Revised 2/15/11

Teaching Strategies for Students with Severe Disabilities
Spring 2011, Tuesdays 4 to 6:40 pm  Room 281 Ruffner

Host University
Diane Talarico-Cavanaugh, MEd
Adjunct Instructor, Curry School of Education, UVA
Office Hours: By appointment
Email: dtt7yh@virginia.edu
Tech support: Marci Kinas-Jerome
mkinas@gmu.edu
GMU Tech Coordinator: Dan Gieckel
dgieckel@gmu.edu
UVA Facilitator: Catie O’Connor
<coconnor@viaschool.org>

Participating Universities
The Virginia Consortium for Teacher Preparation in Severe Disabilities
UVA: EDIS 5132 Teaching Strategies for Students with Severe Disabilities [Rm. 281]
VCU: MNRT 610: Teaching Strategies for Students with Severe Disabilities
GMU: EDSE 661: Curriculum and Methods: Severe Disabilities (Section 5S1)
Radford University: EDSP 566 Teaching Students with Individualized Adapted Curriculum
NSU: SPE 538 Nature of and Strategies for Teaching Individuals with Severe Disabilities
SDCWeb Site: http://kihd.gmu.edu/sdc

GMU Course Description: Focuses on current best practices in curriculum, and methods for students with severe disabilities, including specific strategies for teaching students with severe disabilities, general strategies for working with heterogeneous groups of students in inclusive settings, and methods for adapting the general education curriculum to include students with severe disabilities.

Consortium Course Description: This course reviews the basic principles of instruction and learning in the context of research supported strategies for teaching students with severe disabilities. Principles address teaming, stages of learning, motivation for learning, skill shaping, prompting and fading, level of symbolic representation and communication, functionality, adaptation, and inclusion. Instructional guidelines cover writing goals and objectives, documenting progress, planning and scheduling instruction, teaching individuals and groups in special and inclusive settings and in the community, adapting the general education curriculum, and working with paraprofessional support staff. Evidence-based strategies for teaching self care, communication, functional academics, and community skills will be reviewed and applied.

Course Goals: Upon completion of this course, you should have improved ability to:
1. Write IEPs so they define individualized sequences of measurable objectives for teaching needed functional skills that link to standards of learning general curriculum and begin with present level of performance and end with goal performance.
2. Construct, use, and interpret nonstandard, informal skill assessment (such as task analysis and observation) to identify appropriate objectives, evaluate student performance during baseline and intervention, and make improvements in instruction for students with disabilities in an adapted curriculum across the K-12 levels.
3. Assess target skills before (baseline probes) and during (instructional probes) instruction using direct observation or assessment of permanent products.
4. Create dated graphs of student performance data using Excel; draw aim and trend lines using Excel.
5. Use “raw” and graphed student performance data (along with aim and trend lines and problem analysis) to evaluate the effects of instruction and make data-based decisions for improving student performance.
6. Embed instruction on targeted IEP objectives into functional daily routines and activities.
7. Plan, implement, and evaluate instructional programs that use effective antecedent teaching strategies (e.g., observational learning, milieu approach, system of least intrusive prompts, simultaneous prompting, time delay, graduated guidance, picture assists, audio/video-modeling, backward and whole task chaining) and consequent strategies (e.g., shaping, error correction, consequential strategies, and interspersed review).
8. Write and implement an instructional plan that specifies a sequence of instructional objectives leading to a goal, uses a task analysis (for multiple step skills) or a skill sequence (for discrete skills), incorporates antecedent and consequence teaching strategies aimed at a specific stage of learning, and specifies a plan for collecting and analyzing student performance data on an ongoing basis.
9. Understand general education teaching practices that promote inclusion of students with severe disabilities in the general education curriculum and support them in the least restrictive environment (e.g., curriculum and instructional adaptation, group instruction, self management, schedule following, cooperative learning, peer tutoring). Understand when and how to use small group instruction, peer tutoring, community-based instruction, simulated instruction, video-modeling instruction, and instruction involving both typical students and students with disabilities.
10. Apply a model to plan with general educators any adaptations and modifications that are needed in the general education curriculum and class activities in order to meet the instructional needs of students with severe disabilities.
11. Train paraprofessional support staff to use appropriate teaching methods and supportive interaction styles with students; to support students without encouraging dependency. Provide these staff members with supervision and feedback.


<table>
<thead>
<tr>
<th>Date</th>
<th>Topics</th>
<th>Assigned Readings (bring to class)</th>
<th>In-class Assignments &amp; Assignments Due</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jan 25</td>
<td>Syllabus &amp; Assignments 6:10-6:40 pm Blackboard orientation; Form work teams</td>
<td>Chapter 1</td>
<td>1/26 everyone submits info form; one group member submits #1: team name, values &amp; rules 1/26</td>
</tr>
</tbody>
</table>
| Feb 1      | Phase 1: Assessment, identifying, writing measurable goals and objectives; | Chapter 2, 3, 4 (122-128); Fetko et al. (1999)                                                   | 2/2 #2: Objectives  
Bring to class good/poor IEP goal & objectives  
2/16 #4 ST WS  
2/18 Structured Teaching individual assignment (required) due 3/8                                  |
| Feb 8      | Phase 2: stage of learning Antecedent methods                           | Chapter 4 (128-170); Fetko                                                                           | 2/9 #3: SLP                                                                                           |
| Feb 15     | Visual Supports and structured teaching,                                | Readings on structured teaching In Folder                                                           | 2/23 #5 Constant time delay  
2/22 Proposal due: Student & objectives; feedback by 2/27                                            |
| Feb 22     | Finish Phase 2: Consequent Methods  
Designing and implementing instruction in inclusive classrooms       | Chapter 6; Johnson et al. (2004); Fetko                                                             |                                                                                                      |
| March 1    | Phase 3: Measuring student behavior and learning Document cameras on at all sites & available to show your graphs | Chapter 5; Hojnoski; Johnson; Fetko  
**Bring graphing paper, pencils, rulers to class**                                                   | 3/2 #6: Assessment & measure-ment of student performance                                              |
| March 8    | **Consortium Spring Break**                                                |                                                                                                   | 3/8: Structured Teaching project due  
3/15: Introduction & method due; feedback 3/19-20                                                      |
| March 15   | Phase 3: Analyzing performance & improving programs; Graphing with Excel, aim and trend lines  
*Guest: Marci Kinas Jerome* | Review end Ch. 5; Farlow & Snell; Austin; additional readings in class folder                     | 3/16 #7: Graphing performance, drawing aim lines and trend lines; Computers in class with Excel  
3/21: Start baseline  
3/24: Start intervention                                                                                   |
| March 22   | Teaching Self Care Skills                                                 | Chapters 9,10; Sewell et al. (1998)  
3/23 #8GG & Simultaneous prompting                                                                    |                                                                                                      |
| March 29   | Teaching Communication; using peer supports  
*Guest: Marti Snell*                                                  | Chapters, 11, 12; Hughes et al. 2000  
3/30 #9 Nonsymbolic communication                                                                     |                                                                                                      |
| April 5    | Teaching students with deaf-blindness: *Guests: Julie Durando Deaf Blind project, VCU & Deborah Nickerson | 3 articles on BB; read Nickerson’s Blog  
4/6 #10 Teaching students with deaf-blindness                                                          |                                                                                                      |
2011 Syllabus: Teaching Strategies 3

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>April 19</td>
<td>Flex week (content, readings to be announced)</td>
<td>TBA</td>
<td>TBA</td>
</tr>
<tr>
<td>April 26</td>
<td>Community Based Instruction, Video Modeling</td>
<td>Chapter 14 Taber et al. (2003)</td>
<td>4/20 #12Community based instruction 4/26: Para survey completed on Blackboard</td>
</tr>
</tbody>
</table>

Final project due Tuesday May 3, 2011:

Minimum data required is 10 or more days of data. These data should include 2 days of baseline probe data and 2 weeks (2-3 days/week or 6 days worth) of teaching data (teaching data not probe), along with 2 intervention probes (1/week).

Ideal (over 20 or more days): 3 days of baseline probe data and 4 weeks (3-5 days/week) intervention data, including 4 intervention probes (1/week) and 12-20 days of intervention training data (3-4 days/week).

In-class group assignments are due the day after class. Individual assignments are due on variable days.

Assigned Readings on Blackboard [http://blackboard.gmu.edu](http://blackboard.gmu.edu)

Austin, J. (2002). Graphing single-subject design data in Microsoft Excel™: An applied behavior analysis Master’s program workshop.


*Hunt, P., Soto, G., Maier, J., Muler, E., & Goetz, L. (2002). Collaborative teaming to support students with augmentative and alternative communication needs in general education classrooms. Augmentative and Alternative Communication, 18, 20-35. [Read this instead of McDonnell, 2001 if you work with younger students.]


*Research articles (you will read 7)*

**Course Topics, Readings, and Activities**

**January 25 Introduction/Syllabus/Assignments**

**Topics**

- Team cohesiveness is improved by ground rules, shared values, and distributed leadership
- 6:10 p.m.-6:40: Blackboard training with Marci Kinas Jerome

**In-class Activity:** Form class teams (3-4), list names, identify team name, and create ground rules and shared values using distributed leadership roles. Write these things down and one person from team submit to me on the assignment section of Blackboard (use Class Team form). If you don’t know how to submit assignments, learn now from a classmate who does.

**After Class Activity:** Every student will go to the Blackboard (BB) assignment section, open, save, complete, and upload and submit the **information form** by 1/26. Groups in class will complete **Assignment #1**; one group member will locate form on BB and submit for group Sunday 1/26 or sooner.

**February 1 Phase 1 Program Development: Assessment, identifying/writing measurable goals and objectives, stage of learning**

**Topics**

- **Phase 1 program development:** Writing measurable goals and objectives
  - Write a measurable objective that is supported by an ecological inventory for student
- How does the component model influence a task analysis and target goals and objectives?
- How and why would you identify a student’s preferences?
- Explain the stages of learning and how they impact your goals and objectives
- Match each part of the rubrics for final instructional program to corresponding sections of the Fetko et al. article.

**Research Article Activity:** Identify the PLOP, objectives, and goals used with students by Fetko et al. (1999). What were the independent variables (intervention) and dependent variables (target behaviors) in this study. What might you apply with your students?

**Readings:** Chapter 3, 4 (122-128), Fetko et al. (1999)

**Assignment #2:** Bring in one “good” and one “not so good” IEP goal and objective (have a pseudonym but student’s actual age, disability label). As a group, evaluate your objectives with checklist and rewrite two of them on assignment #2 form. **Due 2/2**

**February 8 Phase 2 Program Development: Antecedent teaching methods**

**Topics**

- **Phase 2 program development:** Identify teaching methods and use them
2011 Syllabus: Teaching Strategies 5

- Select methods that fit student, setting, and skill?
- Select methods that match student’s stage of learning?
- Can you use the methods appropriately/ can other staff use them?

- Tell how stage of learning affects task analyses, antecedent and consequent teaching strategies, and the wording of an IEP objective (conditions, behavior, and criterion)?
- Describe the options for instruction: direct instruction in classroom, school or community setting in various formats (1 to 1, small or large group), activity-based or embedded instruction across day, direct instruction plus activity-based application
- Describe basic approaches for supporting students in inclusive classrooms
- Tell how one can build group participation skills?
- Demonstrate antecedent methods for promoting motivation and participation in small group instruction
- Task analyze discrete and multiple stepped skills; add to a TA using the component model
- Apply the following terms to examples: discriminative stimuli, stimulus and response prompting, response latency, prompt fading
- Be able to demonstrate prompt systems and select systems that are advantageous for certain students and skills (simultaneous, constant time delay, progressive time delay, system of least prompts, most to least prompts, graduated guidance)
- What are some alternatives to prompting systems?
- Instruction involves interaction between teachers and students – how can teachers positively and negatively influence this interaction? What are appropriate nurturing and affective behaviors of teachers?

Research Article Activity: What prompt procedures did Fetko et al. (1999) use? Did they follow good procedures for analyzing the target task? Did they talk about a response latency? Did they group students for instruction? What other antecedent strategies did they use?

Readings: Chapter 4 (pp. 128-145); review Fetko et al. (1999)

Assignment #3: Role play System of Least Prompts and complete data recording; use procedural checklists to monitor your accuracy. Due 2/9

February 15 Visual supports and structured teaching
Describe the skills needed to use activity schedules (picture and computer based) and work systems and develop a teaching procedure
- Learn some of the basic elements of structured teaching (TEACCH) and how these strategies can mesh with other best practices for children with autism

Readings:

Assignment: Structured Teaching individual assignment (required), Due 3/8 Information regarding this assignment will be posted on Blackboard.
Group Assignment #4 Structured Teaching Work System Due 2/16

February 22 Phase 2 Program Development:Consequent Methods
Designing and implementing instruction in inclusive classrooms
Topics
- Phase 2 program development: consequent methods
- Identify teaching consequent teaching methods and use them
  - Apply the following terms about reinforcing consequences to examples: positive reinforcement, types of reinforcement, reinforcement schedules
Describe ways to promote student motivation through naturalistic instruction (Pivotal Response Training, Koegel, Koegel, & Carter, 1999):

- **antecedent approaches:** choice, using preferred activities, interspersing easy/difficult, embedding instruction in ongoing activities, following the student’s lead or shared control, varying materials to promote interest and generalization, using fast paced small group instruction, and
- **consequent approaches:** use of specific reinforcement that is directly related to task, reinforcing approximations, teaching self initiation

- **Designing and implementing instruction in inclusive classrooms**
- What is the principle of parsimony and why should it be followed?
- Apply the model for making adaptations (curriculum, instruction, and ecological adaptations)
  - Know that the most effective adaptations are a) “only as special as necessary” and b) facilitate both social and instructional participation in class activities.
  - Explain how universal design can help all students and avoid unnecessary adaptations.

**Research Article Activity:** How did Fetko et al. (1999) and Johnson et al. (2004) motivate students to perform? Identify supportive school practices and desirable student outcomes illustrated in this study. Identify examples from this study that mesh with the model for making adaptations.

**Readings:** Chapter 6, Johnson et al. (2004); review Fetko

**Optional Readings:**

**Assignment #5:** Role play Constant Time Delay and complete data recording; use procedural checklists to monitor your accuracy. Due 2/23

**March 1** Phase 3: Measuring student performance; graphing, analyzing, and improving student performance using aim and trend lines

**Topics:**
- Define an measurement approach to assess student performance (test performance during baseline and probes and training performance) and a data collection sheet
- Role play assessment procedures including response latency, directions to student, and data collection
- Assess student’s PLOP (baseline), re-examine/revise objectives and specify sequence of objectives from PLOP, objectives, goal (all must be measurable)
- Graph baseline performance
- Graph first few day’s of training performance, set aim, draw aim line onto graph

**Activity:** We will be hand graphing student performance data in class using graphing paper, pencil, and rulers. Please have your document cameras up and ready so you can show your graphs.

**Readings:** Chapter 5; Hojnoski (2009); review Johnson; Fetko

**Assignment #6:** Develop and role play a testing procedure to measure performance on a chained task and a discrete behavior. Due 3/2

**March 8** SD Consortium Spring Break: No class

**March 15** Phase 3: Graphing with Excel, drawing aim and trend lines

**Guest:** Marci Kinas Jerome

Each class site needs to have computers available in class with Excel (1 for every 2 students). Marci will demonstrate the steps involved in creating graphs in Excel, following the procedures in the Austin reading. You create several graphs using these steps; you will learn to draw aim lines and trend lines. Graphing assignment worksheet file will be available closer to class date.

**Topics:**
• Selecting data points and creating a legend to identify different types of data
• Labeling phases and x and y axes
• Using graphing conventions to connect data and divide phase changes
• Create aim lines as a visual aid to monitor performance over time
• Draw and use trend lines as an visual aid to clarify uncertain trend
• Explain when/how you use aim lines and trend lines to judge progress.
• Understand data trend terms (ascending, flat, descending), data level terms (low, moderate, high), and data variability terms (not variable, variable) and how they influence student progress.
• Tell when you’d use a problem analysis worksheet and when you wouldn’t.

Research Article Activity: How did Fetko et al. (1999) and Johnson et al. (2004) measure student performance on target objectives (dependent measures)? What are some other ways student performance could have been measured? What kinds of student performance data did they report: baseline test data, probe test data, training performance data? How did they assess inter-rater agreement? Was it OK? Why is this important?

Readings: Review Chapter 5 (210-220) and 6 (248-255); Farlow & Snell; Austin,
Optional Reading:

Assignment #7: Graphing student performance data and creating aim lines and trend lines - Due 3/16

March 22 Teaching Self Care Skills
• How, when, and where can self care skills be taught without stigmatizing students?
• Apply the practice of embedding instruction within activities
• What factors influence the teaching methods (graduated guidance, delay, system least prompts, simultaneous prompting) and teaching intensity you will use?
• Describe and demonstrate shaping, chaining (backward, forward, total task)
• How does the team select appropriate positioning and handling procedures and adaptive equipment for students with movement limitations?

In-class Research Article Activity: Name the antecedent and consequent teaching strategies used in the Sewell et al. (1998) study. What skills were taught and how measured (dependent measures)? What training strategies were used to teach these skills (independent variable)? What did you like/dislike about this study? How do these findings have relevance for your current or past students?

Readings: Chapters 9, 10; Sewell et al. (1998)

Assignment #8: Role play the use of graduated guidance and simultaneous prompting to teach removal of a coat; record student performance on the form. Due 3/23

March 29 Teaching Nonsymbolic and Symbolic Communication Topics
• Complete a communication dictionary for one of your students who relies on nonsymbolic communication; teach others to use it as a guide for interacting with that student
• Apply the practice of embedding communication instruction within activities and other naturalistic approaches; how strategies can you involve peers (both in inclusive general education classroom and in informal contexts)?
• Describe what is meant by communication forms and functions; identify these for one of your students who does not use any or many symbolic forms.
• List potential communication skills to target and describe how you will identify communication opportunities, skills, and needs
• What are repair strategies (student and peer/adult communication partner)? How can you assess a person’s skill with repairing breakdowns in communication and improve it?
• What are responsive conversational strategies? What are joint attention and turn taking?
• What considerations should you use in purchasing a particular communication device?
2011 Syllabus: Teaching Strategies 8

- What are environmental arrangement strategies and how can you use them to create opportunities for spontaneous communication and peer interaction?

**Research Article Activity:** Name the antecedent and consequent teaching strategies (independent variable) used in the Hughes et al. study. What did you like/dislike about this study? How do these findings have relevance for your current or past students?

**Readings:** Chapters 11, 12; Hughes et al., (2000)

**Optional Reading:**

**Assignment #9:** Create teaching strategies to teach a nonsymbolic communicator (Gracie) in a (a) joint action routine (using the communication and environmental guidelines) and (b) communication temptation (environmental arrangement) Due 3/30

**April 5  Basic principles of Teaching Students with Deaf-blindness**

**Guests:** Julie Durando (*VCU*, The Virginia Project for Children and Young Adults with Deaf-Blindness) *and* Deborah Nickerson (parent of an adolescent with deaf-blindness)

**Topics:**
- How would you define Deaf-Blindness?
- How diverse is this population in its ability and disability?
- Describe "a day in the life" of a child with Deaf-Blindness from a parent’s perspective
- What are some basic teaching strategies that will ensure that the students gets the information and has access to instruction?
- How can teams create adaptations & modifications that are needed for communication to happen?
- Activity and discussion
- How can teachers work with parents to facilitate generalization of skills to home and community settings in students with deaf-blindness (including mobility and orientation concerns)
- How can Together We Can project assist you?

**Readings: (done before class)**

*a* Read 3 readings that are posted on BB (Children who are Deaf-blind (2007); Problem solving (Leslie, 2001); Transition (2009))

*b* Visit the website for the National Consortium on Deaf-Blindness website and select one reading on a topic that appeals to you. The link to this website is [http://www.nationaldb.org/ISSelectedTopics.php](http://www.nationaldb.org/ISSelectedTopics.php) and they have full text on everything from early intervention to sex ed. Each of the three resources below are also from NCDB, it is a great website to know.

*c* Read over Deborah Nickerson’s Blog [http://pipecleanerdreams.blogspot.com](http://pipecleanerdreams.blogspot.com) – good links (Marti’s descriptors):

  - [http://pipecleanerdreams.blogspot.com/2008/12/how-is-your-box-labeled.html](http://pipecleanerdreams.blogspot.com/2008/12/how-is-your-box-labeled.html)
  - [http://pipecleanerdreams.blogspot.com/2008/12/read-my-hands.html](http://pipecleanerdreams.blogspot.com/2008/12/read-my-hands.html) – sad
  - [http://pipecleanerdreams.blogspot.com/2007/02/can-you-feel-me-now.html](http://pipecleanerdreams.blogspot.com/2007/02/can-you-feel-me-now.html) – great
  - [http://pipecleanerdreams.blogspot.com/2008/05/queen-of-her-castle.html](http://pipecleanerdreams.blogspot.com/2008/05/queen-of-her-castle.html) – love it
  - [http://pipecleanerdreams.blogspot.com/2008/05/queen-of-her-castle.html](http://pipecleanerdreams.blogspot.com/2008/05/queen-of-her-castle.html) – love it
Assignment #10: Apply class concepts to Ashley in small groups (10 minutes) and share and discuss as a class (10 minutes). Using an informal ecological inventory to identify needed adaptations and medications for Ashley to fill a cheerleader role during her first year in high school (e.g., change into her uniforms amid a group of noisy girls, walk to the gym with pompoms, etc.)
Due 4/6

4/15/10: Abstract, Results, & Discussion Draft due: Continue your intervention & data collection until April 29

April 12 Teaching Functional Academics
Topics
- Describe the four options for teaching academic skills and the factors that influence selection of options
- Demonstrate use of small group format for instruction, observational learning, incidental learning, and peer tutoring
- Apply the practice of embedding instruction within activities (activity-based instruction)
- Explain and apply the teaching strategy for embedding nontarget information into instruction
- Apply various prompt procedures to teach functional academics
- Describe the components of proven “support packages” for students in general education
- Give examples of ways to promote generalization
- Apply methods for teaching math and reading using (a) generalized and (b) specific embedded approaches
- Identify the following proven approaches for teaching functional math skills: next-dollar strategy, dollar–first sequence, and the sequenced objectives for counting, one-to-one correspondence, and numerals

Research Article Activity:
- Name the antecedent and consequent teaching strategies used one of the two assigned studies. What skills were taught and how measured (dependent measures)? What training strategies were used to teach these skills (independent variable)? What did you like/dislike about this study? How do these findings have relevance for your current or past students?
Readings: Read Chapter 13; read one of the two research articles thoroughly (McDonnell OR Hunt)

Assignment #11: Apply guidelines for choosing an academic approach to a particular student. Plan instruction of an academic skill in small groups and identify skill application opportunities. Due 4/13

April 19 Flex Week (content, readings to be announced)

April 26 Teaching Home and Community Skills, Community-based Instruction, video modeling
Guest: Paula Fallon, teacher at Post-High, a community based transition program for students with moderate and severe disabilities, ages 18-22, with in Albemarle County Public Schools.
Topics

- Describe how person-centered planning strategies can help the team plan what and how to teach in ways that are consistent with the family’s and student’s preferences.
- Integrate choice, self-prompting, and self-management strategies into instruction as a means for encouraging student self-determination.
- Apply efficient and effective teaching strategies, peer instruction, and observational learning to teach home and community skills (e.g., selection of teaching setting, use of general case instruction, observational learning, and instructive feedback).
- Give examples of teaching strategies for food preparation, housekeeping and laundry, home safety and first aid, telephone use, sex education, community safety, making purchases, dining out and buying snacks, community leisure, banking, and mobility.
  - Visual supports (video modeling, schedules, etc.)
  - Embedding or activity-based instruction (Community based instruction)
  - Simulation

Research Article Activity: Name the antecedent and consequent teaching strategies used in the Taber et al. (2003) study. What skills were taught and how measured (dependent measures)? What training strategies were used to teach these skills (independent variable)? What did you like/dislike about this study? How do these findings have relevance for your current or past students?

Readings: Chapter 14; Taber et al. (2003)

Optional Related on video modeling: Also review Chapters 4 and 10 on topic


Assignment #12: Due 4/27.
4/26/11: Complete the paraprofessional issues survey on BlackBoard

May 3 Working with and Teaching Paraprofessionals

Topics

- How does the role of paraprofessionals and their supervising teachers change in inclusive versus self-contained programs?
- Identify important steps to help paraprofessionals become effective team members (e.g., job and role description, defined classroom routine, student information profiles, IEP at a glance and matrix, student learning priorities and support, guides for teaching specific skills systematically, etc.)
- With input from the paraprofessional and other relevant team members, devise ways suited to your teaching situation to improve the paraprofessional’s role on the team: (a) creation of job responsibilities list and teaching schedule; (b) plan for having daily communication with paraprofessionals, (c) plan for supervising and giving feedback to paraprofessional, and (d) plan for including them in teaming sessions.
- Describe some effective approaches for teaching paraprofessionals

Readings: Doyle (2002); Carter et al. (2007)
Assignment #13: Team together to problem-solve strategies for teaching needed skills or to initiate the needed improvements in a paraprofessional school staff member; design a brief action plan to use to implement strategies. Due 5/4.

Assignments & Attendance
This course is designed to teach the skills needed to deliver instruction effectively to students with severe disabilities in a variety of settings. You are expected to participate actively in class by asking and answering questions, making comments, participating fully in team applications, and completing in-class activities. Come to class having completed the readings and being ready to participate. Bring the readings for that class with you as we will discuss them; electronic access to reading is OK. You will be asked to provide your input on the course by completing an anonymous course evaluation on the Blackboard web site at the middle and end of the term; however please contact me by email if issues arise sooner. I will do my best to make sure that the course meets your needs for learning.

All group and individual draft and final assignments and the exam must be pledged (e.g., type the words: PLEDGED by __[your name]__[date]). Put complete names for all group members who participated on weekly assignments. If a group member is absent (or did not participate) do not list their name.

Attendance
If you miss two classes your participation points will be cut in half; if you miss three classes you will lose all your participation points and your final grade will be lowered one grade (A will be a B); if you miss more than three classes you cannot pass the course. If present and contributing all sessions, you get all 15 points.

1. 12 Weekly In-class Assignments (5 points each, due weekly right after class or by next day; submit completed form through Blackboard assignment section)
Almost every week there will be an in-class assignment that may involve role play in pairs and team problem solving. All will involve a form available under the assignment section of BB. Class facilitators will make these assignment forms available for class teams to use during class activity time. I will count only 11 of the 12 assignments (55 points possible), dropping one with the lowest scores. These cannot be made up if you are absent because they require group interaction and effort. Students at distant sites will be connected electronically through Breeze so they can work with their assigned team. Assignments will be completed in small teams in class and submitted to me in one of several ways:
A. Electronically: Written by a member of the class team onto the electronic assignment form as a word file that is available on BB in the assignment section; then uploaded to BB either after class or by the next day.
B. Only if unable to access BB send it directly to my email, rather than go through Blackboard

Late in-class assignments will be penalized 1 point per day late.

Role plays. When we do role plays (assignments 3, 4, 5, and 7) you need to work in pairs, but the whole team will write their answers together. Only one person will send one response for the group; the whole group will receive the same grade (see exception below of people alone at sites). Class teams will consist of up to 4 students from the same university site and will be in the first class. If you are alone you have to figure out a way to do role plays that makes sense, this may mean role playing with a child, friend, or spouse after class or the next day, but you need to complete actual role plays even though it may not be easy. Only by actually using many of the procedures we are covering in this class can you learn it. Assignments 3, 4, 5, & 7 require role playing. If you are alone, you need to role play with another person after class (or apply to a student) and submit these five assignments by yourself, but I would like you to participate in the discussion with the group you are electronically connected with.

Teams for weekly in-class assignment. Class team members will operate as a team and organize themselves into distributed leadership roles depending on the number in the group: a) facilitator who keeps group focused, b) recorder and presenter of assignment verbally or on the document camera in
classroom, c) person who downloads assignment form from BB, enters group answers onto the form, and uploads it to BB, d) time keeper. If there are only two in a group, combine roles as follows: a) plus d) and b) and/or c). Rotate roles every week.

2. Structured Teaching Assignment (individual, not group) (points: 10 ; due 3/4 )

3. Detailed Instructional Program (points: 15+80 = 95)
A. More detailed information on this assignment is provided on the Blackboard materials site in folder labeled with this name in the assignment section: (a) Instructional Programs 2011 Guidelines, (b) Rubrics All Sections Instructional Program 2011 and (c) Rubrics for Brief Teaching Guide. Also find the file for Form Brief Teaching Guide in this folder. I will use the rubrics feedback forms (b) when responding to your drafts. We will discuss the details in subsequent class sessions.
B. In this assignment you will develop and implement an instructional program for teaching a skill to a student with severe disabilities. You will develop the program by handing in drafts of the following sections and incorporating my feedback into each section. You will:
   1. Submit a proposal on 2/22 or earlier (5 pts.= in on time, complete, good quality):
      ▪ Describe the student/individual (1st name, age, disability, skills),
      ▪ Identify the PLOP, objective (s), and goal; provide a rationale for teaching these skills to this person (functional/needed, age appropriate, suits PLOP, etc.)
      ▪ Describe in general terms the teaching strategy you may use,
      ▪ Describe in general how you will measure the student’s performance of the target skills
   2. Once the proposal is approved, write the a fairly complete draft of the introduction and method (due 3/15; 5 points = in on time, complete, good quality)
      i. Introduction
         1. Topical focus, purpose and importance, relevant literature reviewed (minimum of 2 relevant studies and 2 additional supportive references), and transition from introduction to method
      ii. Method
         1. Describe the setting where instruction will occur
         2. Describe the collaborative teaming you used to plan
         3. Include the PLOP, the targeted instructional objective(s), and the goal (all should be stated in measurable terms with conditions, behavior, and criterion), describe your method for testing the student on the target skill(s) during baseline and probe, and include your data collection sheet,
         4. Describe in detail your teaching procedures, including antecedents, teaching strategies and consequences.
         5. Summarize these procedures (1-4) in a 1-2 page table form in simple but complete terms for all team members to understand (use the Brief Teaching Guide form – this is a required part of your method).
   3. Once the method has been approved, you will begin by collecting at least 2 days of baseline probe data (starting by 3/21 or sooner) and then implementing the teaching procedures (starting 3/24), recording periodic data during training and during intervention probes (tests/using the same assessment procedures used in baseline).
   4. Write and submit draft of abstract, results, and discussion, while continuing to implement the program and gather data (4/15, 5 points = in on time, complete, good quality). Continue your intervention until April 29th.
      i. You will write a draft abstract (<120 words)
      ii. You will present these data in draft of the results section of the paper. Include in this draft, both an objective explanation of the results and a graph or a graph and a table of the student performance data. The graph will include baseline and
intervention sections with an aim line (drawn after three days of teaching) and trend lines drawn if the trend is confusing at any point.

iii. Provide a discussion section for the program, including evaluation of the program based on student performance, and limitations/suggestions for changes in future implementation.

5. Revise program and submit final paper (5/3, 80 pts., plus up to 15 points for drafts). Drafts for Instructional Program. Due to the number of assignments, drafts must be submitted to the assignment section of Blackboard on time in order to get my feedback. Note that it is very important to get my feedback so you know you are on the right track. I expect your drafts to reflect careful writing, not quickly written outlines. Accurate, clear, concise writing is required of professionals and will be considered in the grading of all assignments. Final, written programs will be evaluated for writing style (spelling, grammar, APA), content, clarity, format, cohesiveness, and use of person-first language. Additionally, points will be deducted for spelling, grammatical, and word processing errors. All drafts and final papers should be prepared according to 6th Edition APA guidelines. A short guide to APA writing style is available on the Blackboard site under the Course Documents section.

Use APA Style Throughout Your Instructional Program Paper

Headings and paper organization. Use centered, bold (Method, Results, Discussion, References) and side flush headings (Student Description, Target Skill, etc.). APA headings in your paper will correspond to each section outlined in the rubrics. Refer to pages 306-320 in the APA manual (6th ed.). Use 12 point font; all pages must be double-spaced and numbered in upper right hand corner. Use 1 inch margins all the way around. Any figures and tables must be numbered and placed each on separate pages following the references. References start on a page by themselves. You will have one figure (graph) and a table or a second figure (data collection form). Refer to any table or figure by number in the text (Figure 1, Table 1). The paper title is repeated on page 2; you do not need an abstract.

References. Using APA style to cite references within the text and in full at the end of the paper is perhaps the most challenging part of APA. While consulting the APA manual is good, I would suggest that you go to this excellent website which gives you all you need to know about APA and does so in an easily accessible format: http://owl.english.purdue.edu/owl/resource/560/01/ [If you scroll to the bottom of the webpage there is a menu with links to all the different ways to do citations and general formatting rules or just click on full resource for printing to see everything.]

Extra Credit (optional): A 4-5 minute DVD (or CD or video) of instructional program with permissions. This videotape will show you (and/or your para) teaching one or more students in the instructional program developed for this course. You will get parental permission (permission form on BB under instructional program rubrics) so that I might use this in class but only for educational purposes. The tape should be planned, short (about 5 minutes), provide a good illustration of the teaching methods used in your instructional program. Accompany the tape with copy of signed parent). I will keep videotape, DC or DVD so make a copy first if you want one. I will provide feedback and determine if partial or full credit will be given. (Mail video or DVD and signed permission, so I receive it by May 3; up to 10 points on time, complete, good quality)

NOTE: If at any point during the semester, you encounter problems, or unexpected circumstances arise, please let me know so we might problem-solve how you can meet the requirements of this class. Waiting until the last few weeks of class will not work.

<table>
<thead>
<tr>
<th>Assignment/Requirement (to get full credit must be on time &amp; complete)</th>
<th>Due Date</th>
<th>Point Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student information sheet (everyone submits)</td>
<td>1/26</td>
<td>2</td>
</tr>
<tr>
<td>In-Class Weekly Group Assignments #1-13(11 highest out of 13 total will count; 5 points possible each)</td>
<td>Across 12 weeks</td>
<td>11@5=55</td>
</tr>
</tbody>
</table>
Structured teaching assignment (everyone submits) 3/8 20
  a. Optional extra credit: video (or digital file) of schedule and work system with permissions 3/18 (5)

Detailed Instructional Program (everyone submits)
  a. Proposal 2/22 5
  b. Draft of introduction and method 3/15 5
  c. Draft of abstract, results, and discussion 4/15 5
  d. Final paper 5/3 80
  e. Optional extra credit: 5 minute video (or digital file) of instructional program with permissions 5/3 (10)

Attendance and Participation (see earlier page) Weekly 15

Total 185

CONSORTIUM COURSE POLICIES

Honor Code
Each university has its own honor code and it is important for you to review the honor code at your university. However, all students taking this course, regardless of the university they are enrolled in, are expected to follow this honor code and also to pledge all assignments and their exam to indicate that they have followed the honor code. A pledge means that you have not cheated or plagiarized, nor have you given or received assistance that violated the description of how assignments are to be completed for this course. The shortened version may be used: “Pledged” followed by the date and your full name (typed “signatures” will be OK for assignments/tests submitted electronically).

A complete copy of each university’s Honor System document is available through:
GMU: [http://mason.gmu.edu/~montecin/plagiarism.htm](http://mason.gmu.edu/~montecin/plagiarism.htm)
VCU: [www.students.vcu.edu/rg/policies/rg7honor.html](http://www.students.vcu.edu/rg/policies/rg7honor.html)
UVA: [http://www.virginia.edu/honor/](http://www.virginia.edu/honor/)
NSU: [http://www.nsu.edu/student_judicial/policy.html](http://www.nsu.edu/student_judicial/policy.html)

Accommodations for Disability
At all the participating universities, accommodations can be made with the instructor if a student has a disability. If this is relevant to you, please contact me on the first night of class (can be through email) and indicate both what the disability is and how your university has made accommodations for you in the past. I will discuss (via email) this further with you until we reach consensus. University specific information regarding eligibility, services and accommodations can be found at:
GMU: [http://www.gmu.edu/student/drc/](http://www.gmu.edu/student/drc/)
VCU: [http://www.students.vcu.edu/dss/index.html](http://www.students.vcu.edu/dss/index.html)
UVA: [http://www.virginia.edu/vpsa/services.html](http://www.virginia.edu/vpsa/services.html)
Radford: [http://www.radford.edu/~dro/](http://www.radford.edu/~dro/)
NSU: [http://www.nsu.edu/disabilityservices/index.html](http://www.nsu.edu/disabilityservices/index.html)

Inclement Weather
If classes are cancelled at George Mason University, a message will be posted on the class Blackboard site and all class members will receive an email. Because such cancellations are
often at the last minute, it may be difficult to get this message prior to leaving for class. If in doubt, dial the University phone number (703-993-1000) or visit the university website (www.gmu.edu). Do not email us; I will email you regarding weather as soon as it is announced. Please note, the cancellation of classes due to inclement weather is determined by the decision of the instructing university only. If the instructing university is open and operational then you are expected to attend class. Go to www.virginia.edu for weather related announcements for the University of Virginia, the instructional university for this class.

Cell Phones and Weapons
All cell phones and beepers should be deactivated while in the classroom. Also, University rules at all participating universities prohibit the possession any firearm, other weapon, or explosive. Please consult the student handbook and your university for specific information concerning this policy at your university.

Course Materials
This course gives you access to PowerPoint files, class lecture notes, handouts, and copyrighted articles. For the articles (available both on Blackboard and on a class CD), copyright laws must be followed: print only one copy per student. The PowerPoint presentations, notes, and handouts are provided on Blackboard for your convenience and to facilitate your mastery of concepts presented in this course; PowerPoints will be available on Blackboard by noon of the class day or sooner. If you plan to print copies of PowerPoint slides, this must be done before class begins (before 4 pm or 7:20 pm) and using a 3 or more slides per page handout format (do not print full slide pages). All of these materials should be regarded as authored materials, which if used or referred to must be fully credited through reference to the author, the class, and date. If used beyond citation, permission of the instructor/author is required.

Technology Proficiencies
All students participating in this course are expected to be proficient in several technology skills. Students are expected to be proficient in using the Internet and have reliable and consistent Internet access. Students are also expected to have an active email account and to check email regularly. This course requires students to use Blackboard, which is our online course management system located at http://mymason.gmu.edu

NON GMU Students: Your login for Blackboard Community is: x_first name.last name For example John Smith’s username would be: x_john.smith Your password is: bbcommunity

Students are expected to login to this system frequently and be proficient in using its features. Students are expected to be proficient in using the computer, which includes downloading and saving files, typing, and word processing skills. Students participating in this course are expected to use Microsoft Word for all written assignments. Furthermore, students are expected to use Microsoft PowerPoint and Adobe Acrobat Reader for class documents located on the Blackboard website. Although Microsoft PowerPoint is part of the Microsoft Office Suite, students who do not have PowerPoint can download a free viewer that will allow at http://www.microsoft.com/downloads/details.aspx?FamilyId=D1649C22-B51F-4910-93FC-4CF2832D3342&displaylang=en Adobe Acrobat Reader is a free software program used to read PDF files and can be downloaded at http://www.adobe.com/support/downloads/product.jsp?product=10&platform=Windows
Students using Microsoft Office 2007 are expected to save and submit assignments in the Microsoft Office 2003 format, as all universities have not yet made the transition to Office 2007.

**TaskStream Submission**
TaskStream ([www.taskstream.com](http://www.taskstream.com)) is an electronic portfolio and assessment management tool that the SD Consortium is utilizing in part to meet accreditation requirements for the National Council of Accreditation of Teacher Education (NCATE) as well as for student portfolio evaluation purposes. EVERY student taking this course at EVERY university IS REQUIRED to upload and submit the signature assignment for this course to TaskStream for evaluation by the end of the semester. Directions for creating an account in TaskStream and submitting assignments are available on Blackboard in the TaskStream folder within the Syllabus section.

The signature assignment(s) for this class is: Instructional Program w/ Data

**Course Facilitators**
Each class will have a facilitator or assistant who will assist with the class. Learn who that person is as they will be taking role and keeping track of class participation and reporting it to me weekly. However, if you think you must miss a class, please email me ahead if at all possible (or later if need be). Because of the potential of confusion caused by people speaking at the same time in this multi-site course, it will be important to raise hands before asking questions or making comments. Along with the facilitators, I will try hard to enforce this rule and to be alert to questions from the distance sites. Facilitators will also FAX in-class written tasks following class or early the next day to me. When in class assignment forms or handouts are send the day of the class, facilitators will need to download and copy them for class members.

**Blackboard Assistance**
This course requires that you be a regular email user and be able to use various features of Blackboard (sign on, download materials, hand in completed assignments electronically in the drop box). You may direct your questions about Blackboard to the facilitator at the class site as well as to email Marci Kinas Jerome (mkinas@gmu.edu). She will be the best resource. We are all learning this system together and some of us will be faster than others. Expect some snafus along the way, but please help each other out as you can. You will want to download all the required materials early in the semester or as soon as they are posted. Please note that some handouts/ readings may be given to you in class that are not posted on blackboard. Also check Blackboard for announcements. Sometimes I will place handouts for class on Blackboard and will alert you by email or in the previous class; in these cases please download and bring them to class.

**Remote Site Viewing**
All Consortium courses are recorded and archived on a video-streaming server. Students and faculty are welcome to view previous classes at [http://torrent.gmu.edu](http://torrent.gmu.edu) and click on the link for [Teaching Strategies] in the Public Folders link. Classes are listed by date and time. Since the Consortium includes some remote site students, all consortium classes are broadcast live via the Internet at the same website. It is the policy of the consortium that students attending classes at university sites are expected to be present at those university sites during class time. However, in instances where students would otherwise miss class (in accordance to the attendance policy) students may participate in the class via the live web stream. However, students who participate in the web-stream instead of at their university site are still subject to the response cost as
outlined in the attendance policy for this course. Directions for viewing the video-stream can be found in the course Blackboard site.

Student may also view the PowerPoints, communicate with the instructor, and interact with other at home students using Adobe Connect. Each consortium class has their own Adobe Connect website. To get to your Adobe Connect course site go to:

- Teaching Strategies: http://webcon.gmu.edu/teaching/
- Teamwork: http://webcon.gmu.edu/teamwork/
- Communication: http://webcon.gmu.edu/communication/

You will login with the guest username (sdcguest@gmu.edu) and password (sdcsite). The first time you use Adobe Connect you may be prompted to download a plug in, it only takes a few seconds to install.

**GMU Only: College of Education and Human Development**

**Student Expectations**

- Students must adhere to the guidelines of the George Mason University Honor Code [See http://academicintegrity.gmu.edu/honorcode/].
- Students with disabilities who seek accommodations in a course must be registered with the George Mason University Office of Disability Services (ODS) and inform their instructor, in writing, at the beginning of the semester [See http://ods.gmu.edu/].
- Students must follow the university policy for Responsible Use of Computing [See http://universitypolicy.gmu.edu/1301gen.html].
- Students are responsible for the content of university communications sent to their George Mason University email account and are required to activate their account and check it regularly. All communication from the university, college, school, and program will be sent to students solely through their Mason email account.
- Students must follow the university policy stating that all sound emitting devices shall be turned off during class unless otherwise authorized by the instructor.
- Students are expected to exhibit professional behaviors and dispositions at all times.

**Campus Resources**

- The George Mason University Counseling and Psychological Services (CAPS) staff consists of professional counseling and clinical psychologists, social workers, and counselors who offer a wide range of services (e.g., individual and group counseling, workshops and outreach programs) to enhance students’ personal experience and academic performance [See http://caps.gmu.edu/].
- The George Mason University Writing Center staff provides a variety of resources and services (e.g., tutoring, workshops, writing guides, handbooks) intended to support students as they work to construct and share knowledge through writing [See http://writingcenter.gmu.edu/].