

Internship Site Confirmation Form

Student Information:

Intern Name _____ Phone Number _____

Previous Experience:

Practicum Site Name: (Tour 241) _____

Eligibility Information

Yes No

1. Have you ever worked, did you complete the practicum, or are you currently working at this site?

If yes: You must submit the following additional documentation

- The official job description for the previous position
- A written description, in your own words, of how this new position, will differ **significantly** and **substantively** from the previous position(s); what will be learned that has not already been learned; and how this new position will contribute to your future career goals.

If no: move on to question 2

If interested, only ONE additional course can be taken concurrently with internship

2. Will you be taking 1 course concurrently with your internship?

If yes: List Course: _____

If no: move on to Site Information

Site Information

Site Name _____

Department (if applicable) _____

Start Date _____ End Date _____ Voluntary Paid at \$ _____ per _____

Address _____

City _____ State _____ Zip _____

Site Phone Number _____ Website _____

Site Supervisor _____ Title _____

Phone Number _____ Email _____

100% Onsite 100% Virtual Hybrid ***Virtual/Hybrid Experiences require Appendix 5**

Signatures:

Intern _____ **Date** _____

Site Supervisor _____ **Date** _____