George Mason University
Graduate School of Education
EDLE 791- Internship in Education Leadership
Loudoun Leadership Fellows (LLF)
Fall 2005

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Class Meetings: Wed Nov 9, Wed Nov 30 & either Mon Dec 12 or Tues Dec 13

Interns will also refer to the syllabus for each class as a guide to appropriate resources

Course Description: This course will provide students with opportunities to apply administrative and supervisory knowledge and skills in approved field experiences, with guidance from practicing school leaders and university instructors. The internship experience will provide guided practice for future school leaders in four specific strands: strategic leadership, instructional leadership, organizational leadership and political-community leadership.

Student Outcomes: Upon completion of the internship, students will be able to:
1- Demonstrate and apply principles of school leadership
2- Identify and apply problem solving skills for working as a leader and member of a group
3- Demonstrate and apply theories of organizational behavior as they relate to change and decision-making.
4- Work cooperatively with school leaders, business partners, and the community as a whole.
5- Provide leadership in various roles (team leader, administrative assistant, assistant principal, etc) in k-12 settings.
GSE Expectations of Students:

1- Students are expected to exhibit professional behavior and dispositions. See gse.gmu.edu for a listing of these dispositions.
2- Students must follow the guidelines of the University Honor Code. See http://www.gmu.edu/catalog/apolicies/#TOC_H12 for the full honor code.
3- Students must agree to abide by the university policy for Responsible Use of Computing. See http://mail.gmu.edu for additional info.
4- Students with disabilities who seek accommodations in a course must be registered with the GMU Disability Resource Center and inform the instructor, in writing, at the beginning of the semester. See www.gmu.edu/student/drc for additional info.

Relationship of Course to Program Goals:

EDLE 791 student outcomes and activities are directly related to ISLLC & ELCC Standards, NCATE Guidelines, and the following EDLE program goals:

1- Study and application of theories
2- Reflective practice
3- Improvement of communication skills
4- Development of skills in bringing about change
5- Utilization of technology as a management tool

NCATE Guidelines which relate to EDLE 791 outcomes are as follows: 1.3, 1.7, 2.1, 2.4, 3.3, 3.8, 4.1, 4.2, 4.4, 5.4, 6.4, 7.3, 8.2, 8.3, 8.4, 10.2, 10.3, 11.5, 12.1, 12.2, 12.3

Course Requirements:

1- Implementation of internship plan (as designed and developed in EDLE 610)
2- Completion of all required and elective experiences, resulting in a minimum of 300 hours. Experiences should include a balance of activities, some of which will be outside of the primary area of assignment. LLF participants will solicit guidance from their mentors and site supervisor in the selection of experiences and sites in order to successfully implement the internship plan. It is required that activities be completed and documented at each of the elementary, middle, high school, and central office levels.
3- Participation in class meetings
4- Completion of collective record –in which the hours of internship are compiled in a log, and the experiences/activities are described in a reflective journal.
5- Submission of “evaluation of student intern” form
6- Presentation of collective record to university supervisor upon completion of all requirements. An individual meeting will be conducted to discuss the record and internship experiences prior to completion of the course. (the collective record must be submitted to the university supervisor a minimum of two weeks prior to the final meeting)
NOTE: For additional information about these requirements, see the Internship Manual.

Course Delivery: The LLF Internship experience will include a varied set of experiences that are based on each individual’s internship plan, to include more than 300 hours of performance-based, authentic learning experiences and activities. The Loudoun County Public Schools will provide a total of 24 release days for participants (internship activities) who will grow professionally as a result of their interactions with colleagues, site supervisors, mentors, and university supervisors. While most of the internship will be completed individually, Loudoun Leadership fellows will benefit from regular group sessions with mentors, critical friends teams (CFT’s), and the university supervisor. Interns will seek opportunities to engage in a variety of assignments at local schools, and will also participate in central office initiatives such as curriculum development, staff development, and assessment activities.

Grading: Students will be graded on a pass (S) or fail (F) basis. It should be noted that an “IP” will be issued each semester (indicating that work on the internship is in progress) until such time that all requirements have been met.