GRADUATE NON-DEGREE TERMINATION APPEAL REQUEST FOR VICE PROVOST APPROVAL

Student’s Name ____________________________________  G Number ______________________

Student’s Program _________________________________  Term Requested __________________

*Attach Patriot Web Transcript to this request.

Summary of reasons appeal should be granted, to allow continuation of graduate studies:

____________________________________________________________________________________

____________________________________________________________________________________

____________________________________________________________________________________

____________________________________________________________________________________

Results of Previous Dean’s Review

☐ Request Approved

☐ Request Denied

Previous Dean’s Signature: __________________________  Date: ______________________

Comments: __________________________________________________________________________

____________________________________________________________________________________

____________________________________________________________________________________

____________________________________________________________________________________

____________________________________________________________________________________

Feb. 2012
Accepting Dean’s Review

☐ Request Approved

☐ Request Denied

Accepting Dean’s Signature: ___________________________ Date: ___________________________

Comments: ______________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

Vice Provost’s Review

☐ Request Approved

Student may continue studies, but will be immediately dismissed or terminated upon award of one more unsatisfactory grade (C or F). Note: Some programs have more restrictive standards.

☐ Request Denied

Vice Provost’s Signature: ___________________________ Date: ___________________________

____________________________
Office Use: ___________________________ Date: ___________________________

Initials
GRADUATE NON-DEGREE TERMINATION APPEAL REQUEST FOR VICE PROVOST APPROVAL

Purpose: To allow a non-degree graduate student to request enrollment into another academic program.

Instructions: If the student is requesting permission to take courses in the College of Education and Human Development, they must first secure approval from their previous Dean, and then appeal directly to the College of Education and Human Development’s Associate Dean for Student and Academic Affairs (Dr. Ellen Rodgers). The student must include a Patriot Web transcript along with rationale to justify the appeal. Approval from the Associate Dean for Student and Academic Affairs would initiate the paperwork being forwarded to the Vice Provost’s office for final approval.

If the student has been terminated from the College of Education and Human Development they should submit an appeal to the College of Education and Human Development’s, Student and Academic Affairs’ Associate Dean (Dr. Ellen Rodgers), who will review and make recommendations for their new Dean’s decision.

The following signatures are needed for approval:

- Previous Dean
- Accepting Dean
- Vice Provost

Notes: Non-degree students who receive two grades of “F” or nine credit hours of unsatisfactory grades in graduate courses must respond within 10 days to the College of Education and Human Development’s Associate Dean for Student and Academic Affairs concerning this possible action. Once terminated from an academic program, the student is no longer eligible to take courses within that program. They may, however, apply to another academic program.