



Office of the University Registrar  
 4400 University Drive  
 Fairfax, VA 22030  
 (703) 993-2000 | Email: [regsite@gmu.edu](mailto:regsite@gmu.edu)

# UNDERGRADUATE CHANGE/DECLARATION OF ACADEMIC PROGRAM

Student's GNumber \_\_\_\_\_

Last Name, First Name \_\_\_\_\_

Mason E-mail address \_\_\_\_\_

Please check all that pertain to you:

- I have spoken to my previous major advisor.
- I have a Mason GPA of 2.0 or higher.
- My GPA is less than 2.0 and I have spoken with my advisor about ways to improve my GPA.
- I am making this change because I have been terminated from my previous major.
- I have reviewed a "What-If Analysis" degree evaluation with my new advisor.
- I am planning to graduate this semester and I have filed my graduation intent.
- I am a double major student and I have reviewed the Mason Core requirements for both programs.

Why are you making this program change? \_\_\_\_\_

Student's Signature \_\_\_\_\_

Date \_\_\_\_\_

## CHANGE OF MAJOR/CONCENTRATION

New Major: \_\_\_\_\_

Degree (circle) BA BAS BFA BIS BM BPRE BS BSED BSN BSW

Approved change of major requests will be effective the *following semester if not received in the Registrar's Office by the last day to add classes for the current term.*

I'd like to:  Declare a concentration  Replace my current concentration  Add a second concentration

New Concentration: \_\_\_\_\_

New Catalog Year (List only if changing catalog year): \_\_\_\_\_

New Major Advisor's Name \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

## SECOND MAJOR DECLARATION

Notes:

1. Students seeking to graduate with a BA, BS, or BFA degree in two or more subjects must meet departmental requirements for the major in each field.
2. For each major, at least 18 credits used to fulfill its requirements cannot be used to fulfill the requirements of another major, a concentration, a minor, or an undergraduate certificate.
3. The Second Major catalog year and degree type must be the same as the Primary Major.
4. The Undergraduate Second Degree Declaration form must be used to add a secondary degree to a student's record.

Second Major: \_\_\_\_\_

Second Major Advisor's Name \_\_\_\_\_

Second Concentration: \_\_\_\_\_

Second Major Advisor's Signature \_\_\_\_\_

Date \_\_\_\_\_