INTRODUCTION TO THE CEHD OFFICE OF RESEARCH
MISSION

• Mission: The mission of the CEHD Office of Research is to support and encourage scholarly activity of all types and to reduce administrative burden in all aspects of sponsored projects.
Introduction of Staff

Peter Barcher, Associate Dean for Research (80%)
• pbarcher@gmu.edu
• 703-993-9705

Rhonda Troutman – Dir. of Post Award Services (80%)
• rendicot@gmu.edu
• 703-993-2481

Susan Miller, Office Manager (100%)
• smilleb@gmu.edu
• 703-993-9706
Direct Costs

• Direct costs are “those costs that can be identified specifically with a particular sponsored project, an instructional activity or any other institutional activity, or that can be directly assigned to activities relatively easily with a high degree of accuracy.”

• Examples:
  – Salaries
  – Travel
  – Equipment
  – Supplies
  – Tuition
Indirect Costs

• Also Known at Facilities and Administrative (F&A) or Overhead

• Indirect costs are “those [costs] that are incurred for common or joint objectives and therefore cannot be identified readily and specifically with a particular sponsored project, an instructional activity, or any other institutional activity.”
Indirect Costs

• Services of the accounting staff and research Administrators
• Salaries of departmental administrators
• Cost of utilities
• Office supplies, postage, local telephone and communications infrastructure
• Depreciation on building and improvement and equipment
• Cost of Library
Peter

- Oversee CEHD Grant/Contract Services
- Identify Funding Sources
- Individual Faculty Mentoring
- Develop Teams and Partnerships
- Approve GRA Requests
- Preliminary Review of Proposals and Budgets
- Final Approval of All Proposals
Rhonda

• Review and Approve EPAF’s, Food and Beverage, and Travel Requests/reimbursements
• Assist with Re-budgeting/spending Plans
• Coordinate Administrative Requests, such as No-Cost Extensions
• Ensure Proper Accounting in Banner, especially regarding F&A Charges
• Monitor Cost-share Expenditures
Susan

- Record and track proposals, awards
- Urgent GRA Grant Tuition Requests
- Advise divisional staff on purchasing and travel
- Review and approve eVA purchases
- Effort Reporting
- Symposium, Celebration, etc.
PRE-AWARD SERVICES

• Mentoring on all aspects of the grants process
• Funding searches
• Strategy
• Editing Services – experienced editors, familiar with agency requirements, suggest changes to improve overall content (arranged for and paid by Office of Research)
• External Reviews – outside reviewers, familiar with proposal subject matter, offer suggestions and guidance (arranged for and paid by Office of Research).
PROPOSALS

<table>
<thead>
<tr>
<th>Fiscal Year</th>
<th>Proposals</th>
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</thead>
<tbody>
<tr>
<td>FY 2006</td>
<td>16,126,846</td>
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<tr>
<td>FY 2007</td>
<td>17,625,888</td>
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<tr>
<td>FY 2008</td>
<td>24,845,748</td>
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<tr>
<td>FY 2009</td>
<td>29,021,076</td>
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<tr>
<td>FY 2010</td>
<td>55,570,251</td>
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<td>FY 2011</td>
<td>30,523,783</td>
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<tr>
<td>FY 2012</td>
<td>977,463</td>
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</tbody>
</table>
POST-AWARD SERVICES

• Routine purchasing, travel, personnel actions are done by divisional staff
• Rhonda Troutman and Susan Miller provide training and handle the more difficult issues
• Oversight of grant expenditures
• Guidance on grant related requirements for travel and purchases
• Coordinate access needed to PI Reports, Banner, and Workflow programs.
Awards and Expenditures

<table>
<thead>
<tr>
<th>Year</th>
<th>Awards</th>
<th>Expenditures</th>
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<td>FY 05</td>
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<td>0</td>
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<td>FY 06</td>
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<tr>
<td>FY 11</td>
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<tr>
<td>FY 12</td>
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* VISTA award $28,455,346

(51) (55) (59) (56) (38) *(52)
## CEHD Faculty on Grants

<table>
<thead>
<tr>
<th>Academic Year</th>
<th>Tenure and Tenure Track</th>
<th>PIs and Co-PIs</th>
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</thead>
<tbody>
<tr>
<td>2010-2011</td>
<td>115</td>
<td>33</td>
</tr>
<tr>
<td>2009-2010</td>
<td>92</td>
<td>33</td>
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<tr>
<td>2008-2009</td>
<td>90</td>
<td>37</td>
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<tr>
<td>2007-2008</td>
<td>89</td>
<td>35</td>
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CEHD Events Calendar

• Summer Research Funding
• Study Leaves
• Seed Grants
• Celebration of Achievements
• CEHD Annual Research Symposium
• CEHD Scholarly Achievement Award
Summer Research Funding

What - Small Research Grants
When - Proposals due October 1st
Eligibility - Tenure Track and Tenured
Amount - $1,000 - $6,000
Source - Vice President for Research
Study Leaves

What – One Semester with pay
When – Proposals due October 1st
Eligibility – Tenure Track and Tenured
How Often – Seven Years
Source – Vice President for Research
Seed Grants

What - Seed Funding for those Seeking Large Grants
When - Proposals due Anytime
Eligibility - Tenure Track and Tenured
How Much - Up to $5,000
Source - Vice President for Research
Celebration of Achievements

What - Annual Event to Recognize Mason Scholarship (reception and displays)
When - November 2, 2011
Where - Center for the Arts
Source - Vice President for Research
Mason Emerging Researcher Award

What – Each Year Three Faculty are Selected for the Mason Emerging Researcher/Scholar/Creator Award

When – November 2, 2011

Where – Center for the Arts

How Much - $3,000 plus feature article

Source – Vice President for Research
CEHD Research Symposium

What – Annual Symposium featuring CEHD Faculty Research

When – February 6, 2013

Proposals Due – Mid December 2011

Where – Johnson Center

Sponsor – CEHD Office of Research

CEHD Research Committee
CEHD Scholarly Achievement Award

What – Annual Award for One CEHD Faculty

When – Announcement at Opening Faculty Meeting. Keynote at CEHD Symposium

Nominations Due – March, 2012

How Much - $500 plus plaque

Sponsor – CEHD Office of Research

CEHD Research Committee