 10 minute video demonstration; <i>Discuss and review GRC 2.15</i>
Week of 4.19.10	Continued work with your students.	Meet with your supervisor as scheduled.

<b>Week 13</b>		
Date	Topics / Objectives	Assignment
<b>4.26.10</b> <b>Week 13</b> at GMU	Case presentations and discussions; ethics discussion	Deliver case presentation, show and discuss 10 minute video demonstration; <i>Discuss and review GRC Section 2.0</i>
Week of 5.3.10 <b>Week 14</b>	Continued work with your students.	Meet with your supervisor as scheduled.
Week of 5.10.10 <b>Week 15</b>	Continued work with your students.	Meet with your supervisor as scheduled.
<b>5.15.10</b> at GMU	Debiref / Final Examination	Covering GRC Section 2.0.

### Contacting your instructor

You may reach Dr. Hoch at 703.993.5245 or at 703.987.8928, or by e-mail at [thoch@gmu.edu](mailto:thoch@gmu.edu). Alternatively, you may stop by Dr. Hoch's office at Room 107 Kellar Annex II, 10396 Democracy Lane, Fairfax, VA.

### COLLEGE OF EDUCATION AND HUMAN DEVELOPMENT STATEMENT OF EXPECTATIONS

The Graduate School of Education (GSE) expects that all students abide by the following:

Students are expected to exhibit professional behavior and dispositions. See [gse.gmu.edu](http://gse.gmu.edu) for a listing of these dispositions.

Students must follow the guidelines of the University Honor Code. See [http://www.gmu.edu/catalog/apolicies/#TOC\\_H12](http://www.gmu.edu/catalog/apolicies/#TOC_H12) for the full honor code.

Students must agree to abide by the university policy for Responsible Use of Computing. See <http://mail.gmu.edu> and click on Responsible Use of Computing at the bottom of the screen.

Students with disabilities who seek accommodations in a course must be registered with the GMU Disability Resource Center (DRC) and inform the instructor, in writing, at the beginning of the semester. See [www.gmu.edu/student/drc](http://www.gmu.edu/student/drc) or call 703.993.2474 to access the DRC.

Students are expected to refrain from consuming intoxicating substances in any quantity on the day of class, prior to or during class. Any student suspected of having consumed intoxicants will be asked to leave class. The student will be asked to arrange for transportation away from the Campus that does not involve the student operating a motor vehicle. Participation in this course indicates that the student understands and agrees to refrain from consuming intoxicants in any quantity on class days prior to or during class, to leave class at the request of the instructor if the instructor has reason to believe the student has consumed intoxicants, and to arrange for transportation away from campus that does not involve the student operating a motor vehicle.