UNDERGRADUATE COURSE OVERLOAD

Last Name______________________________  First Name____________________  M.I.________
Student G# ______________________________
Day Phone ______________________________  Evening Phone________________________
Student’s Signature_________________________  Date________________________

Note: The maximum allowable credit hours per semester is 18 credits.
Permission to take a course overload is requested for:

Semester ______________  Academic Year ______________
Total Hours ______________  Current GPA ______________

Reason for request:

To include these additional courses:

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<tr>
<th>Course Prefix &amp; Number</th>
<th>Course Title</th>
<th>Credit Hours</th>
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APPROVAL: Department Use Only:

Academic Advisor: __________________________  Date:________________________
Associate Dean: ___________________________  Date:________________________

Feb 2012
UNDERGRADUATE COURSE OVERLOAD

Purpose: To exceed the maximum allowable credit hours per semester.

Instructions: Students must discuss the overload with their academic advisor then the completed form should be forwarded to the College of Education and Human Development, Student and Academic Affairs for signature. Please provide a brief rationale of why you are requesting the overload and evidence of ability to successfully manage the overload (e.g., GPA).

The following signatures are needed for approval:

- Academic Advisor
- Associate Dean for Student & Academic Affairs (Dr. Ellen Rodgers)

Notes: The maximum allowable credit hours per semester are as follows:

- Undergraduate Students 18 credits
- Graduate Student 12 credits
- Non-Degree Students 10 credits