GRADUATE COURSE OVERLOAD

Last Name__________________________  First Name________________ M.I. ________

Student G# ________________________

Day Phone ________________________  Evening Phone________________________

Student’s Signature_________________________  Date_____________________

Permission to take a course overload is requested for:

Semester ______________              Academic Year ______________

Total Hours ______________              Current GPA ______________

Reason for request:

________________________________________

APPROVAL:  Department Use Only:

Associate Dean: __________________________  Date:_____________________

Feb. 2012
GRADUATE COURSE OVERLOAD

Purpose: To exceed the maximum allowable credit hours per semester.

Instructions: Students must discuss the overload with their academic advisor then the completed form should be forwarded to the College of Education and Human Development, Student and Academic Affairs for signature. Please provide a brief rationale of why you are requesting the overload and evidence of ability to successfully manage the overload (e.g., GPA).

The following signature is needed for approval:

- Associate Dean for Student & Academic Affairs (Dr. Ellen Rodgers)

Notes: The maximum allowable credit hours per semester are as follows:

- Undergraduate Students  18 credits
- Graduate Student      12 credits
- Non-Degree Students   10 credits