

MUSIC EDUCATION APPLICATION FOR STUDENT TEACHING

Last Name _____ First Name _____ G# _____

STEP ONE: Establish Intent to Apply for Student Teaching

- Complete the ONLINE internship application: <http://cehd.gmu.edu/internship-application>
This online application must be completed before submitting the paper application.
- Meet with the academic advisor from the School of Music to obtain the following:
 - A signature for **Certification for Completion of Coursework** (page 3 or 4 of this document)
 - A printout from Banner/PatriotWeb indicating successful completion of the state test requirements:
 - Passing scores on the **VCLA**
 - Passing scores on the **Praxis Core Academic Skills for Educators Tests** or demonstrated equivalency.
 - Passing scores on the **Praxis Subject Assessment –Music Content Knowledge 5113**

STEP TWO: Assemble this Documentation and Attach to this Application in the Following Order:

- Signed **Certification of Completion of Coursework**
- Printout from Banner/PatriotWeb indicating completion of state test requirements.
- Certificate of completion of the **Child Abuse Recognition and Intervention Training** online course at: http://www.dss.virginia.gov/family/cps/mandated_reporters/cwse5691/story.html
- First Aid/CPR/AED Certification** (<http://cehd.gmu.edu/teacher/emergency-first-aid>)
- Unofficial copy of **GMU transcript**.
- Negative PPD/Skin TB test**. (This test must be dated within 12 months of the internship start date).
- Philosophy of Teaching** (one page, typed)
- Professional Goals Statement** (one page, typed)
- Resume**

STEP THREE: Signatures.

- Sign and date **Application for Student Teaching** (page 3 of this document).
- Schedule appointment with endorsement area advisor for application review and signature.
 - Lisa Billingham, Vocal General and Choral
 - F. Wayne Taylor, Instrumental (Strings)
 - Brian Wuttke (Band)

STEP FOUR: Application Submission.

- Make **THREE** photocopies of the signed application including this page and **ALL** attachments.
DEADLINE FOR SUBMITTING THIS APPLICATION (select one):
 - September 15 to intern in the Spring semester
 - February 15 to intern in the Fall semester
- Submit **ONE** of the **THREE** photocopies of the signed application including **ALL** attachments to the **Director of Music Education** on/or before the posted deadline.
- Submit **TWO** of the **THREE** photocopies of the signed application including **ALL** attachments to **Comfort Uanserume** in the **Educator Preparation Office** (Thompson 1708) on/or before the posted deadline.

Retain the original copy of this application for your records. The Educator Preparation Office will not accept late applications. Withdrawing an application for student teaching will require a new application (including all attachments) during a subsequent semester on/or before the posted deadline. Students must contact the academic advisor in the School of Music for instructions pertaining to registering for MUSI 495 Internship in Music Education.

