

## Internship Site Confirmation Form

### Student Information:

Intern Name \_\_\_\_\_ Phone Number \_\_\_\_\_

### Previous Experience:

Practicum Site Name: (Tour 241) \_\_\_\_\_

### Eligibility Information

1.  **Yes**  **No** Have you ever worked, did you complete the practicum, or are you currently working at this site?

**If yes:** You must submit the following additional documentation

- The official job description for the previous position
- A written description, in your own words, of how this new position, will differ **significantly** and **substantively** from the previous position(s); what will be learned that has not already been learned; and how this new position will contribute to your future career goals.

**If no:** move on to question 2

If interested, only ONE additional course can be taken concurrently with internship

2.   Will you be taking 1 course concurrently with your internship?

**If yes:** List Course: \_\_\_\_\_

**If no:** move on to Site Information

### Site Information

Site Name \_\_\_\_\_

Department (if applicable) \_\_\_\_\_

Start Date \_\_\_\_\_ End Date \_\_\_\_\_  Voluntary  Paid at \$ \_\_\_\_\_ per \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Site Phone Number \_\_\_\_\_ Website \_\_\_\_\_

Site Supervisor \_\_\_\_\_ Title \_\_\_\_\_

Phone Number \_\_\_\_\_ Email \_\_\_\_\_

100% Onsite  100% Virtual  Hybrid **\*Virtual/Hybrid Experiences require Appendix 5**

### Signatures:

**Intern** \_\_\_\_\_ **Date** \_\_\_\_\_

**Site Supervisor** \_\_\_\_\_ **Date** \_\_\_\_\_