

Internship Weekly Progress Report

Intern Name: _____ Faculty Supervisor: _____

Site Name: _____

Report #: _____ Period Covered (Dates): _____ to _____

Number of hours worked **this week** by intern: _____ **Cumulative** number of hours worked by intern to date: _____

Instructions:

- The weekly report is to be completed each week, and must be submitted via Blackboard **no later than 11:59 p.m. on the Monday following the week in review**. Students are strongly encouraged, but not required, to discuss their reports with their site supervisor.
- The answer to each question must contain **at least 50 words**, be typed in paragraph form, and **use complete sentences**. **Every question** must be answered in detail, and **this is an academic report, and thus attention should be paid in order to avoid excessive grammatical and typographical errors**.

1. Describe your principle assignments and responsibilities for this report period.

2. What experiences were particularly rewarding during this report period?

