Instructions

Deadlines for requesting *fall semester* student teaching placement:

- **February 1**  Application packet to faculty reviewer
- **February 15**  Approved student teaching packet to Coordinator of Student Teaching

Deadlines for requesting *spring semester* student teaching placement:

- **September 1**  Application packet to faculty reviewer
- **September 15**  Approved student teaching packet to Coordinator of Student Teaching

**Include in your Application Packet:**

1. Signed Application for Student Teaching including the Professional Development Points Form (typed using online form)
2. Unofficial transcript (Patriot Web)
3. Autobiography, include why you chose to be a health/physical education teacher (750–1000 words).
4. Current resume
5. Negative TB test results dated within the last year, or proof of employment if you work in the school division you are applying to.
6. Passing score report for Praxis II and VCLA. **Also, Mason must receive all official and passing test scores by the application deadline.**
   - *Note about test scores:* If you did not indicate to have Mason receive your test scores when you completed the test, you will need to call the testing agency and have your score report sent to Mason by the application deadline.

**Complete Online by the above deadline:**

1. Internship application at cehd.gmu.edu/internship-application.
2. Submit your applicable First Aid/CPR/AED training/certification documentation with G-Number noted to cehdacad@gmu.edu or in person to Thompson Hall, Suite 2300. Detailed instructions can be found at http://cehd.gmu.edu/teacher/emergency-first-aid for criteria and steps.

**After the faculty reviewer has reviewed your application:**

1. Make corrections, if necessary
2. Submit your application packet to Coordinator of Student Teaching and keep a copy for your records. You will need the score reports for your teaching license application (upon completion of PHED 415).
3. Register for PHED 415.

**After receiving your placement (end of semester):**

1. Contact each of your mentor teachers and visit them at their schools.
2. Attend the one-day student teaching workshop.

Questions? Contact Ms. Norden, the Coordinator of Student Teaching at 703-993-2032 or lnorden@gmu.edu.

6/24/2015
Student Teaching Application

Health and Physical Education

Fall □ Spring □ Year □□□□

Name: ________________________

Last                     First                     Middle Initial                      Student G#

Current Address: 

Street: ________________________

City: ________________________

State: ________________________

Zip: ________________________

Phone: ________________________

Cell: ________________________

Home if different: ________________________

Mason e-mail address: ________________________

Requested School Division*: 

*Where you want to student teach. i.e. Alexandria City, Arlington Falls, Fairfax County

List schools in your requested school division where you have an association (e.g., attended, children are attending, immediate family members employed by, or you are employed by).

Completed field experiences in all related coursework (PHED 308, PHED 403, PHED 404, HEAL 405, EDRD 300)

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□ I would like an adaptive Physical Education placement along with my regular placement.

Languages(s) spoken in addition to English ________________________

I certify that I have completed all requirements and will conduct myself in a professional manner at all times during my internship.

Student signature ________________________

To be completed by the university

I certify the above student has completed all requirements to participate in this internship and meets the standards for a professional disposition. Program GPA ________________________

Faculty Reviewer Signature ________________________

6/24/2015

Coordinator of Student Teaching Signature ________________________
Professional Development – 20 Points Required

Full Name: ___________________________________________ G Number: ______________________

- Member of VAHPERD (5 points) Points: ______
- Member of SHAPE America (formerly AAHPERD) (10 points) Points: ______ Membership Number: __________
- Attended a meeting of the PHED majors club (5 points ea.) Points: ______ Date(s): ________________
  Describe:_________________________________________________________________________________
- Attended a meeting at your assigned school (5 points ea.) Points: ______ Date(s): ________________
  Describe:_________________________________________________________________________________
- Attended a pre-approved event (5 points ea.) Points: ______ Date(s): ________________
  Describe:_________________________________________________________________________________
- Participated in or volunteered for a pre-approved event/activity (10 points ea.) Points: ______ Date(s): ________________
  Describe:_________________________________________________________________________________
- Attended VAHPERD convention (10 points ea.) Points: ______ Date(s): ________________
  Describe:_________________________________________________________________________________
- Presented at a VAHPERD convention (10 points ea.) Points: ______ Date(s): ________________
  Describe:_________________________________________________________________________________
- Attended a PHED professional development session (10 points ea.) Points: ______ Date(s): ________________
  Describe:_________________________________________________________________________________
- Volunteered at Mason’s Health & Fitness Expo (5 points ea.) Points: ______ Date(s): ________________
  Describe:_________________________________________________________________________________
- Volunteered at Law Fit Challenge (10 points ea.) Points: ______ Date(s): ________________
  Describe:_________________________________________________________________________________
- Volunteered for a school event (10 points ea.) Points: ______ Date(s): ________________
  Describe:_________________________________________________________________________________

I participated in these professional development events/activities and can provide additional documentation. These points are new and in addition to the 10 points already submitted with my BSEd application.

__________________________________________________________________________________________

Point Total  Student Signature  Date

6/24/2015