



Newly Named AERO Man

Emails to Remember:

All AERO-related emails will now come from the account aero@gmu.edu. This new email address replaces the api@gmu.edu. All Tk20-related emails should be sent to tk20help@gmu.edu. Tracy (our newest addition!) and/or Adrienne are always nearby to respond...

Tk20 Set Up

We have begun to set up the Tk20 links for spring 2017 courses, but realistically do not expect to complete them until mid-late February.

If you are teaching a course with Tk20-related assessments, you will receive an automated email from tk20help@gmu.edu telling you that your Tk20 links have been set up in your Blackboard course. Please read this email carefully as it tells you what to do (and not do!) with your Tk20 links. Information and FAQs on Tk20 can be found at <https://cehd.gmu.edu/aero/tk20/>. Share this link with everyone!

External Reporting

If you have an external accreditor, it is that time of year when annual reports must be prepared. *Have you heard from your external accreditor?*

Dates to Remember (**CAEP Related - not everything is!)

Monday, January 30 – Deadline for Changes to Rubrics in Tk20 for Spring 2017

If your rubrics have changed, or the rubrics were wrong in Tk20 in fall 2016, or the rubrics were misaligned in Tk20 in fall 2016, please email Adrienne at asulli11@gmu.edu with the corrections by Monday, January 30 (even if you mentioned something wrong before to Adrienne, a gentle reminder would be appreciated!).

To all APCs: Cannot remember what data from what assessments in what courses are being collected via Tk20? You now can see via the Intranet! AERO sent an email to all APCs on January 2 as a New Year gift explaining how to access this information.

***Tuesday, January 31 – SPA Recognition Response Reports

All SPA-related educator prep programs which submitted reports in fall 2016 should hear the results next week.

***Friday, February 3 – Deadline for CAEP Standard 4 Completer Impact Information

Initial educator prep program APCs were sent an email on January 18 requesting all program faculty to complete a quick survey at <https://www.surveymonkey.com/r/PHMFK7M> that asks about any research that faculty may have conducted with program completers/alumni. Questions about this CAEP Standard 4 request can be directed to Adrienne (asulli11@gmu.edu).

Monday, February 6 – Estimated Launch of Calendar Year Review Process 2016

We plan to have all of the Data Yearbooks and their support documents loaded onto the Intranet by this date. Get ready for some serious fun!

*****Tuesday, February 28 – Deadline for CAEP Standard 3.3 Request**

Wonderful members of the CAEP Standard 3 Working Group (my favorite group!) will be working with initial programs to collect information about non-academic related criteria for admissions.

*****Wednesday, March 1 – Deadline for CAEP-Related Stakeholder Survey**

On December 29, initial educator prep program APCs were sent a detailed survey to complete about stakeholder participation in the program. This survey may be best completed as a group at a program meeting.

Friday, March 31- Deadline for Program Calendar Year 2016 Reports

Programs will have approximately eight weeks to review/discuss/analyze/reflect upon their Data Yearbook information in preparation for preparing their Calendar Year 2016 reports. Be inclusive! Be transparent! Make it useful!

Request Burnout? AERO Man understands. Realistically, for those in CAEP programs, this will be a heavy-request semester. You may receive requests from AERO, from CAEP Working Group Chairs, or CAEP Working Group Members. All these requests are not to make busywork, but to ensure that your good work is part of our collection of evidence to CAEP. AERO Man knows that this is a lot to ask, but AERO Man conducts no research; creates and implements no assessments; does not work with stakeholders; and does not have the ability to look across a program and see how well we prepare our candidates for the world of work. He can collect how you conduct all of these accomplishments. This is your time to share and shine!

Inspired to know more? Contact us at aero@gmu.edu .

Need to catch up? All of the AERO Updates are archived at <https://cehd.gmu.edu/aero/updates> .